



HCDOE Residency Verification

THIS AFFIDAVIT IS VALID FOR ONE (1) SCHOOL YEAR ONLY

Office Use Only:

☐ VERIFIED

Verified BY: _____

Student's Name: _____
Student Legal Last Name Student Legal First Name

Address where student will reside: _____
Street Address
City Zip Code

Enrolling School: _____

[Please read and sign below](#)

If I move, I understand that a new affidavit and new proofs of residency must be submitted. If the new residence is outside the school zone, an Out of Zone Request will also be required. In most circumstances the Out of Zone request would be approved for the remainder of the school year. I understand that the request may be denied if it would result in overcrowding or oversized classes at the school.

Falsification of documents required for residency verification or the use of the address of another person without actually residing there may result in: a) revocation of student enrollment b) being held liable to reimburse the district for expenses incurred to educate this student and/or c) civil action resulting from fraud, negligent misrepresentation and negligence.

FAMILIES RESIDING IN A RESIDENCE WITHOUT HOLDING TITLE OR WITHOUT A WRITTEN LEASE

Complete the section below if the Legal Custodial Parent/Legal Guardian does NOT have a lease or ownership of the Hamblen County address listed above.

Property Owner:

Owner Initial
Here

I, _____, do solemnly swear or attest that the person(s) named above lives with me at the above address and I have provided either a **current lease agreement (with ALL adult residents listed) or current mortgage statement, along with a current gas, electric or water bill:**

As Owner/Lessor, I understand that this statement is being made in order to provide proof of residency so that the above named child(ren) may be admitted to the Hamblen County School District. **Persons who knowingly falsify this information are subject to legal action and the child's immediate withdrawal from school.**

Signature of Property Owner

_____/_____/_____
Date

Enrolling Parent

☐ I live at this residence with the property owner and am unable to provide items from the accepted forms of proof of residency that contain the physical address as this residency address.

☐ I live at this residence with another family (doubled-up) that has a lease/rental agreement with the property owner and am unable to provide items from the accepted forms of proof of residency that contain the physical address as this residency address.

As the enrolling parent(s), I, _____, attest that I do not live in any other residence and that this living arrangement is not solely for the purpose of establishing school attendance eligibility. I understand I will now have ten (10) days from the date of this document to provide two (2) pieces of legal mail as proofs of residency; and, that if I should establish my own residence, I will notify the school immediately and provide them with my photo ID and proofs of residency for my new address.

I, declare under the penalty of perjury, that the student(s) being enrolled lives with me at the above address. I also agree to notify the school within two (2) weeks when residency has changed.

Signature of Legal Custodial Parent/Legal Guardian

_____/_____/_____
Date