

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 10/23/2014**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session on October 23, 2014 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:02 p.m.

**1. ROLL CALL**

Board Members present:

Mrs. Claire Place, President

Mr. Carlos Ruiz, Clerk

Mr. Steven Auslander, Board Member

Dr. Peter Livingston, Board Member

Mr. Jeffrey Neff, Board Member *(absent)*

Madisyn Clausen, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Dr. Livingston made a motion to approve the agenda with exception; the MEC presentation be delayed until Madisyn Clausen arrives. Mr. Ruiz seconded; the motion carried unanimously.

**3. CALL TO THE PUBLIC**

The Governing Board did not hold a call to the public during this session.

**4. CONSENT AGENDA *(see attached)***

Dr. Livingston asked why Mrs. Rostash resigned. Dr. Price said after 23 years of teaching she is moving on to pursue an Administrative Career.

**MOTION:** Mr. Auslander made a motion to approve the Consent Agenda. Dr. Livingston seconded; the motion carried unanimously.

**5. INFORMATION ITEMS**

A. MEC presentation – TVHS students: Madisyn Clausen and Christa Sonderer

Christa Sonderer addressed the Board. She talked about the Youth Advisory Council & Tucson Teen Congress (YAC/TTC) – which is what she learned about at the summer retreat. The goal of YAC/TTC is to provide youth/students input on policies and programs designed to improve the quality of education throughout Pima County and to engage in activities which foster leadership, citizenship and the best educational opportunities for all Tucson youth. Christa recommends the district participate in YAC/TTC. Mrs. Place mentioned the possibility of having at least two students as representatives. Madisyn added, perhaps having multiple students' cycle through as an option. Mrs. Place asked that this topic be a future Board Agenda item, this way the Board can formalize the district participation in YAC/TTC.

B. Board Self Evaluation – BAA –Board Self Evaluation  
BAA – E Board Self Evaluation

Mrs. Place said the Board Self Evaluation will be sent separately. Board Members and Superintendent Price discussed having the entire Administrative Team participate. Mrs. Place asked that the information be compiled for the November 6 board meeting.

C. First Reading: GCCB Professional Support Staff  
JFB Open Enrollment

Dr. Price explained with GCCB Professional Support Staff that the ADE made a statement that schools were allowed weather related absences. Because of this statement, he is recommending we change our policy language.

Dr. Price talked about JFB, Open Enrollment policy. Tanque Verde School District has enrolled to near capacity, with very few grade level exceptions. At this point, unless additional FTE are hired, it is very unlikely more open enrollment students will be offered placement. As noted in the recommended policy changes, student capacity will not be included the policy. Dr. Price said he is recommending this change because of the concern of increasing class size, which is addressed in a different policy. Adding, he will continue to present his student capacity recommendation to the Board.

D. Bank of America Line of Credit Update

Mr. Hamm updated Board Members on the Bank of America Line of Credit. Tanque Verde Unified School District # 13 has a line of credit (LOC) of \$500,000 open with Bank of America which will expire on June 30, 2015. Mr. Hamm reminded Board Member this line of credit was approved in October 2013.

This LOC was put in place as a temporary funding source to be used to meet the short-term borrowing needs of the District. These needs can arise due to the property taxes not yet collected and distributed to our District. Upon review with the county Treasurer the District has not needed to use the LOC as of yet for this school year and is not anticipated to do so. If the need to use the LOC arrives the Business Manager will inform the Board as to the amount needed and reasons why.

6. **ACTION ITEMS**

A. Second Reading Policies:

IJNDB-RB Use of Technology Resources in Instruction

BA-E School Board Operational Goals

**MOTION:** Mr. Ruiz made a motion to adopt policies IJNDB-RB Use of Technology Resources in Instruction and BA-E School Board Operational Goals. Mr. Auslander seconded; the motion carried unanimously.

B. TVHS DECA Travel Requests

**MOTION:** Mr. Auslander made a motion to approve the TVHS DECA Travel requests as presented. Dr. Livingston seconded; the motion carried unanimously.

7. **EXECUTIVE SESSION**

**MOTION:** Mrs. Place made a motion to adjourn to Executive session pursuant to: A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. To discuss the Superintendent's Evaluation. Mr. Auslander seconded; the motion carried unanimously.

The Board adjourned into Executive Session at 7:54 p.m.

The Board reconvened from Executive Session at 9:10 p.m.

8. **FUTURE AGENDA ITEMS**

Board Retreat November 16.

9. **ADJOURNMENT**

Board President Mrs. Place adjourned the meeting at 9:12 p.m.

Respectfully submitted by,  
Adam Hamm, Business Manager

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Claire Place, Board President

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Peter Livingston, Board Member

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Carlos Ruiz, Clerk

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**ABSENT**  
Jeffrey Neff, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - October 23, 2014

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Emily Dobson	HS Art Teacher	Replace Judy Puiia (transferred to Counselor)	TVHS	1.00	\$33,900.00*	10/20/2014
Ana McGovern	Special Education Teacher	Replace Bonnie Omick	ACES	1.00	\$39,029.00*	12/01/2014
<b>Certified Resignations</b>						
Carole Rostash	Music Teacher	Took an Administrative position outside of District	TVES	1.00	\$36,100.00	10/27/2014
Virginia Poage	School Nurse	Personal	EGJH	0.80	\$24,960.00	10/17/2014
Bonnie Omick	Special Education Teacher	Moving out of state / .50 FTE 10/27/14 to 11/26/14	ACES	1.00	\$36,420.00	11/26/2014
<b>Classified Agreements</b>	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Michelle O'Donnell	Paraprofessional I	Replace Amy Mathiesen	TVES	0.80	\$9.56	10/20/2014
Michele Stewart	Paraprofessional III	Replace Kristina Enger	TVES	0.825	\$9.94	10/20/2014
Sarah Hargis	Paraprofessional I	Change from Classified Sub to Paraprofessional I	ACES	0.712	\$9.56	10/20/2014
<b>Other Continuations</b>						
Judy Puiia	HS Academic Counselor	Transfer / Replace Jennie Levin	TVHS	1.00	\$37,093.00*	9/29/2014
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Lisney Quick	Asst. Girls Basketball Coach	Personal	EGJH	varies	\$717.00	10/8/2014
<b>OTHER</b>	Position	Reason	Site	FTE	Wage	Date
Richard McClanahan	Head Boys Basketball Coach	Replace Chris Voutsas	EGJH	varies	\$1,434.00	SY 14/15
Ana McGovern	TOSA / Daily Pay Rate	Job share with Bonnie Omick 10/27/14 to 11/26/14	ACES	0.50	\$209.83 /day	10/27/2014
Sunny Thompson	Substitute Teacher	New	varies	varies	Sub Pay	SY 14/15
Bonnie Omick	TOSA / Daily Pay Rate	Job share with Ana McGovern 10/27/14 to 11/26/14	ACES	0.50	\$195.81 /day	10/27/2014
Jo Ann Ralyea	Classified Substitute	Currently a Certified Sub, will add Classified Sub Duties	varies	varies	Sub Pay	SY 14/15
Claudia Levin	Classified Substitute	New	varies	varies	Sub Pay	SY 14/15

\* Signifies that Wage will be prorated to correlate with the start date.