

MINUTES

Boulder Elementary School District No. 7
Regular Meeting

May 13, 2024
Boulder Elementary School

Board members present:

Carrie Harris – Chair Matt Strozewski – Trustee Andrea Dolezal – Trustee
Kyle Simons - Trustee

Administrators present:

Doug Richards, Superintendent/Principal
Britton Mann, District Clerk

Staff: Jessica Craft – Facebook Live Meeting Operator

Visitors: Stephanie Carey, Kristen Muffick, Sarah Eyer, Rochelle Hesford, Kalea Dill, Kessie Strausser, Cheryl Breker, Stacey Peterson, Sarah Rieder, Lance Hoover, Matt Bowman

CALL The Elementary Board was called to order at 5:32 p.m. by Carrie, who led the Pledge of Allegiance.
ELEMENTARY
BOARD TO ORDER

AGENDA REVIEW None

CANVAS Britton provided tally sheets from Jefferson County Clerk & Recorder’s Office.
ELECTION Melody Grant received 192 votes, Cheryl Hecht received 118 votes, Lance Hoover received 226 votes and Ray Woods received 333 votes. There were no questions. Matt motioned to approve the canvass of votes and results. Andrea seconded, all present approved.

APPROVAL OF There were no questions regarding the May 2024 claims. Andrea motioned to
CLAIMS approve claims and warrants for May 2024 with the prior month ending with warrant #11048 and the current warrant numbers #11049-11091 in the amount of \$86,094.31. Kyle seconded, all present approved.

REVIEW OF There were no questions or comments regarding the April 2024 payroll.
PREVIOUS MONTH
PAYROLL

APPROVAL OF There were now questions regarding the regular or special minutes for April 2024.
PREVIOUS MONTH Matt motioned to approve the regular minutes on April 8, 2024, Kyle seconded all
MINUTES present approved. Kyle motioned to approve the special meeting minutes on April 30, 2024. Andrea seconded, all present approved.

APPROVAL OF There were no questions regarding Student Activities. Matt motioned to approve the
STUDENT Student Activities Ledger as presented. Andrea seconded, all present approved.
ACTIVITIES

BUDGET VS There were no questions regarding the current budget vs actual report. Carrie stated
ACTUAL REPORT nice work to staff on the budget.

UNFINISHED 1. Policy 1610 – Goals and Objectives: Kyle motioned to approve Policy 1610 as
BUSINESS presented. Matt seconded, all present approved. Policy 3141 – Nonresident Student
Enrollment: Matt motioned to approve Policy 3141 using June 1st as the date on line 25. Kyle seconded, all present approved.
2. Policy 8132 – Activity Trips: Kyle motioned to approve Policy 8132 Leaving in line 42 on page 1 and line 1 on page 2. Andrea seconded, all present approved.
3. IT shared contract with JHS: As of right now, we have only received a copy of the salary contract from Jefferson High School. We will table this topic until the June meeting.
4. Clerk Evaluation – The board went over the different elements of Britton’s evaluation and are pleased with her performance.

SEATING OF Board Re-Organization: Carrie thanked the board and the school for her time as a
TRUSTEES trustee and Board Chair. The board also thanked Carrie for everything that she has done for Boulder Elementary. Britton presented her with a card and gift card from the board for her service. Cheryl was not in attendance at the meeting. Britton will mail

her card and gift card to her. Carrie stepped down as a member of the Boulder Elementary Board of Trustees. Sarah Eyer, Jefferson County Superintendent, was in attendance and swore in Lance Hoover, one of our new trustees. Ray Woods was unable to be at the meeting due to a prior commitment. Lance took his seat on the board.

**BOARD RE-
ORGANIZATION**

The board discussed the committees and current meeting time and date. Andrea motioned to appoint Matt as the board chair. Kyle seconded, all present approved. Matt motioned to appoint Andrea as the Vice-Chair. Kyle seconded, all present approved. The board also decided on the following:

Leadership: Matt & Andrea
Handbook Policy: Lance & Matt
Budget Finance and Negotiations: Andrea & Ray
Facilities: Kyle and Ray
Transportation: Lance

**APPOINTMENT OF
CLERK**

Andrea motioned to appoint Britton Mann as the District Clerk. Kyle seconded, all present approved.

PUBLIC COMMENT

Matt read the public comment. Rochelle Hesford and Kalea Dill were present to present a project that Kalea has been working on. She is interested in a peer support system and discussed her ideas.

COMMUNICATIONS

LETTERS: Resignation letter from Devyn Ottman. Andrea motioned to approve the resignation letter as school counselor of Boulder Elementary. Kyle seconded, all present approved. Also received a resignation letter from Mr. Bowman as head football coach. Andrea motioned to accept his resignation letter, Kyle seconded, all present approved.

STUDENT ISSUES: Possible Retention – There is no possible retention discussion at this time. After investigation and also discussion the issue with Jefferson High School, it was determined that there will not be any retention.

COMMENDATIONS AND RECOMMENDATIONS - Mr. Richards will do this during his report.

**COMMITTEE
REPORTS**

Leadership – This prior committee member did meet and discussed and set the agenda.

Handbook/Policy – The prior committee members met and discussed the policies listed on the agenda.

Budget/Finance and Negotiations/Personnel – The prior committee did not meet.

Facilities – The prior member did not meet, currently waiting to hear back from Johnson Controls.

Transportation – This committee did not meet. The yearly County wide transportation meeting will be held in July.

**ADMINISTRATORS
REPORT**

Report provided for official minutes.

1. Academic Achievements

- May student of the month assembly and Employee of the month.
- 1st and 7th grade classes were awarded another Smart School Grant of \$2000.
- Finishing up testing
- Recently held Kinder Round-Up with help from Prickly Pear and staff and were able to get all of the mandated testing done.

2. Upcoming Events

- Seeing a lot of success as MS Track is winding down.
- 8th Grade Field Trip on May 29, 2024
- 8th Grade Graduation will be May 30, 2024
- Continue to try and work out something with McKinistry and a possible maintenance contract for the upcoming year.

3. Staff Recognition

- Employee of the Month was Colleen Murphy. Chosen for her dedication to staff and students. She will also be retiring and will be missed by everyone.

4. Challenges and Strategies

- Budget is coming together and we are making every attempt to make sure we are where we are supposed to be.
 - Continue to work on Strategic Plan for the school.
 - Still working on staffing or next year. Principal position has been filled by Mr. Jamison, was here last week and spent the day at the school observing.
5. Future Plans
- The Charter school has been approved and recently found out that the plan is to open for the 2025-2026 school year.
 - Thank you for ongoing support and commitment to our school.

NEW BUSINESS

1. Personnel –

- Appointment of Certified Staff and Grade Level – Mr. Richard has not made decisions regarding staff. Tabled until June meeting
- Renewal / Nonrenewal of classified staff – Mr. Richard has not made decisions regarding staff. Tabled until June meeting
- Stipend Positions – Renewal / Nonrenewal – Mr. Richards recommended keeping only the AD and Data stipends for next year. JHS is moving away from Acellus and has discussed the possibility of partnering with a new company.
- Para Position – Kyle motioned to approve Andrea Lattin and Emily Harper as new Para Professionals for the remainder of the school year. Andrea seconded, all present approved.
- Substitute Teacher – Andrea motioned to approve sub applications for Andrea Lattin and Emily Harper. Kyle seconded, all present approved.

2. Non Resident Student Acceptance – *Standing Agenda Item* – None – Mr. Richards told the board that there is a new form that the school will send out to current out of district students.

3. Liquidation of School Property – *Standing Agenda Item* – None

4. Presentation from Mrs. Carey and Ms. Muffick – HB 352 and Policy 2165 – Early Literacy Targeted Intervention – Mrs. Carey and Ms. Muffick presented a presentation on HB 352 – Early Literacy Targeted Intervention. They also provided a packet of information for the official minutes. Their discussion focused on what is required and also what is best for students.

5. Principal Hire Recommendation – Andrea motioned to approve David Jamison as the new Principal for the 24/25 school year. Kyle seconded, all present approved.

6. Superintendent Hire – Mr. Selvig was interviewed prior to the regular scheduled board meeting. This decision will be tabled so Andrea can follow up on references.

7. 24/25 Student Handbook First Reading – Mr. Richards suggested that the board review and we can table the first reading until the June meeting. He will also send to the staff for review.

8. Renew / Nonrenewal Foods Contract with JHS and Basin Elementary – Andrea motioned to approve the contracts with JHS and Basin Elementary as presented. Kyle seconded, all present approved.

9. Graduation – Graduation will be Thursday May 30, 2024 at 6:00. Mrs. McCauley will be the guest speaker. Andrea motioned to approve 8th grade graduation. Kyle seconded, all present approved.

10. Resolution / Contract with County to run election for 24/25 school year – Kyle motioned to approve the resolution with Jefferson County to run all elections for the 24/25 school year. Andrea seconded, all present approved.

11. Policy Review – Kyle tried attempted to contact Cheryl Hecht to get the information that was discussed on the policies that they had reviewed together, however Cheryl did not return his call. There were not notes to go off so it was decided to table the policies until a future meeting. Andrea motioned to table the policy review, Kyle seconded, all present approved.

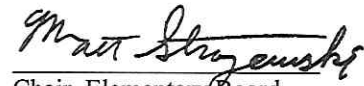
TOPICS FOR FUTURE AGENDAS


Handbook – Student & Staff
 HB 352 Policy 2165
 Policy Review
 Appointment of Certified Staff/Classified Staff
 IT Contract
 Superintendent Hire

TR4's
Superintendent / Principal / Clerk Contract
Cancel July Meeting

ADJOURNMENT

Carrie adjourned the meeting at 7:47 pm.


Chair, Elementary Board


Clerk, Elementary Board