



Policy of the Board of Trustees

J Series

JHBB

STUDENT ABSENCES

The Principal is responsible for overseeing attendance procedures and ensuring that:

1. Attendance is accurately checked and reported to the school office daily for each student.
2. All student absences are recorded.
3. All permanent records of student attendance are maintained in the NCCA's main office.

1st Reading: September 21, 2017

2nd Reading: October 19, 2017

Adoption: November 30, 2017

Proposed Reconsideration: November 2022