



TECHNOLOGY SUPPORT SPECIALIST JOB POSTING

The Huron Intermediate School District is dedicated to educational leadership, effective programs, and quality services in collaboration with community partners to educate all learners.

EDUCATIONAL QUALIFICATIONS:	<ul style="list-style-type: none"> • High School Diploma, required, Associates Degree in related field, preferred • A+ Certification or other Industry standard certification, preferred
MINIMUM QUALIFICATIONS AND SKILLS:	<ul style="list-style-type: none"> • Two to Three years of work experience in computer support/repair field, preferred • Experience troubleshooting Windows, iOS, Chrome OS, and other modern operating systems • Basic knowledge of networking • All HISD staff must adhere to the HISD Mission, Vision, Guiding Principles, Expectations, and staff handbook on the HISD Website, www.huronisd.org homepage. • Physically and mentally capable of rigorous work (capable of standing and sitting for extended times and lifting or pushing a minimum of 50 pounds) • Pass and maintain School Employment background check
ESSENTIAL DUTIES MAY INCLUDE, BUT ARE NOT LIMITED TO:	<ul style="list-style-type: none"> • Provide technology support to staff, students, and devices • Troubleshoot and repair issues with computers, tablets, laptops, etc. • Provide tech support via phone, email, or face to face communication • Provide Training for staff, as needed • Configure, test, and maintain software installations • Able to complete tasks independently without supervision • Able to plan and prioritize workload without supervision
TERMS:	<ul style="list-style-type: none"> • 230-day year-round calendar, 7.5-hour days • Wage and benefits, per non-union support staff guide <ul style="list-style-type: none"> ○ \$ 39,929.63 - \$ 58,045.00, based on experience ○ Full family medical, dental, optical, life insurance and long-term disability, effective on your start date, or cash-in-lieu of benefits ○ Retirement through the Office of Retirement Services (ORS) • Requires occasional traveling to a variety of schools/establishments via personal vehicle • Occasional off-site travel and activities • FSLA: Non-Exempt
APPLY TO:	<p>Send letter of application, resume with references and any credentials to:</p> <p>Julie Toner, Human Resources Huron Intermediate School District 1299 S. Thomas Road, Suite 1 Bad Axe, MI 48413 Or, by emailing: jtoner@huronisd.org</p> <p>Application Deadline: Until Position Is Filled</p>
POSTING DATE:	Reposted 12/08/21

STATEMENT OF ASSURANCE: It is the policy of the Huron Intermediate School District not to discriminate on the basis of race, color, religion, national origin or ancestry, sex, gender, disability, age, height, weight, marital status, genetic information, or any other legally-protected characteristic, in its programs, activities, or employment. Inquiries regarding this nondiscrimination policy should be directed to Superintendent, Huron ISD 1299 S. Thomas Road, Suite 1, Bad Axe, Michigan, 48413, (989) 269-6406.