



Date:

Dear Sir/Madam:

School's Name School is proud to provide your child the best possible educational experiences. To that end, we seek to employ the most qualified, competent, and caring professional and support staff to work with your child all day, every day of the school year.

All of our teachers graduated from colleges or universities that were accredited by the Southern Association of Colleges and Schools or a comparable regional accrediting agency in another part of the United States. Further, all of our teachers participate in a rigorous teacher evaluation program approved by the Alabama Department of Education. After each evaluation, all teachers are required to participate in annual professional development activities that include enhancing their teaching skills, course knowledge, and may include other topics such as child/adolescent development or classroom management skills.

Under Elementary and Secondary Education Act (ESSA) Sec. 112(c)(6), each local educational agency (LEA) supplied with Title I funds will ensure that all teachers and paraprofessionals working in a program supported under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification.

As of the date of this letter, your child's teacher (or substitute teacher) does not meet applicable state certification or licensure requirements at the grade level and/or subject area in which the teacher has been assigned. He/She is, however, currently working to meet the requirements, (or the school is providing necessary support to the substitute) and we have full confidence in his/her ability to teach effectively in the current assignment.

If you have any questions regarding the qualifications of Teacher's Name, please feel free to contact me at (251-221-2025). For additional information about the Elementary and Secondary Education Act or any other public school-related matters, please visit the Alabama Department of Education's Web site at www.alsde.edu.

Sincerely,

Randy Reed - Principal
North Mobile County K-8

"Building to Greatness"

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251-221-2000 Front Office