

# David A. Perdue Elementary School Student Handbook 2022 - 2023

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Welcome back parent and students! We are very excited to get this school year started, and we look forward to another great year in Bulldog Country where we work together to help ALL students learn at a high level. As the school year begins, here are a few reminders:

### **Arrival/Dismissal**

School begins at 8:30 a.m. and all students need to be in their classroom at this time. If, however, they are running late, please make sure to check them into the office when they arrive. ***Do not drop off your children in the front of the school and let them walk in on their own.*** For safety reasons, we need anyone who is tardy to be checked into school by an adult. There will NOT be any early dismissals after 3:00 p.m. except for emergencies or doctor's appointments with documentation of the appointment. If you need to check your child out of school for any reason, you will need to do it before 3:00 p.m.

### **Attendance**

Per the county handbook, when a child is absent from school he/she is to bring in an excuse for the absence. On page 6 it states, "Please send a parent or physician's note to the homeroom teacher **within five days of the absence**; otherwise, the absence is unexcused and subject to the truancy regulations." At Perdue Elementary we want all students to be at school daily, but understand kids get sick, have appointments they must attend, and have other things that could cause them to miss school. To keep track of all excuses efficiently we are asking all parents/guardians to make sure they send in their excuse within 5 days and we also ask that you ***do NOT use email or Class Dojo*** as a way of sending in these excuses. We are asking you to please send in a parent or physician's note to your teacher or bring one to the school. Technology is great but email and Class Dojo are not as efficient for our documentation as the other forms.

### **Breakfast/Lunch**

School breakfast and lunch this school year is not free like in the past. So please make arrangements to pay for your child's meals at school or sign up for free/reduced lunch if needed.

### **Communication**

This year we will not use agendas. We will utilize Class Dojo, Wednesday folders, & other forms of communication. We also use social media as one form of communication so please follow us on Facebook, Instagram, Twitter, and YouTube.

### **Discipline**

At Perdue Elementary School our mission is to build a community of responsible, life-long learners. We believe we can achieve our mission by creating a positive and nurturing environment that will enhance student learning and ensure success for all. We have set high expectations for ourselves and for our students. High academic standards and expectations can only be met when there is a classroom climate conducive to learning.

We believe that our school-wide discipline plan promotes and values the individual student as well as creates a community of students working together to achieve greatness. By students knowing, learning, and living our Bulldog Pledge, they will encompass all of the characteristics we strive for them to learn each day and meet our expectations at DPES.

*Today is a new day and a new beginning.  
I pledge that I will be better today than I was yesterday.  
I will think, I will listen, and I will learn.  
I will be respectful, responsible, and resourceful.  
I will have pride in myself and my school because...  
It's **GREAT** to be a Perdue Elementary Bulldog!*

Students will be given an opportunity to earn at least 5 points each day for meeting school-wide expectations.

**If a student earns:**

Five points (Green)	All is Okay!
Four points (Blue)	5 minute Time Out (i.e. another classroom, computer lab, etc...)
Three points (Purple)	10 minute Time Out and completion of a Reteach Behavior Sheet
Two point (Yellow)	10 minute Time Out, completion of a Reteach Behavior Sheet, and MIR (Minor Incident Report)
One points (Orange)	10 minute Time Out, completion of a Reteach Behavior Sheet, and MIR (Minor Incident Report), and talk with administrator
Zero points (Red)	Office Referral

- Certain offenses will result in an automatic MIR. If a student gets after school detention for earning a certain number of MIRs, the student will not be able to stay for ASP or ride the bus home. The student will need to be picked up in the office at 4:30 p.m.
- All major offenses will be automatic office referrals.
- If a student gets an automatic office referral for something such as fighting, extreme disrespect to adults, etc...this student will lose all of his/her points for that day which could affect attendance at behavior celebrations.
- Teachers will use this system to reward students who show good behavior in the classroom.
- If a student has ISS/OSS, he/she will NOT be able to participate in events at the school for that day or earn their 5 points. For example, if we are having a special luncheon or a night event at the school, he/she will NOT be able to attend due to being having ISS/OSS that day.
- Students who are absent will automatically receive their 5 points for the day.

As a PBIS school, we have implemented a school-wide reward plan where the students are given Bulldog Bucks when demonstrating traits of being a Perdue Bulldog. Being a good citizen, showing good behavior, and doing anything else that shows great “Bulldog Pride” will earn the student Bulldog Bucks. This money can then be used to purchase items from the Bulldog Store.

“Bulldog Pride” represents the core essential behaviors we want students to learn at Perdue. These are:



As students earn Bulldog Bucks, they may then choose to redeem their Bulldog Buck for an item at our school’s Bulldog Store or save and collect more Bulldog Bucks in order to purchase a more expensive item in our store. Some examples of store merchandise are: snacks, school spirit apparel, sports items, art supplies, and much more! We will also encourage the students to wear our school’s colors on designated

Fridays to show school spirit. Throughout the year we will also be recognizing students over the intercom for the wonderful things they have been doing at school. We are proud to be Bulldogs and want to instill that “Bulldog Pride” in everyone.

We hope that you are excited about this school year and know that working together is the best way to help us build a community of responsible, life-long learners!

### **Required Documents**

This year required documents from the school district need to be signed off through Infinite Campus. Please have all documents signed off by Friday, August 12<sup>th</sup>.

### **Transportation Changes**

Our front office staff is incredibly busy during dismissal and to avoid any confusion, missed buses, and safety issues, ***we cannot change transportation for your child after 3:00 p.m. Also, please do not send a change of dismissal through Class Dojo as teachers do not always get to check that until after school.***

This year we will not have any parents checking their child out of the office as a “walk-up” as we have in the past. These procedures are put into place for the safety of your children and to make dismissal run more smoothly. If you need to change dismissal, please make sure to call the office before 3:00 p.m. or send in a note with your child if there will be a change of transportation for that day.

IT’S GREAT TO BE A PERDUE ELEMENTARY BULLDOG!!!