

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 December 12, 2023
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Tom O'Brien Mr. Eric Hansell
Absent:	

Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance
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1.	Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:47 pm by Mr. McCauley, Chairperson.	Call to Order
2.	Public Comment There was none.	Public Comment
3.	<p>A. NMHS Updates:</p> <p>1.) NMHS Woodshop HVAC Update Mr. Cunningham stated Hawley Construction Corp and New Milford Schools have a contract for the HVAC upgrades in the NMHS woodshop. Hawley Construction Corp is pursuing a mechanical permit and developing submittals for the dust collection equipment. It could be 8-12 weeks for the equipment to arrive, but the hope is that it can be done by this spring. Mr. O'Brien asked how big of a job it is. Mr. Cunningham stated it is not large, and may look to change some of the duct work. It includes going through a transom window, pouring a concrete pad outside so the dust collector can go to the outside. It includes hook up relays for when the exhaust fan is on.</p> <p>Mr. O'Brien asked if it will be fully functional for fall. Mr. Cunningham answered yes, and hopes it will be complete before the end of the school year. Mr. O'Brien asked if the district will continue</p>	<p>Items for Information and Discussion NMHS Updates:</p> <p>1.) NMHS Woodshop HVAC Update</p>

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	<p>with the same curriculum in the meantime. Mr. Cunningham stated, yes.</p> <p>2.) Roof Project</p> <p>Mr. Cunningham stated the roofing contractor, Greenwood Industries, has completed their punch list items. They have offered a submittal for gutter repairs at the high school. A solution for addressing the missing fasteners and clips is still being developed. There is a chance that money from contingency will need to be used. The thought was the number for the gutter repairs was a little high. Mr. McCauley asked if it will be a town project. Mr. Cunningham stated, yes. Mr. O'Brien stated the last MBC meeting didn't have a full quorum, but Architect Petrucelli showed the expressed that the gutter quote was still too high. Mr. Cunningham stated he wants to pursue it, and shore up the building. Mr. O'Brien asked if they have, as a group, expressed a plan that the gutter project would not be pushed over to the school board. Mr. Cunningham stated yes.</p> <p>Mr. O'Brien stated Jack Healy mentioned Greenwood was planning to put together a proposal to essentially peel United's standing seam roof off, reattach, and do everything necessary to make it safe. Mr. O'Brien stated Mr. Healey was expecting an estimate from Greenwood on Friday. Mr. Cunningham stated he has not gotten any numbers, but will reach out to Mr. Healy.</p> <p>Mr. Hansell asked if they tear up the areas United worked on, does that address the fastener use? Mr. Cunningham stated yes, when it comes to the spacing and amount of fasteners used, it would address that issue, because it was only discovered in the areas United had done the work. Mr. Hansell asked if the other fasteners were all ok. Mr. Cunningham stated the only question that remains from the Fuss and O'Neill report, which suggests that there was a discrepancy between the specified screws and the screws that were used, is that someone should verify the screws that were used on the project. Dr. Parlato added that her</p>	<p>2.) Roof Project</p>
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	<p>office is still waiting on confirmation on the exact screws that were used.</p> <p>3.) NMHS Gym Ceilings Mr. Cunningham stated the gym ceilings were finished, except for a few punch list items. Those items will be finished January 6th.</p> <p>4.) Belfor Restorations Mr. Cunningham stated Belfor Restoration has provided an updated calendar which has them completing the science labs at New Milford High School in mid-December. Mr. Cunningham stated he is doing a walk through next week. If everything is handled in the time frame he is expecting, everything will be complete by the next Facilities meeting.</p> <p>B. Central Offices Mr. Cunningham stated Facilities has obtained a permit for the installation of a first and second floor set of doors to help divide Central Office from Sarah Noble classrooms. The work has begun. In addition, Mr. Cunningham stated he has provided the Town with the results of a programming study conducted by Silver Petrucelli & Associates for the development of a future stand alone Central Office building. The study consists of how many square feet are necessary for office staff, potential growth, desks, file cabinets, etc. The square footage to have a fully functioning Central Office is approximately 18,000. Mr. McCauley asked what is currently being used at Sarah Noble. Mr. Cunningham stated it is approximately 10,000-12,000 square feet.</p> <p>Dr. Parlato stated the next steps will be shared with the full Board and then the Mayor and Mr. Healy. Mr. Cunningham agreed and stated he wanted a concrete number for square footage that had data behind it before doing presenting the programming to anyone. Mr. McCauley asked what the thoughts were on building a Central Office on the existing tennis courts at SNIS. Mr. Cunningham stated that he would like to look at all options but there are both pros and cons for</p>	<p>3.) NMHS Gym Ceilings</p> <p>4.) Belfor Restorations</p> <p>B. Central Offices</p>
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		building where the tennis courts are now.	
4.		Public Comment None	Public Comment
5.		Adjourn <i>Mr. Hansell moved to adjourn the meeting at 6:58 pm, seconded by Mr. O'Brien and passed unanimously.</i>	Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 6:58 pm.</i>

Respectfully submitted:



Brian McCauley
 Chairman, Facilities Subcommittee