**St. Catherine School**  
**FACTS Grant and Aid Application for the 2025-2026 School Year**

Dear St. Catherine School Families,

As we plan for the 2025-2026 school year, we want to remind families that tuition assistance is available for those needing support in meeting the cost of a Catholic education. St. Catherine School has partnered with FACTS Grant & Aid Assessment Service to provide a fair and confidential financial need assessment process.

**Application Process:**

1. **Eligibility:** Tuition assistance is available based on demonstrated financial need. If your resources are insufficient to meet the full cost of tuition, we strongly encourage you to apply.
2. **Application Timeline:**
   * The application for the 2025-2026 school year will open on **March 3, 2025**.
   * The application deadline is **May 15, 2025**.
   * While new families may apply after the deadline, we strongly encourage families to apply by May 15th. Early application allows us to make award decisions sooner and gives families more time to plan for the upcoming school year.
   * Please note that there is a $45 processing fee to apply.
3. **Online Application:** Please visit the **FACTS website** here to apply for tuition assistance. If you already have an existing FACTS account for tuition, you can use your current login to access the Grant & Aid application. <https://online.factsmgt.com/signin/414FV>
   * **Please get in touch with the school office if you have any issues creating an account or need extra time to apply.**
4. **Required Documentation:** To complete the application, you will need to upload the following documents:
   * Most recent federal tax forms (personal and business-owned, if applicable)
   * W-2 forms from each job held by household members
   * Most recent pay stubs from each job
   * Documents showing other sources of income (e.g., welfare, unemployment, food stamps)
   * Corporate, partnership, and trust documents for household members who own 20% or more interest in a corporation, partnership, or trust.
5. **Assistance:** If you need help during the application process or have questions, FACTS provides support through their helpline at **866-441-4637** (Monday–Thursday, 7:00 AM–7:00 PM, and Friday 7:00 AM–5:00 PM Central Time) or via live chat on their website.

**Financial Aid Determination:**

Tuition assistance is made possible through our annual fall auction fundraiser, donations to our tuition assistance fund, and designated funding sources. FACTS will assess your family’s financial need based on the information provided. The Tuition Assistance Committee at St. Catherine School will use FACTS’ recommendations to determine award amounts. Final award notifications will be sent via email by **June 2025**.

**Important Notes:**

* Tuition assistance is available annually if families remain current with tuition payments.
* The amount of financial aid depends on the application and the available funds.
* Families entering kindergarten are eligible to apply for assistance.
* Tuition assistance may not be awarded if there are previous unpaid lunch or tuition balances without an approved payment plan in place.

We encourage you to apply for tuition assistance if needed. We aim to ensure that a St. Catherine School education remains accessible to all families, regardless of financial circumstances.

Thank you for your continued trust and partnership in supporting your child’s Catholic education. Should you have any questions about the application process, please do not hesitate to reach out.

Sincerely,  
Nick Lee  
Principal  
St. Catherine School