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| **Colebrook School Board**  **Meeting Minutes** |

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| **Date** | 2/21/2023 |
| **Time** | 6:00 pm – Public Hearing of Acceptance of Unanticipated Revenue/School Board meeting immediately following |
| **Location** | Colebrook Academy & Elementary School library |
| **Chairperson** | John Falconer |

**Attendance**

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

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**School Board Members Principal SAU Members**

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| P | John Falconer | P | Robert Murphy | P | Kim Wheelock | P | Debra Taylor |
| P | Deb Greene | P | Tim Stevens |  | **Asst. Principal** | P | Bridget Cross |
| P | Craig Hamelin | P | Tanya Young | P | Ron Patterson |  |  |
| P | Nathan Lebel |  |  |  | **College Career & Technical Education Director** |  |  |
|  |  |  |  | E | Tia Cloutier |  |  |
| **Public in Attendance:** Kristin Brooks, Stacey Campbell, Hannah Campbell, Don Timmsen, David Brooks, Lisa Brooks, Sheila Beauchemin, Bill Richardson, James Barba, Ghislaine Robinson, Rhonda Lyons, Patrick Martunas, Jolene Martunas, Lisa Chamberland, Albert Chamberland, Donna Jordan, Charlie Jordan, Ryan Eames, Brooke, Kenney, Judi Thompson, Amber Calhoun, Michelle Strasburger, CJ, D. Capletts, Richard Cole, Jr., Stanley Hammond, Homer Davis, Lynn Dorman, Benjamin Kosalek, Rick Tillotson, Teri Tadd-Haynes, Cindy Corliss, Don Noyes. | | | | | | | | |

**Minutes**

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| **Item** | **Subject** | **Action** |
| 1. | The meeting was called to order by Chairman John Falconer at \_\_\_\_ pm. |  |
|  | Public Hearing – Dr. Taylor presented information on three grants that we recently received from the state of New Hampshire.   * NH Bureau of Career Development Grant $105,040.00 * CTE Grant $30,000.00 * FEEDNH Grant $15,000.00   T.Stevens/R.Murphy: Motion to approve the three grants as presented. | **VOTE :** Motion Carries |
| 2. | **Agenda Adjustments -** |  |
| 3. | **Hearing of the Public:**  D.Greene/T.Young: Motion to open 30 minute public session at 6:07 pm.  R.Murphy/D.Greene: Motion to end 30 minute public session at 6:40 pm. | **VOTE :** Motion Carries  **VOTE :** Motion Carries |
| 4. | **Reading of the Minutes:**  N.Lebel/C.Hamelin: Motion to approve the Colebrook School Board Bond Hearing Minutes of February 7, 2023 as presented.  N.Lebel/C.Hamelin: Motion to approve the Colebrook School Board Public Hearing Minutes of February 7, 2023 as presented.  N.Lebel/C.Hamelin: Motion to approve the Colebrook School Board Meeting Minutes of February 7, 2023 as amended. | **VOTE :** Motion Carries  **VOTE :** Motion Carries  **VOTE :** Motion Carries |
| 5. | **School Administrator’s Report:** Kim Wheelock  Principal’s Updates: Kim reviewed her written report and requested permission to initiate a discretionary student activity fund to support students who needed financial assistance to participate in educational or enrichment activities.  Specifically requested that the Carnival Fund $3,015.52 and Penny Harvest Fund $1,873.48 be combined to create this fund.  The Board asked that a policy/procedure be developed to guide decision making on future distributions.  D.Greene/T.Stevens: Motion to approve the creation of the new Discretionary Student Activity Account after examining the intent of the existing funds. Further, the board requested that a policy be drafted for the purpose of determining how the funds would be allocated.  Student Request: The student request was withdrawn.  Student Report by Tyler Young & Sawyer Larson was not provided as both students were attending the home playoff game. | **VOTE :** Motion Carries |
| 6. | **Superintendent’s Report –** Debra Taylor  Updated Building Budget Proposal  Debra reviewed the updated building project budget which decreased by $1.5 million. This represents the consensus budget from Hebert Construction and Lavallee and Brensinger Architects.  Updated Warrant Articles  Debra reviewed how the revised budget would translate into state and local expenditures, offering the options of one article for the full project or two articles – Article 1 for the CTE Center, High School Classrooms and Elementary School Renovations; Article 2 for the Gymnasium only. The cost breakdown is as follows:   |  |  |  |  | | --- | --- | --- | --- | |  | **Total Cost** | **Building Aid Grant (State Contribution)**  **60%** | **Bond Estimate (Taxpayer Contribution)**  **40%\*** | | Article 1-CTE/HS Addition, Elementary Renovation | $11,597,332. | $6,955,399. | $4,641,933. | | Article 2-Gym Only | $3,244,800. | $1,944,780. | $1,300,020. | | Total Project | $14,842,132. | $8,900,179. | $5,941,953. |   D.Greene/C.Hamelin: Motion to approve the Updated Warrant Articles 1 and 2 as presented.  Bond Options  Debra reviewed the 15 and 20 year bond options based on updated budget information. John noted that the interest rate for the 20 year bond is approximately $1 million more.  D.Greene/C.Hamelin: Motion to approve the 15 year bond schedule for articles 1 and 2 as presented.  Building Committee Update -  Debra invited members of the School Board Building Committee who were present in the audience to identify themselves She noted that the building communications subcommittee has been meeting weekend to discuss their messaging, plans for events, communications and placement of signs and flyers. It was clear that one-to-one communication was the most effective method of sharing information. Debra thanked them for their efforts.  Teacher Position:  Debra referenced her report noting that the administration has a plan to replace the retiring elementary position next year, within the proposed budget, pending board approval.  C.Hamelin/D. Greene: Motion to approve the replacement of the retiring elementary teacher in the 23-24 school year. | **VOTE :** Motion Carries  **VOTE :** Motion Carries  **VOTE :** Motion Carries |
| 7. | **Business Administrator’s Report –** Bridget Cross  Bridget reported that based on the reduced bond amount, the overall school budget would need to be reduced.  C.Hamelin/D. Greene: Motion to approve the revised Budget in the amount of $7,847,280.  D. Greene/T.Stevens: Motion to accept and expend the following Grant Funds:   * NH Bureau of Career Development Grant $105,040.00 * CTE Grant $30,000.00 * FEEDNH Grant $15,000.00 * NHCF Dash Grant for Outdoor Classroom $2,000.00 * NHCF Dash Grant for Cooperstown Trip $2,000.00   R.Murphy/T.Stevens: Motion to approve two new Student Activity Accounts:   * Trivia Club – Student Activity Fund (New) * Public Speaking/Debate Club Student Activity Fund (New)   Petitioned Warrant Article:  Discussion ensued about the financial impact of the petitioned warrant article to live stream, record and archive all school board meetings. An estimate for equipment was reviewed and the board agreed to discuss it further at the annual meeting.  Assigning Motions to Board Members  Board members agreed on which articles they plan to make a motion or second at the annual meeting. | **VOTE**: Motion Carries  **VOTE**: Motion Carries  **VOTE :** Motion Carries |
| 8**.** | **Non-Public Session –**  None |  |
| 9. | **Meetings:**   * Special Meeting – Public Informational Meeting on Revised Building Budget Warrant March * March 7 Colebrook School Board meeting at 5:30 pm in Spanish Classroom and Annual School District Meeting at 6:00 pm in Colebrook Gymnasium. |  |
| 13. | **Adjournment:**  T.Stevens/T.Young: Motion to adjourn the meeting at 7:30 pm. | **VOTE**: Motion Carries |

Respectfully Submitted,

Debra J. Taylor  
 Superintendent

Minutes Approved: 3/7/2023.