

EAST CARTER COUNTY R-II SCHOOLS

Fundraising/Parent Pay Form Application

The Superintendent's Office requests that all school sponsored fundraiser organizers complete this form.

Application Section:

School

Application Date

Club

Sponsor

Description of Activity: _____

Purpose of Funds: _____

Exempt from Healthy Hunger-Free Kids Act Yes (if yes then fill out attached form) No

Beginning Date

Ending Date

Anticipated Net Revenue

Financial Expectation from each student: _____

Signature of Sponsor

Date

Revenue Code



Approved



Rejected

Signature of Building Level Administrator

Date

Closing Report Section:

Gross Receipts/Revenue: _____

Expenses (Total from right)*: _____

Net Income: _____

*Breakdown of Expenses: _____

(i.e.: cost of merchandise, _____

trophies, drinks, snacks, _____

etc.) _____

Signature of Sponsor

Date

Signature of Building Level Administrator

Date

The original form must be kept on file at the building level. Copies of this form must be attached to all expenditure purchase orders and deposits.