

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Partial Education Report – Appointment of School Board Member

Communications Report

Approval of Minutes: Regular Meeting of June 27, 2023

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

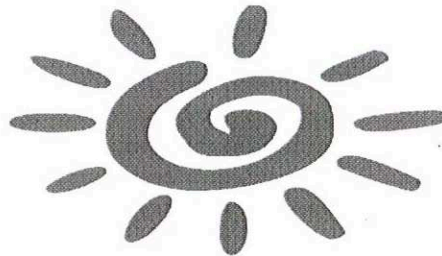
Education Report

Activities Report

Building Report

Open Discussion

Adjournment



Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Partial Education Report

1. Approve the appointment of _____ to fill the vacancy on the school board.

Motion by _____, second by _____, to approve the partial education report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Communications Report

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of May 24, 2023.
2. West Side Career & Technology Center minutes of Joint Operating Committee of May 22, 2023.
3. Sharon Hollister, Wyoming Area Music Sponsors, requesting permission to hold fundraisers.
4. Ashley Moska requesting permission to extend her maternity leave.
5. Wyoming Area Lacrosse Boys/Girls Parents Association requesting permission to hold fundraisers.
6. Katelyn Yanora, Wyoming Area Volleyball Parents Association, requesting permission to hold fundraisers.
7. Molly Kearns, Wyoming Area Boys Soccer Parents Association, requesting permission to hold fundraisers.
8. Mindy Stevens, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold fundraisers.
9. Right to Know Request submitted for winter coaching applications for the 2023-2024 season, specifically swim coaching applications.
10. Right to Know Request submitted for complete budgets and expenditures for each individual sport in the district.
11. Jennifer Bonita, Wyoming Area Field Hockey Parents Association, requesting permission to hold fundraisers.
12. Lucy Obrzut, Wyoming Area Senior Parents Association, requesting permission to hold fundraisers.
- (13.) Marylee Rishko, Cleaner, submitting her letter of intent to retire.**
- (14.) Kimberly D'Aiello, 2nd Grade Teacher, requesting permission to take a sabbatical leave for the 2023-2024 school year.**

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Communications Report

- (15.) Louis Palmeri, Wyoming Area Class of 1973, requesting permission to tour the Intermediate Center along with classmates for their 50th High School Reunion.**

Summary of Applications Received

Title I Aide/Level II Clerical Aide – 4

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Treasurer's Report

First National Community Bank	General Fund	6,245,699.66
First National Community Bank	Payroll Account	6,238.76
First National Community Bank	Cafeteria Account	30,381.56
First National Community Bank	Student Activities Account	138,250.08
First National Community Bank	Athletic Fund Account	688.45
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	137,440.93
First National Community Bank	Series 2022 GON Account	7,900.02

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Finance Report

1. Berkheimer Income Tax

Earned Income Tax	33,220.83
Local Services Tax	443.90
Per Capita Tax	20.89
Delinquent Per Capita	<u>439.08</u>
Total:	34,124.70

State & Federal Subsidy Payments

Retirement	901,259.18
Title I – Improving Basic Programs	58,061.00
Title IV – Student Support & Academic Enrichment	3,533.13
Section 1305 & 1306	73,628.51
Medical Assistance-Access	55,373.37
Health Services	39,479.84
Basic Education Funding	2,415,448.90
IU Transportation Recovery 21-22	(60,597.32)
APS rev SY 21-22	(29,190.33)
APS rev SY 20-21	71.26
PRRI 21-22	(3,348.45)
School District Special Education	453,466.16
School District Transportation	478,031.65
ARP ESSER III	90,907.04
ARP ESSER 7%	7,065.51
Non Public Transportation	<u>32,917.00</u>
Total:	4,516,106.45

Local Realty Transfer Tax

Luzerne County	17,758.12
Wyoming County	<u>2,796.10</u>
Total:	20,554.22

2022 Real Estate Taxes (Supplement)

Thomas Pizano – Exeter Borough	3,577.09
George Miller – West Pittston Borough	183.64
Wayman Smith – Exeter Twp., Luzerne County	997.81
Paul Konopka – Wyoming Borough	242.41
Robert Connors – West Wyoming Borough	<u>9.18</u>
Total:	5,010.13

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Finance Report

2. Approve the July payment of \$66,815.45 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.
3. Approve to ratify the July payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.
4. Approve the agreement between Wyoming Area School District and Luzerne Intermediate Unit for Community and School Based Behavioral Health Teams IBHS Services: Group & Individual for the 2023-2024 school year.
5. Approve retroactively the Addendum to Contract -Tennis Court LSA Agreement for Grant Money between the Wyoming Area School District and Grace Industries.
6. Approve a required written notice to terminate the June 30, 2014 Healthy Vending Machine Reservation, Placement & Operations Agreement between Wyoming Area School District and Kornfeld Healthy Vending, Inc.
7. Approve a refund of \$11.48 of paid property taxes to #17-A10-00A-40A-000 for the 2022-2023 tax year.
8. Approve a refund of \$93.07 of paid property taxes to #16-E10SE2-002-01A-000 for the 2022-2023 tax year.
9. Approve a refund of \$57.03 of paid property taxes to #17-B10-00A-11G-000 for the 2022-2023 tax year.
10. Approve to authorize the business manager to prepare and submit appropriate paperwork and documents to secure a tax anticipation note pending final approval by the superintendent and school solicitor.

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Finance Report

(11.) Approve the following payments:

Vendor	Invoice #	Amount	Location	Description
JBM Mechanical	App#2	42,570.00	JFK	HVAC
Mark Whitehead Electrical Contractor	App#2	8,866.26	JFK	HVAC
JBM Mechanical	App#3	75,600.00	JFK	HVAC
Champion Builders	App#3	13,272.30	JFK	HVAC
CM3 Building Solutions	App#1	<u>70,191.00</u>	WASD	Fencing
		Total:		140,308.56

(12.) Approve the Settlement Agreement for student #148204.

(13.) Approve Letter of Agreement for ARP ESSER III Services between Wyoming Area School District and Kimberly Walck. Payment will be with appropriate federal funding.

(14.) Approve Amendment to the Administrator Compensation Plan (Act 93) for William Wright, Elementary School Principal, at a salary of \$80,000.00 as of July 1, 2023, pro-rated based on start date and to increase the pay of Brian Strazdus, Elementary School Principal, to \$82,786.35, effective July 1, 2023.

(15.) Approve to authorize Betsy O'Malley, Food Service Director, to complete application and necessary paperwork to continue Community Eligibility Provision (CEP) pending final approval by the Superintendent, School Solicitor and Business Manager.

(16.) Approve the client representation agreement to join the potential litigation against social media platform for nuisance and other damages.

(17.) Approve the general ledger account:

Bill Listing:	July 2023	448,264.50	
Prepays:	June 2023	<u>278,172.66</u>	726,437.16
Cafeteria Account:		8,109.82	
Athletic Account:		<u>1,039.77</u>	<u>9,149.59</u>
		Total:	735,586.75

Motion by _____, second by _____, to accept the finance report.
Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) are currently being planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the request of Ashley Moska to extend her maternity leave of absence date to November 13, 2023.
3. Approve the appointment of Amy Kosco as Yearbook Advisor for the 2023-2024 school year.
4. Approve the revised appointments for the Cyber School Program for the 2023-2024 school year pending student enrollment:

Trudy McAndrew
Paula Cecil
Mike Fanti
Ashley Evans
Melissa Dolman
Dennis Hando
Christine Rutledge
Molly Kearns
Damien Rutkoski
Carmen Latona (if needed)
Maureen Pikas (if needed)
Ed Grivensky (if needed)
Chris Hizynski (if needed)
Sarah Latona (if needed)

(5.) Approve the appointment of _____ as Occupational Pathologist.

(6.) Approve the appointment of _____ as 1/2 day Title I Aide/1/2 day Level II Clerical Aide.

(7.) Approve the request of Kimberly D'Aiello, 2nd Grade Teacher, to take a sabbatical leave for the 2023-2024 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Activities Report

1. Approve the request of Molly Kearns, Wyoming Area Boys Soccer Parents Association, to hold the following fundraisers:
 - Kettel's mum sale – end of August through end of September
 - Bagging for Charity at Gerritys.
2. Approve the request of the Wyoming Area Girls/Boys Lacrosse Parents Association to hold the following fundraisers:
 - Gerrity's bagging
 - Boden Clothes Sale
 - Sell Gatorade/water/hot dogs/snacks during home games at 10th St.
 - LAX Camp Days (2 different sessions) Fall and Spring in Secondary Gym or 10th St.
 - Sr. Night Games for girls/boys at WA stadium
 - Sr. Night Games- Sell water/Gatorade/snacks/candy at WA Football Stadium
 - Sabatini's Parents Fundraising Night – over 21
 - Susquehanna Brewery Parents Fundraising- over 21
 - Fundraising Ticket Sales for Basket of Cheer, Cornhole Sets Sale and Calendar Fundraising during season by date or month
 - Cornhole Tournament – over 21
 - Blast-Online/Email Fundraising
3. Approve the request of Katelyn Yanora, Wyoming Area Volleyball Parents Association, to hold the following fundraisers:
 - Krispy Kreme
 - Apparel Sale
 - Wagon of Cheer – over 21
 - Sabatini's Night Out
 - Kalahari ticket give away

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Activities Report

4. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to hold the following fundraisers:
 - Country Meats meat stick fundraiser – September through November 2023
 - Designer Purse Bingo – February 4, 2024 (Snow Date is 2/18/24)
5. Approve the request of Mindy Stevens, Wyoming Area Kindergarten/Primary Center PTO, to hold the following fundraisers:
 - Spirit West Sale, Mad Tees
 - Flower Sale, Tobins
 - Smencils Sale
 - T-shirt, bow and magnet sale at get acquainted nights
6. Approve the request of Jennifer Bonita, Wyoming Area Field Hockey Parents Association, to hold the following fundraisers:
 - Online Snapraise fundraiser – Month of September
 - Bagging at Gerrity's – September 3rd and September 8th
 - Panera Night Restaurant fundraiser – August 21st- 4-8 pm
 - Sabatini's Night – September 19th
 - Booyah Burgers & Bites Night – October 5th
7. Approve the request of Lucy Obrzut, President of Wyoming Area Senior Parents Association, to hold the following fundraisers:
 - Meat Fundraiser – September or October
 - Stand/Table at football games – September 15- Bake Sale and Popcorn Sale
October 27 -Basket Raffle
 - Basket of Cheer
 - T-shirt Sale
 - Flower Sales
 - Popcorn Sales
 - Candy Grams
 - Basket Raffles

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Activities Report

- (8.) Approve the following appointments for the following assistant coaches for the 2023-2024 Fall sports season:

Brian Shandra

Brett Kostik

Nicholas Sommons

Assistant Varsity Boys Soccer Coach

Junior High Soccer Coach

Junior High Cross Country Coach

Motion by _____, second by _____, to accept the activities report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, July 25, 2023, 7:00 p.m.
Building Report

1. Approve the water management contract with Main Line Commercial Pools at a monthly cost of \$1,500.00, for the 2023-2024 school year, subject to final approval by school solicitor.
- (2.) Accept, with regret, the resignation of Marylee Rishko as a cleaner retroactive to July 19, 2023.**
- (3.) Approve payment of \$4,950.00 to All American Athletics, LLC, for the gymnasium floor.**
- (4.) Approve revisions to job description for Learning Support Paraprofessional (formally Learning Support Aide) and Personal Care Aide (PCA) pending final approval by the school solicitor, special education director and superintendent.**
- (5.) Approve the request of Louis Palmeri, Wyoming Area Class of 1973, to tour the Intermediate Center along with classmates for their 50th High School Reunion, on Saturday, September 16, 2023 at 11:30 a.m., pending approval by the building principal.**

Motion by _____, second by _____, to accept the building report.
Roll Call: