

# SHARED SERVICES

94 Battistoni Drive  
Winsted, CT 06098  
Tel: (860) 379-8583  
Fax: (860) 379-3498



Sharing Services for Exceptional Students

Quentin H. Rueckert  
Executive Director

Daniela Belanger  
Assistant Director

---

## MEMORANDUM

**TO:** Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk,  
Norfolk Town Clerk

**FROM:** Quentin H. Rueckert

**DATE:** December 15, 2021

**RE:** Committee for Shared Services

Please be advised that it has been determined that we will not hold the December meeting of the Committee for Shared Services on December 20, 2021. This meeting is only held if necessary. Our next scheduled meeting is January 24, 2022.

If you have any questions, please contact us at the number indicated above.

Happy Holidays to you and your families!!