

DRAFT – Unofficial Until Approved
Meeting Minutes 7/26/2012

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session on July 26, 2012 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg #1, and Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Jeffrey Neff, President

Mrs. Claire Place, Clerk

Mr. Steven Auslander, Board Member

Mr. Peter Livingston, Board Member

Dr. Wayne Peate, Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the Agenda with exception. Mr. Auslander requested Action Item A be heard and motions carried prior to approval of the Consent Agenda. Mrs. Place seconded; the motion carried unanimously.

3. CALL TO THE PUBLIC

There was no call to the public.

4. ACTION ITEM

A. Approval of Dismissal of At-Will Employee

MOTION: Mrs. Place made a motion to approve the dismissal of At-Will Employee. Mr. Auslander seconded; the motion carried unanimously.

5. CONSENT AGENDA *(see attached personnel report)*

There is a name correction on the Personnel Report for Carlos Frederico; his name should be, Carlos Federico.

MOTION: Mr. Livingston made a motion to approve the Consent Agenda. Dr. Peate seconded; the motion carried unanimously.

6. INFORMATION ITEMS

A. First Reading Policy J-6982, JQ-EB Student Fees, Fines Charges Schedule

B. Policy Services Advisory:

- #441 - DGD, DGD-R, DGD-E Credit Cards
- #442 - DJE Bidding/Purchasing Procedures
- #443 - EF-R Food Services (Addendum A)
- #444 - GB General Personnel Policies
- #445 - GCCD Professional/Support Staff Military/Legal Leave
- #446 - GCK Professional Staff Assignments and Transfers
- #447 - GCMF Professional Staff Duties and Responsibilities
- #448 - DCO, GCO-RA Evaluation of Professional Staff Members
- #449 - IHAL Teaching About Religion
- #450 - IHAMB Family Life Education

Dr. Peate and Mr. Auslander asked about Advisory # 449 IHAL, I-1500 Teaching about Religion – Both want to ensure that ALL global world religions are recognized. And that policy language is clarified, specifically in the policy when *shall* and *may* are used. Dr. Price said he would check with the district's attorney.

Mrs. Place asked about Advisory # 450 IHAMB, I-2050 Family Life Education – Mrs. Place asked about the language in this advisory as well.

Mrs. Place also asked about Advisory # 442 DJE, D-2750 Bidding / Purchasing Procedures – Mr. O'Shea said for our construction jobs we do not use job-order-contracting; she also asked about Advisory #443 EF-R, E-3111- Food Services – Dr. Price said we are in compliance.

7. **ACTION ITEMS**

B. Out of State Travel Request: Emily Gray Junior High School CIMI Trip

MOTION: Mrs. Place made a motion to approve the out of state travel request for the annual CIMI trip for the 2012-13 school year. Dr. Peate seconded; the motion carried unanimously.

C. Suspension of policy B-2600, BGB Policy Adoption related to a first and second reading for the purpose of approving Policy J-6982, JQ-EB 2012/2013 Student Fees, Fines and Charges Schedule.

MOTION: Mr. Livingston made a motion to suspend policy B-2600, DBG related to a first and second reading, regarding policy J-6982, JQ-EB 2012/2013 Student Fees, Fines and Charges for adoption for the discussion and consideration at the July 26, 2012 agenda action item D. Mr. Auslander seconded; the motion carried unanimously.

D. Second Reading Policy: J-6982, JQ-EB 2012/2013 Student Fees, Fines and Charges Services

MOTION: Mr. Livingston made a motion to adopt policy J-6982, JQ-EB, 2012/2013 Student Fees, Fines and Charges Services. Mrs. Place seconded; the motion carried unanimously.

8. ANNOUNCEMENTS

Mr. O'Shea is meeting with SFB Architects tomorrow at the high school.

Dr. Price announced Progressive Roofing will be working on the 600 building at ACES.

SOLON secured financing for the solar project, currently the design of the project is at 50%, and we expect to be at 90% by next week.

Mrs. Rosalik will update her staff regarding the three construction projects on ACES:

- The two pull-out rooms for Speech and OT are complete.
- In preparation for our solar installation, the 600 building will be getting a new roof. Construction on the roof will begin next week, likely Tuesday, the 31st. Teachers advised this will be a construction zone, and the air conditioning may be occasionally and temporarily interrupted. The new roof is slated to be completed before the first day of school!
- New concrete curbing and sand has been installed in the primary playground. The curbing is around the jungle gym and will help to contain the proper amount of sand under the structure. It will be painted bright yellow before the start of school and to please be aware that the curbing is higher than it was before and it now extends around the sides.

Dr. Price read into the record that the Tanque Verde Unified School District Administrative offices are located at 2300 N. Tanque Verde Loop Rd., Bldg#1 Tucson AZ 85749 effective August 27, 2010 and Emily Gray Junior High School is located at 11150 E. Tanque Verde Rd., Tucson AZ 85749 effective August 11, 2011.

9. FUTURE BOARD AGENDA ITEMS

SOLON will attend the August 9 meeting to update the Board on the Solar projects. The Principals will address the board at the study session on August 22 presenting their AIMS results and action plans.

10. ADJOURNMENT

Mr. Livingston made a motion to adjourn. Dr. Peate seconded; the motion carried unanimously. The meeting adjourned at 7:43p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Jeffrey Neff, Board President

Peter Livingston, Board Member

Claire Place, Board Clerk

Dr. Wayne Peate, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - July 26, 2012

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Sarah (Bonnie) Omick	1st Grade Teacher	Replace Vanessa Rohler	ACES	1.00	\$35,420.00	8/6/2012
Jim Christ	English Teacher	Replace Norm Smith	TVHS	1.00	\$38,100.00	8/6/2012
Administrator Resignations	Position	Reason	Site	FTE	Salary	Date
Certified Resignations	Position	Reason	Site	FTE	Salary	Date
Vanessa Rohler	1st Grade Teacher	Personal / Health	ACES	1.00	\$31,500.00	7/13/2012
Julie Smith	English Teacher	Moving out of state.	TVHS	1.00	\$40,878.00	7/19/2012
Norm Smith	English Teacher	Moving out of state.	TVHS	1.00	\$40,285.00	7/19/2012
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Carlos Frederico	Maintenance Coordinr	New position	All Sites	1.00	\$13.00	7/16/2012
Amy Brauer	Paraprofessional	Replace Patty Mackintosh	ACES	0.76	\$9.56	8/8/2012
Leslie Lee	Paraprofessional	Replace Lynda Runkle	TVES	0.78	\$9.56	8/8/2012
Terry Jones	Campus Monitor	Replace Kyle Blaine	EGJH	0.38	\$8.75	8/8/2012
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Tracy Webb	Food Service Assistant	No reason provided.	EGJH	0.50	\$9.21	7/6/2012
Diana Holtzen	Paraprofessional	Seeks better paying position.	ACES	0.78	\$9.56	6/26/2012
Susan Bowen	Motor Lab Aide	More time with family.	TVES	0.45	\$9.66	7/11/2012
Other Terminations						
Kyle Blaine	Custodian	No cause termination	TVHS	1.00	\$8.94	7/27/2012
OTHER						
Elizabeth (Betsey) Robinson	Kindergarten Teacher	Increase to full time (was job share with Omick)	ACES	1.00	\$34,728.00	8/6/2012
Amy Brauer	Certified Substitute	New	varies	varies	Sub Pay	8/8/2012