

Minutes of Regular Governing Board Meeting

March 31, 2022

Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Thursday, March 31, 2022, beginning at 6:00 p.m. via ZOOM meeting due to construction on campus.

1. Call to Order

Board President Gary Terrell called the meeting to order at 6:00 p.m. and Linda Lyon led the Pledge of Allegiance.

Roll Call – Board members present:

Gary Terrell, Board President

Linda Lyon, Board Vice-President

Jeri Taylor, Member

Edie Crall, Member

Carlos Gotay, Member

Also present:

Crystle Nehrmeyer, Superintendent

Dawn Ruiz, Business Manager

Kathleen Ochoa, Administrative Assistant

Allison Hendrix, Grants & Special Programs Coordinator

Shannon Soule, Principal

2. Approval of Agenda

Mr. Terrell moved to approve the agenda, Mrs. Taylor seconded, all in favor, motion carried.

3. Communications and Call to the Public

Mrs. Lyon did a call to the public. Tina Vindiola asked to address the Governing Board. She asked for clarification of Agenda Item #13, as to where the funding for staff stipends will come from and exactly what it will be used for.

Mrs. Nehrmeyer asked Mrs. Lyon for direction as to how to address Ms. Vindiola's question, as the agenda item has not been addressed yet. Mrs. Lyon informed Ms. Vindiola her questions should be answered when the Governing Board addressed Agenda Item #13 later in the meeting. Mrs. Lyon also shared information with Ms. Vindiola as to the typical topics presented to the Governing Board during the Call to the Public by members of the community.

4. Approval of Consent Agenda

A. Approval of Minutes

Regular Governing Board Meeting February 17, 2022

B. Ratification of Vouchers

1. Payroll Vouchers

V38 \$56,287.29 V39 \$81,358.89 V40 \$56,652.75 V41 \$79,448.43
 V42 not used V43 \$79,053.60 V44 \$27,363.52 V45 \$6,409.20
 V46 \$56,287.29 V47 \$4,021.41

2. Expense Vouchers

V2244 \$10,303.77 V2245 \$32,103.54 V2246 \$9,974.03 V2247 \$6,814.37
 V2248 \$733,736.48 V2249 \$8,581.29 V2250 \$18,469.20 V2251 \$25,139.
 V2252 \$2,286.82 V2253 \$6,929.20 V2254 \$5,928.85 V2255 \$15,927.00
 V2256 \$12,391.58 V2257 \$173,683.25

C. Capital Bond Spending Report

D. Financial Reports for month of February FY21/22

E. Gifted and Talented (GATE) Program Budget for 2021/2022, new funding available

F. Go Solution Contract for FY2022-2023

G. At-Will Work Agreement Contract for 2022-2023 SY

H. Disposal of District Items

a. Bus #3 (Trade-in for Bus #21)

I. Gifts and Donations

- Connections Tutoring Grant from SaddleBrooke Rotary in the amount of \$2,000 to be used during the 2022-2023 school year
- Collection of books donated by Dale Farland to create a professional library for Mountain Vista staff
- Variety of office supplies donated by Sherry Kaplan

Mrs. Lyon moved and Mrs. Crall seconded, all in favor and motion carried.

5. In accordance with A.R.S. 15-914, a school district governing board or a charter school governing body shall publicly accept all audits and compliance questionnaires by roll call vote. At this time, the Oracle Elementary School District Governing Board is called to accept the district audit conducted by Heinflad and Meech. The Governing Board received pertinent documents and resources during our Budget Study Session on February 9, 2022.

Mrs. Nehrmeier recommended the Governing Board accept the district audit by roll call vote. All members in favor and the district audit was accepted.

6. Superintendent's Report

Mrs. Nehrmeier reported on the following:

- Little Free Library Dedication on March 1, 2022
- National Junior Honor Society Induction on March 10, 2022
- Steel Beam Signing on March 10, 2022
- Update - Face masks and temperature checks
- Oracle Schools Foundation Gala
- 2021-2022 Mountain Vista Yearbooks

7. Discussion and update regarding Capital Bond Construction Projects at Mountain Vista K-8 School.

Mrs. Nehrmeier updated the Governing Board on construction progress and key upcoming dates for the new classroom building, library renovation and expansion, kitchen remodel, and playground upgrades

8. Request for approval an agreement between City Wide Facility Solutions and the District through the remainder of FY 2022 and all of FY 2023.

Mrs. Nehrmeier recommended the Governing Board approve the agreement between the District and City Wide Facility Solutions for janitorial services through the remainder of the current fiscal year and through fiscal year 2022-2023.

Mrs. Lyon moved, Mrs. Crall seconded, all in favor and motion carried.

9. Request for approval of two Additional Caseload Stipends for current Special Education Teachers based on Special Education caseload limits in Preschool – Grade 8 for the 2021-2022 school year.

Mrs. Nehrmeier recommended the Governing Board approve funding for two additional caseload stipends for current Special Education teachers based on Special Education caseload limits in Preschool-Grade 8 for the 2021-2022 school year.

Discussion held. Mrs. Crall moved and Mr. Gotay seconded, all in favor and motion carried.

10. Discussion regarding Savaas Summer One Curriculum, a research based curriculum in the areas of Math and English Language Arts for Grades K-8. This curriculum will be available for public review for 60 days and brought back to the Governing Board before the end of the 2021-2022 school year.

Mrs. Nehrmeier provided information to the Governing Board, thus making them aware that Savaas Summer One Curriculum, a research based curriculum in the areas of Math and English Language Arts for Grades K-8 has been available for public review on the District website since March 21, 2022 and will continue to be on display for 60 days, through May 20. Mrs. Nehrmeier informed the Governing Board this curriculum is recommended for use with ESSER funding as it is research based and specifically designed to address learning loss resulting from the COVID-19

pandemic. The District will come back to the Governing Board for final approval after May 20, and before June 6 when Summer School 2022 will begin.

11. Discussion and request for approval of At-Will Work Agreements for non-instruction staff for the upcoming 2022-2023 school year. At-Will Work Agreements for instruction staff (paraprofessionals, for example) will be brought to the Governing Board for approval during the April 2022 Regular Meeting.

Mrs. Nehrmeier recommended the Governing Board approve At-Will Work Agreements for hourly, operations staff for the upcoming 2022-2023 school year. At-Will Work Agreements for hourly, instruction staff (paraprofessionals, for example) will be brought to the Governing Board for approval during the April 2022 Regular Meeting.

Mrs. Taylor moved and Mrs. Crall seconded, all in favor, motion carried.

12. Discussion and request for approval of the renewal of health insurance benefits for eligible employees during the upcoming 2022-2023 fiscal year.

Mrs. Nehrmeier recommended the Governing Board approve the renewal of health insurance benefits for eligible employees during the upcoming 2022-2023 fiscal year. It is good to note that Governing Board members are also eligible for health insurance benefits through the District.

Discussion was held. Mrs. Lyon moved and Mrs. Taylor seconded, all in favor and motion carried.

13. Discussion regarding retention/completion stipends for District staff to be distributed at the end of the 2021-2022 school year.

Mrs. Nehrmeier and the Governing Board discussed a retention/completion stipend in the amount of \$2,400 per eligible employee to be distributed at the end of 2021-2022 school year. The Governing Board did ask for additional information be provided at the next meeting regarding funding.

14. Discussion and request for approval regarding personnel matters since February 2022 Governing Board meeting.

Mrs. Nehrmeier recommended the Governing Board approve the following personnel matters:

Summer School Staff (Please see attached spreadsheet)
 Corrie Guerrero, Summer School Director
 Denise Fisher, Teacher
 Amy McDonald, Teacher
 Janice Vigil, Teacher

Monique Lopez, Teacher
 Joanna Soule, Teacher
 Jose Cardona, Teacher
 Tara Garcia, Teacher
 Carmen Clark, Teacher
 Katrina Telles, Special Education Teacher
 Mechelle Egan, Special Education Paraprofessional
 Amber Wick, Special Education Paraprofessional
 Veronica Sanchez, Special Education Paraprofessional
 Toni Sanchez, Paraprofessional
 Erica Flores, Paraprofessional
 Rosa Flores, Paraprofessional
 Ayisha Valenzuela, Paraprofessional
 Siria Hurtado, Paraprofessional
 Danielle Maestas, Paraprofessional
 Amy Hinton, Paraprofessional
 Julia Telles, Paraprofessional
 Elina Gaona, Bus Driver
 Robert Altamirano, Bus Driver

Professional Growth: (Please see attached documentation/spreadsheet)

Katrina Cassarino-Telles, Teacher

New Hire for 2022-2023 School Year:

Kelly Suttle, Teacher (Replace Windy Messing)

Mrs. Lyon moved and Mrs. Crall seconded, all in favor and motion carried.

15. Upcoming Events

Events in **bold** are recommended events for Governing Board members to attend.

April 5-12 – Arizona’s Academic Standards Assessments for Grades 3-8
 April 15 – PTO’s Field Day at Mountain Vista K-8 School, 8:00 AM – 12:45 PM
 April 16 – Spay and Neuter Clinic, Starting at 8:00 AM in the School Gym
 April 18 – No School, all offices closed for April Holiday (Formerly Easter Monday)
 May 2-6 – Star Benchmark Testing, all week
 May 2-6 – Staff Appreciation Week
May 2 – Staff Appreciation Breakfast, 5:30 – 8:30 AM
May 13 – Preschool Graduation Ceremony, 9:00 AM in the School Gym
May 18 – 8th Grade Promotion Ceremony, 5:30 PM in the School Gym
May 19 – Spring Honors Assembly for Grades 1-7, 9:00 AM in the School Gym
 May 19 – Last Day of School for Grades K-7, 12:45 PM Dismissal
 May 20 – Staff Work Day for all staff
 May 21 – June 5 – Electric turned off to Mountain Vista campus for construction

16. Future Meeting Dates and Topics

April 21 at 6:00 PM – Regular Meeting of the Governing Board to be held at Mountain Vista K-8 School in the Science Room. Agenda to include remaining At-Will Work Agreements, Support Employment Contracts, Administrative Contracts.

May 26 at 6:00 PM – Regular Meeting of the Governing Board to be held Zoom only due to the electric power being shut-off at Mountain Vista K-8 School. Agenda to include End of School Report.

17. Adjournment

Mrs. Lyon moved and Mrs. Crall seconded to adjourn the meeting at 7:23 p.m., all in favor, meeting adjourned.

Board President

Board Member

Board Vice President

Board Member

Board Member

Minutes approved _____