

**COMMUNITY ACTION INC., OF
CENTRAL TEXAS HEAD START
PROGRAM
2021-2022**



REGULAR POLICY COUNCIL MEETING AGENDA

Hard copies of this agenda and/or any of the attachments are available by contacting
psanchez@communityaction.com.

DATE: September 16, 2021

TIME: 11:00 am -12:00 pm

LOCATION: Zoom Conference Call (COVID-19)

CHILD CARE: N/A

POLICY COUNCIL CHAIRPERSON: Mr. Joshua Romero, Henry Bush CDC

If you have questions, please contact Dr. Imelda Medrano, Early Childhood Program Director at 512-396-3395 X 228 or 281-967-0197.

Total Members: 7

Quorum: 4 members required to meet quorum

I. Open Meeting

1. Call to order, time: _____ Chairperson: Joshua Romero
2. Roll Call (Attendance) Secretary: Patricia Sanchez

Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez-Vice Chairperson		<i>Brittany Taylor</i>	
Bonham	Vacancy		Maria Cristela Gonzalez	
Henry Bush	Joshua Romero-Chairperson		Sandra Lopez	
Luling	<u>Vacancy</u>		Samantha Wynn	
A. Washington	Gabriela Hernandez-Translator		David Gonzalez	
LBT	Bianca Castillo		Tonansy Suarez	
Lockhart	Manuela Cantu		<u>Vacancy</u>	
Hays PEP	<u>Vacancy</u>			
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	<i>Lana Wagner</i>			
Head Start Staff				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

3. Public Comment Period (2-minute maximum)
4. Member report from sites (2-minute maximum)

II. Policy Council Training

1. [Thin Versus Thick Conversations with Children](#)-Dr. Imelda Medrano
2. [CAI COVID Decision Making Tree](#)-Dr. Imelda Medrano

III. EXECUTIVE SESSION (CLOSED TO PUBLIC) Start Time: _____

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

1. New Hire Report – *for approval*
2. Termination Report-*na*

Executive session adjourns. End Time: _____

Regular meeting reconvenes. Time: _____

VI. OLD BUSINESS

[Approval of Meeting Minutes from August 26, 2021.](#)-for approval

V. NEW BUSINESS

1. [Revised Budget Revision HHHS Modular Purchase 21-22](#)-for approval
2. [Breakdown of estimated costs for HH HS Modular Installation](#) (for information)

VI. MONTHLY REPORTS (for information)

1. [HS & EHS Attendance August 21](#)
2. [EHS Enrollment August 21](#)
3. [HS Enrollment August 21](#)

VII. FINANCIAL – July 2021 (for information)

1. [Child and Adult Care Food Program \(CACFP\)](#)
2. [Federal HS/EHS](#)
3. [COVID Funds](#)
4. [American Rescue Plan Funds](#)
5. [In Kind](#)
6. [Credit Card Reports – August 2021](#)
7. [Store Account Expenditures – August 2021](#)

8. [Policy Council Funds](#)

9. Recent Invoices for Building Repairs/Operations

- [A. Washington Plumbing Repair August 10](#)
- [A. Washington HVAC Issue](#)
- [Final Invoice Luling EHS Roof & Ceiling Repair](#)
- [Final Invoice Lockhart Exterior Paint & Power Wash](#)
- [Final Invoice A. Washington Exterior Paint](#)
- [Partial Payment A. Washington Exterior Paint](#)
- [Exterior Paint Henry Bush](#)

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. [Head Start Monthly Report August 2021](#)
2. [CAI Program Calendar 2021-2022](#)
3. [Vaccination Requirement for all HS Staff September 10, 2021](#)
4. [ACF-PI-HS-04-21 Program Expectations May 2021](#)
5. [ACF-PI-HS-04-21 Terminology Changes July 2021](#)
6. [Nomination Form for PC Volunteers 21-22](#)
7. [911 Call to HH HS Smoke in Classroom HVAC Issue](#)
8. [911 Call to HH HS Child Medical Concern 9-2-21](#)
9. [Temporary Closure of Classroom 4 at Hemphill HS](#)
10. [Temporary Closure of Classroom 4 at Henry Bush](#)
11. [Temporary Closure of 2 Classrooms at Luling HS](#)
12. [Temporary Closure Classroom 4 A Washington](#)
13. [Temporary Closure Classroom 1 A Washington](#)
14. [Temporary Closure Classroom Toddler 1 Luling](#)
15. [Temporary Closure Classroom 4 Lockhart](#)

Next Meeting: October 21, 2021 11:00 AM Zoom

Meeting adjourned by Chairperson, Mr. Joshua Romero at: _____