

Ripon Elementary PFC Meeting Minutes

Monday, August 12th, 2024

Meeting called to order at 4:00pm by Tara Gervase, president

Attendees: Tara Gervase, Tiffany Anderson, Amanda Teunissen, Lauren Brown, Punkin Legris, Elisabeth Fereria, Heather Stevenson, Meghan Ellis, Sara Pittson, Mayra Gomez, Jayme Curtiss, Lindsay Contreras, Natalie Hanrion, Meghan Kuesthardt, Brittney John, Gabbi Kakarigi, Evelyn Barcenas, Jillian Grant, Janeth Matsuoka, Rachel Henley

Minutes from 5/29/24 & 6/21/24 meeting read by Meghan Ellis, secretary

Lindsay Contreras motioned to accept the minutes for both meetings. Punkin Legris seconded the motion. Motion carried.

Old Business:

- Shade structure update: Tara, Meghan, Punkin, Mrs. Henley met with Park Planet and the district on July 18th to discuss permanent shade structures between the teachers' lounge and the library, the TK playground and near the cafeteria. Currently waiting on pricing and plans from Park Planet
- Benches update: Benches were purchased to surround the trees by the baseball field backstop and the garden and are starting to arrive

New Business & Action Items

- Approval of Ripon Print Studio Coupon for new 9 staff members, for \$225 total by roll call vote
 - Tara, president - yay, Lindsay, vice president - yay, Meghan, secretary - yay, Tiffany, treasurer - yay – Purchase approved
- Jog-A-Thon fundraiser discussion: This year's theme will be NASCAR. Jenna Rodriguez is the jog-a-thon chair and has already submitted an approved shirt design. Shirts cost will be \$5500 for all students, staff and volunteers with sponsorship anticipated to cover the cost. SignUp Genius for volunteers will open the third week of August. Ideas were discussed for the whole school prize involving Mrs. Henley if the \$25,000 goal is reached.
- Bylaw Updates: The first draft of updated bylaws have been given to each officer with the expectation of approved laws by Thanksgiving break
- Scarecrow Crew for the Chamber competition will be headed by Janelle Hedegrad & Sara Matrinez, to be up on the front lawn by Sept 30th
- Picture Day Volunteers (2) are needed for Thursday Sept 12th, starting at 8:15am to walk students to and from class to the picture area

- The board members will attend the first Ripon EI staff meeting on Sept 9th at 2:15pm to provide staff with information on what they can expect from PFC for the upcoming school year like classroom supply support and field trip cost commitments
- This is Ripon EI's third year with the contributor program, allowing families to opt-out of fundraising. There are many perks, including 2 tickets to T&T, students' yearbooks, inclusion in all fundraising events and prizes, as well as the family included on the Jog-A-Thon shirt as long as submitted by the deadline.

Treasurer's Report

- The report was read by Meghan, closing the books for May, June & July. As of 7/31/24, the money market account balance is \$10,357.09 and the general fund account balance is \$95,364.68. Total net profit for Jog-A-Thon (\$22,661.06) and T&T (\$14,355.32) were also provided.
 - *Tara motioned to approve the report as read, Heather Stevenson seconded. Motion carried.*

Important Dates

August:

- August 20th - Jamba Juice Fundraiser, Jack Tone location, 3pm-8pm
- August 27th - Jog-A-Thon sponsorships and t-shirts are DUE
- Sept 12th - Picture Day
- Sept 16th - Jog-A-Thon, all grades start at 8:30am
- Sept 16th - Twisted Tulip Fundraiser, 2pm-9pm

Next meeting will be held on September 9th in Room 15. CHILDCARE PROVIDED 🎉

Meeting ended at 4:37pm

Lindsay motioned to adjourn the meeting. Meghan seconded the motion. Motion carried.