

*Learning for all – no
limits, no excuses,
and unlimited
possibilities!*

Oak Run Elementary School District
Board of Trustees
Regular Board Meeting

Governance Team
Kansas Simonis, President
Montara Strawn, Clerk
Philomene Swenson, Member
LeeAnn Mollath, Member
Stan Statham, Member
Sue Cooper, Superintendent

Minutes

Wednesday, August 14, 2019
3:00 PM
Oak Run Elementary School
27635 Oak Run to Fern Rd.
Oak Run, CA 96069
ORESD Office

Our Mission

To Ensure Learning For All, No Limits, No Excuses & Unlimited Possibilities.

We do this by building partnerships, maintaining high expectations, creating rigor, relevance, & responsiveness, providing more time & support, meeting the needs of the whole child, & being persistent & passionate about children.

Open Session

3:00 PM

1. OPENING BUSINESS

1.1. Call to Order

1.2. Roll Call / Establish Quorum

<u>X</u> Montara Strawn (2018), Clerk	<u>X</u> LeeAnn Mollath (2018), Member
<u>X</u> Kansas Simonis (2018), President	<u>X</u> Stan Statham (2018), Member
<u>X</u> Philomene Swenson (2020), Member	<u>X</u> Sue Cooper, Superintendent-Secretary
<u>X</u> Staff & Public in Attendance: Tiffany Fulkerson	

1.3. Pledge of Allegiance

1.4. Approval of Agenda

A motion was made by Montara Strawn to approve the Agenda and seconded by Stan Statham. A vote was taken with 5-0 in favor

2. PUBLIC HEARING:

2.1 Local Control Accountability Plan

Oak Run's Goals for 2017-2020

3. CONSENT ITEMS

Items listed under the Consent Calendar are considered to be routine and it is understood that the Administration recommends approval on all consent items. The Board of Trustees in one-motion takes action on consent items. There is no discussion of these items before the Board votes unless a Trustee, staff member, or public citizen requests specific items be discussed and/or removed from the Consent Calendar. Each item on the Consent Calendar that is approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

3.1 Approval of Consent Items

- a. Minutes from Regular Board Meeting, June 19, 2019
- b. Approval of Warrants
- c. Personnel Contracts

A motion was made by Montara Strawn to approve the consent items and seconded by Stan Statham. A vote was taken with 5-0 in favor

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4. CELEBRATION

4.1 Recognition: Adam Completed his AMI Certified Primary Guide Program and Graduated August 1, 2019 in Seattle WA.!!!

5. PUBLIC COMMENT

Agenda Items: The public may address agenda items in the Action, Non-Action, and Reports/Comments portions of the meeting, before board discussion on the topic, when recognized by the chairperson. Speakers are asked to identify themselves before they begin their comments and are allowed to speak one time per agenda item for up to two minutes.

Non-Agenda Items: The Board will listen to public comment on any item of interest not on the agenda that is within their jurisdiction. The Board may limit public comments to no more than 2 minutes pursuant to Board policy. *The Board may not respond to public comments on an item not on the agenda.* Questions, concerns and requests directed to the board will usually be deferred pending administrative and board consideration at a later meeting.

Process: Comments or suggestions may be made orally at the meeting or in writing (letter or e-mail). Suggestions or Comments can be made in the Suggestion Box in the school office or by e-mailing suggestions@oakrunschool.org. Staff will report on the progress of parent/community suggestions and, if needed, they will be added to the board agenda in the future.

6. ACTION ITEMS:

6.1 Action Item: MOU Approval of Service Contract with Columbia School District for Transportation personnel training oversight.

Recommendation: Approve

A motion was made by Stan Statham to approve Action Item 6.1 and seconded by Montara Strawn. A vote was taken with 5-0 in favor

6.2 Action Item: Facility Improvement Tool (FIT)

Recommendation: Approve (FIT) Report

A motion was made by Montara Strawn to approve Action Item 6.2 and seconded by Stan Statham. A vote was taken with 5-0 in favor

6.3 Action Item: Family Handbook

Background: Review/Approve

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A motion was made by Stan Statham to approve Action Item 6.3 and seconded by LeeAnn Mollath. A vote was taken with 5-0 in favor

6.4 Action Item: Preschool Handbook

Background: Review/Approve

A motion was made by Stan Statham to approve Action Item 6.4 and seconded by LeeAnn Mollath. A vote was taken with 5-0 in favor

6.5 Action Item: Employee Handbook

Background: Review/Approve

A motion was made by Montara Strawn to approve Action Item 6.5 and seconded by Stan Statham. A vote was taken with 5-0 in favor

**6.6 Action Item: Board Policy BP/AR: Resolution # 08-14-2019-1
UCP: Universal Complaint Procedures**

Background: The Oak Run Elementary School maintains procedures to address allegations of unlawful discrimination, harassment, intimidation and bullying, and complaints alleging violation of state or federal laws governing educational programs. Every year The Board reviews these procedures and updates them as needed by law.

Recommendation: Approve UPC Procedures

A motion was made by Montara Strawn to approve Action Item 6.6 and seconded by Stan Statham. A vote was taken with 5-0 in favor

6.7 Action Item: Signatures for Contracts, MOUs, Agreements, etc.

Background: The Board must approve all contracts, MOUs, and agreements to be legal. Once they are approved, any of the following people have been authorized to sign contracts, MOUs & agreements for the district

Recommendation: Approve the Board President, Montessori Director, and Secretary to the Board to sign contracts, MOUs and agreements for the district with Board consent.

A motion was made by Philomene Swenson to approve Action Item 6.7 and seconded by Stan Statam. A vote was taken with 5-0 in favor

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6.8 *Action Item:* **Resolution: # 08-14-2019-2
Certification of Standards Aligned Instructional Standards**

Background:

In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Governing boards that have met the requirements of Education Code Section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of adopted standards-aligned instructional materials for all students (Education Code Section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes.

Oak Run Elementary School has adopted Montessori Curriculum and Manipulatives to meet the Common Core California Standards as outlined in the ETC Alignment & Pacing Guide that is available in each classroom for review.

A motion was made by Philomene Swenson to approve Action Item 6.8 and seconded by Stan Statham. A vote was taken with 5-0 in favor

6.9 *Action Item:* **Rescind Certificated Layoff/Hire Multiple Subject Teacher(s)
for 2019-2020 – Anne Adams**

Recommendation: Rescind/Approve

A motion was made by Philomene Swenson to approve Action Item 6.9 and seconded by Stan Statham. A vote was taken with 5-0 in favor

6.10 *Action Item:* **2020 Developer Fee Justification Study**

Recommendation: Approve

A motion was made by Stan Statham to approve Action Item 6.10 and seconded by Philomene Swenson. A vote was taken with 5-0 in favor

NON-ACTION ITEMS:

7.1 *Discussion:* **Required Trainings (online) – TBA**

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Bloodborne Pathogens
Child Abuse: Identification & Intervention
Mandatory Reporting
Boundary Invasion
Sexual Misconduct
First Aid

7.2 1st Reading: Injury and Illness Prevention Program – Annual Review

Background:

Every year the Board reviews its Injury & Illness Prevention Program to ensure it is doing all it can to protect the health and safety of its students and staff.

7.3 Report 1st Day Enrollment & Attendance

7.4 Discussion Implementing LCAP with District Team

7.5 1st Reading: Food Safety Plan

<i>Table until September Board Meeting</i>		
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7.6 Discussion Staff Evaluating Teachers

7.7 Discussion Parent Involvement Policy BP 6020

8. OTHER REPORTS / COMMENTS

8.1 Comments: Parent Club

8.2 Comments: Classified / Confidential / Certificate

8.3 Comments: Director / Superintendent
- Report to the Community - Bus Schedule
- Well Project - Purple Air
- PG&E Resources

8.4 Comments: Board Members

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9. NEXT MEETING

9.1 Regular Board Meeting - September 11, 2019

10. CLOSED SESSION @ 4:10 pm

10.1 Government Code Section 54957 Public Appointment/Employment
Abigail Schumacher – Instructional Aide
Krystal Davis - Groundskeeper

10.2 Approval of contracts for new hires

11. ADJOURN FROM CLOSED SESSION @ 4:24 pm

12. ADJOURN @ 4:25 pm