

**POLICY TITLE: Regular Meetings of  
the Board**  
**POLICY NO: 266**                      **PAGE 1 of 1**

At its annual meeting in July, the board will set its monthly meetings at regular intervals and direct the clerk to post notice of the regular meeting schedule at least once each year. The clerk will post the notice of the regular meeting schedule and the agendas for such meetings at a prominent place in the administrative office of the district.

The clerk of the board will prepare and post an agenda notice forty-eight (48) hours in advance of each regular meeting. The board may amend the agenda, provided that a good faith effort is made to include in the original agenda notice all items known to be probable items of discussion. The agenda may be amended in the following manner:

1. If the agenda is amended after it has been posted but there exists forty-eight (48) hours or more prior to the start of the meeting, the agenda may be amended by posting a new agenda.
2. If an amendment to the agenda is proposed less than forty-eight (48) hours prior to a regular meeting but prior to the start of the meeting, the clerk will post the proposed amended agenda but it will not become effective until a motion is made at the meeting and the board votes to amend the agenda.
3. The board may amend the agenda after the start of the meeting upon a motion that states the reason for the amendment and the good faith reason the agenda item was not included in the posted agenda.



**LEGAL REFERENCE:**

Idaho Code Sections

33-510

67-2343

**ADOPTED:** April 22, 1998

**AMENDED:** January 20, 2015