



## 2023-2024 Rocky Hill High School Course Level Change Request

As you complete this form please consider that selecting courses for next year should be a thoughtful process with the ultimate goal to create a balanced educational experience. Here are some important things to keep in mind when overriding a recommendation:

- You should be challenged by your courses, but not overwhelmed. It is more important to learn and be successful than to take the highest possible level.
- Take into account everything you do, remembering that you need to balance homework time with sports, other extracurricular activities, and time to relax with family and friends

**Initial each bullet point after reading to acknowledge your understanding, then discuss the override with your parents and obtain signatures IN THE ORDER below:**

- I have not been recommended for my desired class. My parents and I recognize the possible consequences of my decision, and I am prepared to take responsibility for this request. \_\_\_\_\_ *student*    \_\_\_\_\_ *parent*
- As part of the override process, I have been encouraged to speak with my teacher, counselor, and parents/guardians regarding any concerns about this change in level. \_\_\_\_\_ *student*    \_\_\_\_\_ *parent*
- If I am not successful in the higher-level class, there is no guarantee that I can move to a different level due to scheduling constraints, which could ultimately impact my class rank and the opportunity to earn credit toward graduation. \_\_\_\_\_ *student*    \_\_\_\_\_ *parent*

<b>Student:</b>	<b>Last Name</b>	<b>First Name</b>	<b>Year of Graduation</b>	<b>Counselor</b>
<b>Course:</b>	<b>Current Course Name, Level and Teacher</b>	<b>Semester 1 Grade</b>	<b>Recommended Course</b>	<b>Proposed Course Name</b>
<b>Your Motivation for this level change</b>	<b>Describe in 2-3 sentences why you are requesting a course level change:</b>			
<b>Your Success Strategies</b>	<b>Describe in 2-3 sentences the steps you will take to find success in the requested course:</b>			

**Student and parent signatures below should not be signed until form is filled out completely (including all initials).**

**This form must be completed by February 10, 2023**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date received in Guidance:** \_\_\_\_\_