

### **Asbestos Notification**

Asbestos is an issue we have been dealing with for many years. The Asbestos Emergency Response Act of 1986 (referred to as AHERA) was enacted by Congress to solve any problems schools may have with asbestos-containing materials.

All buildings in the Newell-Fonda School District were re-inspected by a certified asbestos inspector as required by AHERA. The inspector located, sampled and rated the condition and hazard potential of all materials in the buildings suspected of containing asbestos.

As a result of the inspections, the district has a management plan in place which includes the following: education and training of employees, set of plans and procedures designed to minimize the disturbance of asbestos-containing materials, the location of asbestos materials in each building and a plan for regular surveillance and control of the asbestos materials.

A copy of the inspection record and management plan for each building is available in the administration office of each building. Inquiries pertaining to the inspection record and management plan should be directed to our administrative offices during regular office hours.

### **Multicultural Gender Fair Education**

Children enrolled in the Newell-Fonda Community School District shall have an equal opportunity for a quality education without discrimination regardless of race, color, national origin, sex, disability, religion, creed, age, marital status, sexual orientation, gender identify, socioeconomic status, or disability. The education program shall be free of such discrimination and provide equal opportunity for participants. The education program shall foster knowledge of and respect and appreciation for the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society. It shall also reflect the wide variety of roles open to both men and women and provide equal opportunity to both sexes. Inquiries regarding compliance with equal education opportunity shall be directed to the District Office.

### **Notification of Rights under FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write to the School principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office  
U.S. Department of Education 400  
Maryland Avenue, SW  
Washington, DC 20202-5920**

**Family Educational Rights and Privacy Act/FERPA Notice of Directory Information** The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires education records. However, Newell-Fonda Community School may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information from your child's education records in certain school publications. Examples include but are not limited to, a play program showing your student's role in a drama production the annual yearbook, Honor roll or other recognition list, Graduation programs; and, Sports activities sheets, such as football, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings, or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and secondary education act of 1965. (ESEA) to provided military recruiters, upon request, with three directory information categories - names, addresses and telephone numbers - unless parents have advised the LEA that they do not want their

students' information disclosed without prior written consent.

If you do not want Newell-Fonda Community School to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by August 10, 2021. Newell-Fonda Community School has designated the following information as directory information; Student Name, address, telephone listing, photograph, date and place of birth, major field of study, dates of attendance, grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, the most recent educational agency or institution attended.

### **Education Equity Policy**

It is the policy of the Newell-Fonda Community School not to discriminate on the basis race, color, national origin, sex, disability, religion, creed, age, marital status, sexual orientation, gender identify, socioeconomic status, or disability in its educational programs, activities, or employment policies as required by Title VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Education Amendments, and Section 504.

It is also the policy of this district that the curriculum content and instructional materials utilized reflect the cultural and racial diversity present in the United States and the variety of careers, roles, and life styles open to women as well as men in our society. One of the objectives of the total curriculum and teaching strategies is to reduce stereotyping and to eliminate bias on the basis of race, color, national origin, sex, disability, religion, creed, age, marital status, sexual orientation, gender identify, socioeconomic status, or disability. The curriculum should foster respect and appreciation for the cultural diversity found in our country and an awareness of the rights, duties, and responsibilities of each individual as a member of a pluralistic society.

Inquiries regarding compliance with Title IX, Title VI, or Section 504 may be directed to Randy Nielsen, M. S. Principal, Newell-Fonda Community School, Newell, Iowa, Phone (712) 288-1445, to the Director Iowa Civil Rights Commission, Des Moines, Iowa or to the Director of the Region VII Office of Civil Rights, Department of Education, Kansas City, Missouri.

### **Open Enrollment**

Parents requesting open enrollment for their students will notify the sending and receiving school district no later than March 1 in the school year preceding the first year desired for open enrollment. The notice is made on forms provided by the Department of Education. The forms are available in the Newell building.

An application which may be after the filing date of March 1 and until June 30 of the school year preceding the school year for which the request is made based upon establishment by the parent or guardian of "good cause" for such a late application.

Application at any time a parent or guardian moves out of the district of residence and desires to have their pupil remain in that district under open enrollment with no interruption in the education program.

Parents of children who will begin kindergarten in the school district are exempt from the open enrollment deadline of March 1. Parents of children who will begin kindergarten will file in the same manner set forth by September 1.

### **Human Growth & Development**

Information about Human Growth and Development is provided to students at all grade levels in the Newell-Fonda School System. Instruction required by Iowa law includes:

**Kindergarten** Experiences relating to the development of life skills and human growth and development.

#### **Grades 1-6:**

Effects of alcohol, tobacco, drugs & poisons on the human body.

1. Human sexuality
2. Self-esteem
3. Stress management
4. Interpersonal relationships
5. Characteristics of communicable diseases, including AIDS (Acquired Immune Deficiency Syndrome)

#### **Grades 7-12:**

All of the above plus sexually transmitted diseases.

Parents who object to health education instruction in human growth and development may file a written request that the pupil be excused from the instruction. The written request may include a proposed alternate activity or study acceptable to the Principal. The Principal shall have the final authority to determine the alternate activity or study.

### **BUS CAMERAS NOTICE**

The Newell-Fonda Community School District Board of Education has authorized the use of video

cameras on school district buses.

The video cameras will be used to monitor student behavior to maintain order on the school buses to promote and maintain a safe environment. Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The content of the videotapes are confidential student records and will be treated accordingly. Videotapes will only be retained if necessary for use in student disciplinary proceedings or other matters as determined necessary by the administration.

Students are prohibited from tampering with the video cameras on the school buses. Students found in violation of this regulation shall be disciplined in accordance with the school district discipline policy and Good Conduct Rule and shall reimburse the school district for any repairs or replacement necessary as a result of the tampering.

### **Sexual Harassment**

Sexual harassment will not be tolerated in the school district by the Board in matters over which it has jurisdiction.

Sexual harassment by board members, administrators, students, vendors and any others having a business or other contact with the district is prohibited.

Persons found in violation of this policy will be subject to discipline, including, but not limited to, reprimand, probations, demotion, suspension, termination or other sanctions as determined appropriate by the board.

### **Sexual Abuse Reporting The**

Newell-Fonda Community School District has appointed a Level I student abuse investigator and an alternate.

If a school district employee or a member of the school district community believes a student has suffered physical or sexual abuse by a school district employee in a school-related context, a complaint or allegation may be filed with Jeff Dicks, Superintendent (272-3324)

A complaint or allegation may also be filed with the building administrator.

### **Anti-Bullying and Harassment Policy 104.2**

The Newell-Fonda Community School District has adopted a new Anti-Bullying and Harassment Policy. Copies of the policy can be obtained in the district offices in Newell.

The school is required to disseminate the following information on homeless children. There are also posters with information for both parents and children about services for the homeless placed in both communities of Newell and Fonda.

### Information for Parents

Chapter 33 of Iowa Administrative Code defines "Homeless child or youth" as a child or youth from the age of 3 years through 21 years who lacks a fixed, regular, and adequate nighttime residence and includes the following:

1. A child or youth who is sharing the housing of other persons due to lack of housing, economic hardship, or a similar reason; is living in a motel, hotel, trailer park, or camping grounds due to the lack of alternative adequate accommodations; is living in an emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster care placement;
2. A child or youth who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
3. A child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting; or
4. A migratory child or youth who qualifies as homeless because the child or youth is living in circumstances described in paragraphs "1" through "3" above.

#### If your family lives in any of the following situations:

- In a shelter, motel, vehicle, or campground
- On the street
- In an abandoned building, trailer, or other inadequate accommodations, or
- Double up with friends or relatives because you cannot find or afford housing

**Then, your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.**

#### Your children have the right to:

- Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including a preschool education, provided to other children.
- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you request, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian request such transportation.
- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.

#### When you move, you should do the following:

- Contact the school district's local liaison for homeless education (see phone number below) for help in enrolling your child in a new school or arranging for your child to continue in his or her former school. (Or, someone at a shelter, social services office, or the school can direct you to the person you need to contact.)
- Contact the school and provide any information you think will assist the teachers in helping your child adjust to new circumstances.
- Ask the local liaison for homeless education, the shelter provider, or a social worker for assistance with clothing and supplies, if needed.

Local Contact: Holly Lockrem

Phone: (712)272-3324

E-mail: [lockremh@newell-fonda.k12.ia.us](mailto:lockremh@newell-fonda.k12.ia.us)

State Coordinator:

Department of Education, Des Moines, Iowa 50319

Phone: 515-281-3966

If you need further assistance, call the National Center for Homeless Education at the toll-free HelpLine Number:  
**1-800-308-2145**

