

*Cornerstone Montessori Elementary School***BEHAVIOR AND DISMISSAL POLICY
(Subject to Minnesota Pupil Fair Dismissal Act Terms as may apply)****I. PURPOSE**

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Children are expected to move safely in the environment, speak respectfully to each other and all staff, treat the materials respectfully, follow the teacher's instruction and respond appropriately when being directed by staff. Staff will model this behavior, do conflict resolution to support the children to work through their disagreements in a constructive manner, and engage children in grace and courtesy lessons so that children have an opportunity to practice the desired behavior.

II. GENERAL STATEMENT OF POLICY

- A. Efforts will be made to coordinate communication between the teacher, the Head of School, and parent to generate a plan to ensure that undesired behavior is handled consistently well before a child's behavior escalates.
- B. Children receiving Special Education services will be addressed on a case by case basis, following each child's Individualized Education Plan and/or Behavior Intervention Plan.
- C. Teacher will send children to the administrative office who do not follow the above stated rules with a referral slip. The referral slip will be filed in the child's file, and the incident will be documented in the child's file. Based on the recommendation of the teacher, as indicated on the referral slip, administrative staff will discuss the behavior, call home, or decide on a loss of privilege.
- D. As each child and each situation is unique, behavior will be addressed as determined at the Head of School's discretion, with input from the teacher and parent.
- E. Possible paths for addressing behavior are as follows:
 - a. In the first instance of violent or unsafe behavior towards self or others, the child receives a phone call home. The second time such an incident happens, the child goes home. The third time, a one to two-day suspension.
 - b. A child who has been sent to the office two times in a given day will be sent home on his/her third trip to the office. Within a week of the child's return to school, parents, administrators, teachers, and the child must meet to discuss the child's behaviors and how to support correction of that behavior.
 - c. Extreme or violent acts such as hazing, injuring another child, or acts of violence will be met with immediate suspension for up to three days. The child and family must meet with the staff in order for the child to be admitted back into school.

Legal References: Minn. Statute 121A.40-121A.56

Adopted: July 19, 2011

Revised: November 20, 2018

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