



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday May 20, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), R. Wilson (remote), M. Anglin, J. Hurt (remote)

Directors Absent

Ex Officio Members Present

C. Rice

Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order May 20, 2024 at X:XX PM

M. Anglin made a motion to Approve Agenda with the addition specified by L. Hamer.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from April 15, 2024

J. Hurt seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 – 2024

- Seats to be filled: 1st (6), 2nd (7), 8th (1)

ENROLLMENT: 2024 – 2025

- REACS has received **390** Applications for the 2024-2025 school year. 15 K students and 29 Pre-K have been accepted. Current waitlist is 401. Still accepting applications until August 31st.

COMPLIANCE/FINANCE:

- Still working with urgent Ops for documentations.
- Preliminary audit will begin in June.
- Completed the poverty report to New York State.
- Preparing DOE invoice; there will be a \$704.00 increase in per pupil funding.
- Working on plans on moving and will contract Lakeshore to see what classrooms need updating and will have a yard sale for items not needed and will move Pre-K back into the main building. Also looking to donate items not needed.

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover

TEACHING AND LEARNING

New York State English Language Arts, Math, & Science Exams were administered to Grades 3, 4, 6, & 7. Grades 5 and 8 took their exams on the computer. It was very successful. Next year all grade 3-8 exams will be administered online. Our scholars are comfortable because we practice regularly.

Data Report sent in a separate email.

Select grade 8 scholars will take the Algebra One Regents on June 4, 2024.

Summer Boost One class on each grade. Extra one on one teaching with scholars who are significantly below level. Preference will be given to scholars who are below grade level. Additional seats will be offered to other scholars.

BLACC Innovation Grant \$250, 000 submitted & Legacy Grant \$100,000 submitted. Next steps are the Interviews on May 29th. Both grants are written to improve STEM and Technology Innovation.

School Year 2024-2025 Draft Calendar was sent to the board for approval.

SCHOOL AND CULTURE

- Parent Appreciation Breakfast Saturday, May 18, 2024
- Career Day Monday, May 20, 2024
- College Day Wednesday, May 22, 2024
- Field Day (Postponed) Thursday, May 23, 2024
- Alumnae vs REACS Basketball Team game May 23, 2024
- International Day Friday, June 7, 2024

- Grade 8 Prom Tuesday, June 11, 2024
- Grade 5 Dance Wednesday, June 12, 2024
- PreK & K Graduation Monday, June 17, 2024 - 9:30 am
- Grade 5 Graduation Tuesday, June 18, 2024 – 9:30 am
- Grade 8 Graduation, June 20, 2024 – 9:30 am
- Last Day of School – Friday, June 21, 2024

PERSONNEL REPORT

- Hiring Committee established. Step 1 Review resume and Interviews in 2 weeks
- Three staff members are leave this spring
- New REACS custodian hired.

IV. PTO Report

Margie Townsend via Alicia Holmes

The REACS PTO held its monthly meeting on Wednesday, May 15th. The meeting was called to order at 6:35pm by 1st Vice President Alicia Holmes. The minutes of the April meeting were read by the Recording Secretary, Ms. Johnson. Ms. Seabourne read the Treasurer's report. The full report accompanies this report. Highlights from the report are that the PTO provided pizza, juice, and chips to the 5th and 8th grade scholars on both days of their Math state test. The PTO also provided breakfast to the REACS teachers and staff to kick off Teacher Appreciation Week. We continue to ask for donation so the PTO can continue to support the activities of the school community.

Ms. Leslie and Ms. Hover then addressed the meeting. Ms. Hover went over the important upcoming dates as the school year comes to a close.

Ms. Brown spoke to the parents about students arriving at school late. When a scholar arrives after 8am, the parent will be called. Ms. Brown asked if you know that your scholar will be late to please alert the school. Ms. Brown also spoke about Teacher Appreciation week and the week-long celebration of our teachers.

For the President's Report Ms. Townsend introduced the candidates for the 2024-2025 PTO Executive Board. The candidates are Debbie-Ann Seabourne and Shaena Francis, Co-Presidents, Carniela Johnson, Recording Secretary, and Jennifer Steele as Volunteer Chair. Ms. Townsend was announced as the Treasurer. Parents will get to vote on these candidates, as well as changes to the By-laws at the June PTO meeting.

Our meeting ended with the announcement of important upcoming dates, as well as the announcement that the June PTO meeting will be held on June 5th. The meeting was adjourned at 7:05 pm.

V. CEO Report

A. Bishop Calvin Rice

Met with engineers and architect of the new school building; new building is pretty much finished and in clean up mode; fire alarm is pending completion (and approval from fire commission) and HVAC is pending completion waiting for parts from Mitsubishi. Meeting Thursday for BPP Plan (Building Pavement Plan) – where grass, asphalt, and other items for the exterior of the school will be placed. 4th fire alarm has been received by fire department and will be fired because of that. Building will be done and complete; just waiting for signoffs and paperwork.

Antonia Christian, Karlene Cowan, and Ari Candell from Urgent Ops/Healthy HR made a benefits presentation

VI. Finance Report – NO REPORT

A. Mrs. Marcia Anglin

VII. Academic Accountability Report

A. Mrs. Chene Williams

Met 5/14; The following items were discussed: ELA and Math Data, School Calendar, Test Assessment Schedules, Summer school Schedules, Teacher evaluations.

Recognized hard work from scholars and staff on hard work that has been accomplished; will continue to monitor and look to increase math scores. Looking for admin to identify plan of action for staff on improving scores.

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

Attendees: K. Sandiford, Dr. Hamer, L. Stephens, M. Anglin, S. Leslie, T. Muniz, M. Townsend and C. Williams

The meeting began at 7:25 pm.

Agenda:

- Consultant HR recommendations (Health coverage)
- Resignations
- Vacancies
- Staff Appreciation
- School calendar 2024-2025
- Summer plans for new building
- Protocol for sending a card et al for staff out ill
- Pre K

Lorraine Stephens gave an overview of the Consultants recommendations for the school's insurance coverage to change to a Professional Employee Organization (PEO). This would enable our employees to have a care coordinator, lower employee costs with similar benefits to what they currently have (See email sent today by Dr. Hamer). The custodial position has been filled. The Assistant Principal position has been posted. Administration will begin to interview soon now that most of the state testing is done (The Science test is coming up). Staff appreciation week was well received by staff. They received lunch, gift cards, free time, massages etc. Ms. Leslie will work on the school calendar soon. During the summer, we will have summer school. At the same time the elementary schools will get a face lift and new furniture. The new school will be furnished this summer as well. Pre-k will move out Greater Rescue church by June 30th. They will be in the elementary school pending the city budget approval. I inquired about the protocol for sending something to employees that are hospitalized or ill. I advised Tawana that going forward a card and flowers should be sent on behalf of REACS. The meeting ended at 8:10.

The 2024-2025 school calendar was discussed with school admin. M. Anglin made a motion to accept the 2024-2025 school calendar. J. Hurt seconded; the motion was passed.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
R. Wilson