



OWOSSO PUBLIC SCHOOLS  
Ready for the World

**Board of Education Agenda  
June 24, 2019  
5:30 pm Regular Meeting  
(Immediately Following the Budget Hearing)**

Washington Campus  
645 Alger Street  
Owosso, Michigan 48867

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Board Correspondence:**  
Superintendent's Report  
Curriculum Director's Report

**4. Public Participation**

**5. For Action**

<b>Consent Agenda:</b>		
June 10, 2019 Regular Board Meeting Minutes-----	Report 18-218	Page 1
June 10, 2019 Closed Session Minutes-----	Report 18-219	At Place
Current Bills-----	Report 18-220	Page 8
Financials-----	Report 18-221	Page 16
▪ Bond Contract Awards for Construction Services at Secondary Campus (Multiple Disciplines)-----	Report 18-222	Page 19
▪ Approval of Technology Needs for Elementary Bond Project-----	Report 18-223	Page 24
▪ Bond Contract Award Associated with Casework at Secondary Campus-----	Report 18-224	Page 25
▪ Approval of Master Clock System for Bond Project at Secondary Campus-----	Report 18-225	Page 26
▪ Approval of Paging, Classroom Audio & Flat Panels Contracts for Bond Work Secondary Campus--	Report 18-226	Page 27
▪ Approval of Roofing Contract for Bond Work at Secondary Campus-----	Report 18-227	Page 29
▪ Obsolete Material-----	Report 18-228	Page 30
▪ Authorization for Tax Exempt Lease Purchase for Konica Minolta Copiers-----	Report 18-229	Page 31
▪ JP Morgan Chase Credit Utilization Authorization-----	Report 18-230	Page 37
▪ Cash Flow Borrowing-----	Report 18-231	Page 38
▪ 2018-2019 Final Budget Revision-----	Report 18-232	Page 41
▪ 2019-2020 Budget Approval-----	Report 18-233	Page 46
▪ 2019-2020 Fiduciary Budget Approval-----	Report 18-234	Page 51
▪ Certified Staff New Hire-----	Report 18-235	Page 53
▪ Board Meeting Dates for 2019-2020-----	Report 18-236	Page 54
▪ Administrator Tentative Agreement-----	Report 18-237	Page 55
▪ Non-Union Personnel-----	Report 18-238	Page 56

**6. For Future Action**

▪ Award Sinking Fund Contract for Additional Flooring-----	Report 18-239	Page 57
▪ MHSAA Membership Resolution-----	Report 18-240	Page 58

**7. For Information**

▪ Personnel Update-----	Report 18-241	Page 61
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**8. Public Participation**

**9. Board Reports: Board Member Comments/Updates**

**10. Upcoming Board Meeting Dates:**  
July 22: Regular Board Meeting, 5:30 pm

**11. Adjournment:**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting Board Policy 0166

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore**, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc  
President



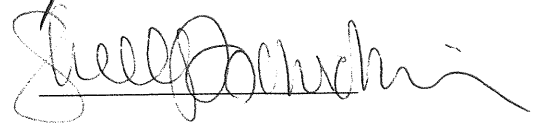
Rick Mowen  
Vice-President



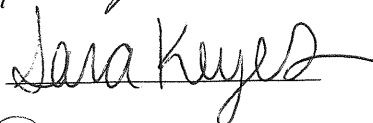
Marlene Webster  
Treasurer




Shelly Ochodnicky  
Secretary



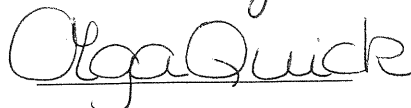
Sara Keyes  
Trustee



Ty Krauss  
Trustee



Olga Quick  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

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*Ready for the World*

## Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**June 10, 2019**  
**Report 18-218**

President Jenc called the meeting of the Board of Education to order at 5:30 pm. The meeting was held in the Washington Campus located at 645 Alger Street, Owosso, Michigan.

Present: Jenc, Krauss, Mowen, Ochodnicki, Quick  
 Absent: Keyes and Webster. (motions of the Board of Education that were unanimous did not include Keyes and Webster)

**Pledge of Allegiance**

President Tim Jenc apologized for the late notice about the meeting's location change. He announced that Board of Education meetings will be held at the Washington Campus until further notice.

**Building Reports**

Mr. John Klapko, Director of Operations and Food Service honored Mr. Wayne Dumond on his retirement. Mr. Dumond is a Custodian III at Owosso Middle School and his retirement is effective July 31, 2019 after 23 years of service to the District.

Mrs. Amanda Rowell, Director of Bentley Bright Beginnings Early Childhood Center congratulated Mrs. Tammy Van Horn, GSRP Associate Teacher on her retirement that was effective at the conclusion of the school year after 20 years of service.

Bryant Elementary Principal Mrs. Shelly Collison recognized Mrs. Penny Reed, Paraprofessional who retired at the conclusion of the school year after 28 years of service with the District.

Bryant Elementary Principal Mrs. Shelly Collison honored Mrs. Darla Dunn, Paraprofessional on her retirement after 17 years of service with the District.

Superintendent Dr. Tuttle thanked the retirees for their dedication to Owosso Public Schools. She also thanked their family members for attending the meeting.

Superintendent Tuttle proudly announced that Bentley Bright Beginnings was selected as the Argus Press "Best of the Best" Day Care Center in Shiawassee County. Vicki Tobey was selected as the "Best of the Best" Bus Driver. In addition, Daniel Humphreys was awarded the "Best of the Best" Coach.

Dr. Dallas Lintner, Athletic Director recognized Lexi Martenis for earning All-State Honors at the MHSAA State Track and Field finals in the long jump. In addition, Lexi broke a long standing Girls' Track and Field record in the long jump. Dr. Lintner applauded Lexi as a highly accomplished athlete in multiple sports.

**Board Correspondence**

Superintendent Dr. Andrea Tuttle thanked the Board of Education for a great school year and the great accomplishments of the District. She expressed her sincere appreciation for the Board and their continual support.

Superintendent Dr. Tuttle acknowledged Steve Brooks, Curriculum Director; Jessica Thompson, Community Education Director; and Bev White, Human Resources Director for organizing a Job Fair that was held on June 6<sup>th</sup>. She remarked that the response was outstanding and approximately 100 candidates were in attendance for open positions in teaching, paraprofessional, transportation, food service, and custodial. All of the District's administrators were available and conducted on the spot interviews. It is hoped that the Job Fair will become an annual event.

Superintendent Dr. Tuttle reported that several teachers are working over the summer on curriculum work that includes writing, IB curriculum, and OHS theater that will be incorporated into English courses. Additionally, teachers are working on support systems for OMS and OHS algebra.

Superintendent Dr. Tuttle informed the Board that New Teacher Orientation is scheduled for August 20-21. Traditionally this has been completed in one day but two days are needed to integrate new teachers into the community and familiarize them with District expectations.

Superintendent Dr. Tuttle announced that the Administrative team will meet August 28-29 for professional development at the Owosso Armory.

Superintendent Dr. Tuttle stated that bond work at all buildings is progressing in spite of the weather. She remarked that Clark Construction has been phenomenal to work with. They are doing their best to keep the bond schedule on track. The elementary building additions are on schedule to open in the fall. Open Houses will be scheduled for the public to view the buildings after completion.

Superintendent Dr. Tuttle expressed her sincere gratitude for the administrative team and staff for their flexibility. She commented that as of June 5<sup>th</sup> the high school staff is not allowed in the building which required a lot of preparation. The high school administration has relocated to the cafeteria for the summer. She informed the Board that the OHS gym and pool is open and a firewall has been installed around these locations.

Superintendent Dr. Tuttle thanked everyone for their involvement and assistance with graduation ceremonies and celebrations at all levels.

Superintendent Dr. Tuttle applauded Steve Irelan and the OPS Sports Boosters for helping with clean up at the Curwood Festival.

Superintendent Dr. Tuttle announced that the Request for Proposal for the middle school has been shared with various groups. She explained that the lead time for responses has been extended beyond the normal time-frame to allow for as many offers as possible.

### **Public Participation**

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the meeting's audience.

### **For Action**

- Moved by Mowen, supported by Ochodnický to approve the May 13, 2019 SRES D meeting minutes, May 13, 2019 regular meeting minutes, May 13, 2019 committee of the whole meeting minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Ochodnický, supported by Mowen to approve the out-of-state travel for Owosso High School Family, Career, and Community Leaders of America (FCCLA) students, Rachael Dahl, Lynnae Gilman, Maya Manuel, Lily Pirochta, and Morgan Louch. Ms. Trudy Schneider, FCCLA Advisor and the students will travel to Anaheim, California to compete at the FCCLA National Convention. Motion carried unanimously.
- Moved by Mowen, supported by Krauss to authorize the Superintendent to sign contracts with Sonitrol, Grand Blanc, MI in an amount not to exceed \$90,383.29 (inclusive of \$11,428.29 in contingency) for purchase and installation of access control and intercom systems; and Presidio out of Wixom, MI in an amount not to exceed \$149,610.80 (inclusive of \$5,704.89 in contingency) for IP

cameras, network video recorders and licenses with both bids pertaining to the 2017 bond security project. Motion carried unanimously.

- Moved by Mowen, supported by Krauss to authorize the Superintendent to sign a contract with Datacom Group, Holt, MI in an amount not to exceed \$163,511 (inclusive of \$7,786.00 in contingency) for the purchase and installation of structured cabling at the secondary campus for the bond work authorized by voter approval in 2017. Motion carried unanimously. Vice President Mowen gave credit to everyone involved in reviewing the bids with their diligence and research to obtain the best vendor at affordable prices.
- Moved by Mowen, supported Ochodnicky to authorize the Superintendent to sign the awarded contracts with the following vendors for construction services to be performed at the secondary campus to be funded out of bond proceeds:
  - Metal Panels through Architectural Metals, Inc., Portland, MI in amount not to exceed \$682,500\* for Metal Panels (category 07a); Overhead/Coil
  - Bareman & Associates, Jenison, MI in amount not to exceed \$45,520\* for Overhead Coiling Doors (category 08b)
  - Wm. Reichenbach Company not to exceed \$1,519,599\* for Drywall Assemblies/Ceilings (category 09a)
  - Lansing Tile & Mosaic, Inc., Lansing, MI in an amount not to exceed \$610,783\* for Carpet and Resilient Flooring (category 09b)
  - Kuhn Specialty Flooring, Beverly Hills, MI in an amount not to exceed \$91,100\* for Wood Flooring (category 09c)
  - Niles Construction Services, Inc., Flint, MI in an amount not to exceed \$464,893\* for Painting (category 09d)
  - Lansing Tile & Mosaic, Lansing, MI in an amount not to exceed \$192,227\* for Hard Tile (category 09e)
  - Rayhaven Group, Livonia, MI in an amount not to exceed \$83,475\* for Toilet Partitions (category 10a)
  - Agnew Sign Company, Owosso, MI in an amount not to exceed \$117,271 for Dimensional Letters, Graphics & Scoreboard (category 10b)
  - Interkal, LLC, Kalamazoo, MI in an amount not to exceed \$37,787 (category 12d) for Telescopic Seating (Bleachers) (category 12d)

\*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than the maximum approved amounts. Motion carried unanimously.

- It was noted that the Allocation of Funds for High School Office Furniture for the 6-12 campus from Bond Proceeds was inadvertently placed as a “For Future Action” item on the meeting’s agenda and should have been listed under the “For Action” items. Moved by Ochodnicky, supported by Quick to move this to “For Action”. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnicky to authorize District personnel to purchase furniture for the high school office that is being renovated over the 2019 summer months for the 6-12 campus from bond proceeds. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnicky to authorize the Superintendent to enter into a three-year fair market value lease agreement for five new 77 passenger gas buses. The annual base lease of each of the gas buses is \$14,247.00 with the option to purchase the buses at the end of the three-year period for a cost of \$53,800 each. President Tim Jenc thanked Superintendent Dr. Tuttle, Julie Omer, and Renee Secor-Jenks for providing him with the additional information he requested during the May 13<sup>th</sup> Board meeting in regards to how much it cost the District to maintain its bus fleet. Motion carried unanimously.
- Moved by Quick, supported by Mowen to approve the hiring of the following certified staff: Alicia Lonteen, Owosso High School Special Education Teacher; Derek Woltjer, Owosso High School Guidance Counselor; and Stacey Coleman, Elementary Teacher. Motion carried unanimously.



### For Future Action

- The Board of Education will be asked to authorize the Superintendent to sign contracts \* with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the bond proceeds:
  - Great Lakes West, Mattawan, Michigan in an amount not to exceed \$103,017 for Food Service Equipment (category 11A)
  - Wenger Corporation, Owatonna, MN in an amount not to exceed \$58,006 for the Orchestra Enclosure (category 11B)
  - TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$73,100 for Theatrical Rigging (category 11D)
  - Bluewater Technologies Group, Inc, Southfield, MI in an amount not to exceed \$574,907 for Theatrical Audio Visual (category 11F)
  - C&M Associates, LLC, Brighton, MI in an amount not to exceed \$8,764 for Gym Dividers (category 11H)
  - CCW Inc. d/b/a Creative Windows, Ann Arbor, MI in an amount not to exceed \$2,987 for Roller Window Shades (category 12A)
  - Irwin Seating Company, Grand Rapids, MI in an amount not to exceed \$192,824 for Fixed Auditorium Seating (category 12C)
  - Mike and Son Asphalt, Bath, MI in an amount not to exceed \$255,010 for Asphalt (category 32A)

Recommend that the Board authorize the Superintendent to sign contracts with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the Cook Family Foundation donation:

- Wenger Corporation, Owatonna, MN in an amount not to exceed \$175,000 for the Orchestra Shell and Towers (category 11B)
- Wenger Corporation, Owatonna, MN in an amount not to exceed \$75,626 for Theatrical Platforms (category 11C)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$250,000 for enhanced Theatrical Rigging (category 11D)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$96,000 for Theatrical Drapery (category 11E)
- Bluewater Technologies Group, Inc. Southfield, MI in an amount not to exceed \$100,000 for enhanced Theatrical Audio Visual (category 11F)

\*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than maximum approved amount.

- The Board of Education will be asked to authorize the District to purchase 3 flat interactive panels, computers and cabling needed to complete the technology in amount not to exceed \$22,000 for the elementary bond work authorized by voter approval in 2017.
- The Board of Education will be asked to authorize the Superintendent to award the contract associated with Casework (bid category 12B) for the bond work at the secondary campus.
- The Board of Education will be asked to authorize the Superintendent to award the contract associated with installation and purchase of the Master Clock System for the bond work at the secondary campus.
- The Board of Education will be asked to authorize the Superintendent to award the contract associated with Paging, Classroom Audio and Interactive Flat Panels for bond work at the secondary campus.
- The Board of Education will be asked to authorize the Superintendent to award the contract associated with Roofing (bid category 07B) for bond work at the secondary campus.
- The Board of Education will be asked to authorize Owosso Middle School to dispose of the items listed below that have been identified by staff as no longer being able to be utilized:

3 TV Stands/carts  
 3 Computer Carts  
 World Wall Maps  
 4 Wrestling Mats  
 Old Lockers in Shop Room  
 Basketball Hoop/ Floor Model  
 Various Tables and chairs  
 Various Bookshelves

- The Board of Education will be asked to authorize the District to move forward with a Tax Exempt Lease Purchase (TELP) for the Konica Minolta copiers. CFO Julie Omer reported that at the May 13, 2019 Board meeting, the Board authorized the District to pursue an arrangement with Konica Minolta to lease copiers and negotiate with them to obtain advantageous terms. In doing so, it has been determined that a Tax Exempt Lease Purchase works well in this circumstance for the following reasons:
  - Financing costs are imbedded in any fair market value lease which is what all vendors were evaluated on and was presented to the Board. This rate typically is higher than that of a lease to purchase arrangement. (It has been confirmed by Konica Minolta that this is the case but final terms are still being negotiated at this time so the actual rates are not included in this report but will be available by Monday's meeting).
  - The typical fair market value lease contains provisions for returning equipment at the end of the lease. That not only results in the lease incorporating costs associated with remarketing the equipment by the company leasing the equipment, it also results in the District having to pay the costs for returning the equipment (The projected costs for returning the copier equipment for the lease currently ending is approximately \$5,600).
  - With a TELP, the District owns the equipment at the end of the term. This affords the District the flexibility to decide whether to continue to utilize the equipment or sell it to a third party with transportation of the equipment being born by the purchaser. If the District continues to utilize the equipment after the financing period is over, an arrangement can be made to continue maintenance on all or only those machines that the District finds to be of value at a slightly higher maintenance rate but no longer pays the lease/finance costs on the machines. If the District opts to sell the machines, there are vendors that will assist with this process to gain the District the best rate possible.

All figures from Konica Minolta indicate that the District will not only come in under the annual fair market lease payment authorized by the Board at the May 13, 2019 meeting but, with this TELP arrangement, will also obtain more equipment to meet the needs of the District.

- The Board of Education will be asked to allow the District to continue to utilize credit cards to transact the business of the District under a new arrangement with JP Morgan Chase.
- The Board of Education will be asked to authorize the borrowing of \$ \_\_\_\_\_ (pending attorney approval and recommended 2019-20 budget adoption) inclusive of \$ \_\_\_\_\_ of "set-aside" notes and \$ \_\_\_\_\_ in "no set-asides" for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2019-20 school year. NOTE: The actual borrowing resolution(s) that is (are) necessary for the Board to pass will be provided on June 24<sup>th</sup> which will include the attorney approved amount. There will be two resolutions allowing for participation in the traditional School Bond Loan fund and one allowing for competitive rates to be obtained from other qualified financial institutions.
- The Board of Education will be asked to adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2018-19 fiscal year to be presented to the Board for adoption at the June 24, 2019 regularly scheduled Board meeting. Superintendent Dr. Tuttle informed the Board that the General Fund projected revenue over expenses for the 2018-2019 proposed budget revision #2 is \$200,000, which is mainly attributed to student count numbers coming in higher than anticipated. The projected fund balance at June 30, 2019 is \$3,721,000. The School Service Fund that finances food service and is separate from the General Fund has \$1,964,891 available to appropriate, with expenditures estimated at 1.956 million. The estimated ending fund balance is \$8,752. The Building and Site Fund, also separate from the General Fund, consists of

funds from the District's Sinking Fund shows an estimated fund balance of \$5,328,149 as of June 30, 2019.

- The Board of Education will be asked to adopt the resolutions to be presented for the 2019-20 fiscal year budget package for the General fund, School Service and Sinking fund at the June 24, 2019 meeting.

### **For Information**

Superintendent Dr. Tuttle reported that Tammy Van Horn, GSRP Associate Teacher at Bentley Bright Beginnings has submitted her letter of retirement effective at the conclusion of the school year after 20 years of service with the District. Darla Dunn, Paraprofessional at Bryant Elementary has submitted her letter of retirement effective at the conclusion of the school year after 17 years of service with the District. Penny Reed, Paraprofessional at Bryant Elementary has submitted her letter of retirement effective at the conclusion of the school year after 28 years of service with the District.

### **Public Participation**

There were no comments from the meeting's audience.

### **Board Member Comments/Updates**

Trustee Olga Quick stated that she did not have an opportunity to attend the elementary graduation ceremonies; however, Honor's Convocation, Owosso High School, and Lincoln High School's graduations were very nice and quite an experience to be a part of. Mrs. Quick congratulated the retirees. She also recognized Band Director Michael Tolrud for being awarded the Owosso Musicale's Musician of the Year. Mrs. Quick commented that she was happy to see Mr. Jeff Phillips in attendance at the meeting. Mrs. Quick remarked that the bond requires a lot of work and she appreciates the efforts of Karen Middleton from Clark Construction and everyone else that is working tirelessly on the project.

Secretary Shelly Ochodnicky commented that it was a great end to the school year and she is excited that her youngest child is now a college student. She remarked that she spoke with someone that attended the Job Fair and thought it was amazing. Mrs. Ochodnicky stated that an open house for the Homeless Shelter was held over the weekend and included tours of the facility. Calls are coming in daily from the homeless population. She remarked that the community has supported the construction of the shelter in an amount of approximately \$100,000 and the biggest volunteers and supporters have been OPS teachers and nurses. Mrs. Ochodnicky was also pleased to report that approximately \$1,000 was collected for the Homeless Shelter during the Curwood Festival Parades and Farmer's Market. She expressed her sincere appreciation for the staff of OPS and the employees of Memorial Healthcare for having a vested interest in the Homeless Shelter.

Trustee Ty Krauss commented that it was great to see Jeff Phillips at the meeting and healthy. He thanked the administration and staff for their hard work at the graduation ceremonies. He remarked that he attended Honor's convocation, Lincoln High School's graduation, and Owosso High School's graduation and they were all awesome.

Vice President Rick Mowen remarked that as a Board member, one of the most satisfying things to witness is students walking across the stage at graduation and hopes that he contributed in some way. He also enjoyed attending kindergarten graduation at Central Elementary School. Mr. Mowen stated that it is always sad to see the retirees leave the District. The retirees that were recognized that evening had a combined service of almost 90 years and they will be very hard to replace. Mr. Mowen thanked that Sport's Boosters for their assistance with the Curwood Festival clean up and the difference this made. He stated that he has lived on Main Street for several years and his biggest peeve was always the clean-up of his property after the festival was over.

President Tim Jenc stated that graduation ceremonies are his favorite time of the year. He remarked that he attended kindergarten graduation at Central Elementary School which was also great. Mr. Jenc commented that he is noticing that people are commenting on Facebook about where the money is coming from for the new access road that is being installed at the high school.

Vice President Rick Mowen stated that he noticed on Facebook that locations for free meals are available if text your zip code. He was surprised to see that Owosso Public Schools Meet Up and Eat Up summer free meals for children 18 years and under did not come up. Mr. Mowen expressed his frustration after recently reading a newspaper article about the decline in teacher's incomes and that our legislations do not value education. He thanked teachers for giving so much of themselves for so many years.

**Upcoming Board Meeting Dates.**

June 24: Regular Board Meeting and Budget Hearing, 5:30 pm

**Adjournment**

Moved by Mowen, supported by Ochodnicky to move into closed session to discuss contract negotiations. Secretary Ochodnicky conducted a roll call vote. Ayes: Quick, Ochodnicky, Jenc, Mowen, Krauss. Nays: None. Motion carried unanimously.

Moved by Mowen, supported by Ochodnicky to return to open session at 6:52 pm. Motion carried unanimously.

Moved by Mowen, supported by Ochodnicky to adjourn at 6:52 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
JUNE 3 - JUNE 16, 2019  
REPORT 18- 220

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND	\$515,436.17
SERVICE FUND	\$16,489.31
SINKING FUND	\$0.00
CAPITAL PROJECTS - BOND FUND	\$72,478.00

**CHECK RUN TOTAL** \$604,403.48

**CREDIT CARD ACTIVITY BY FUND - (Next statement date not until 7/05/2019)**

GENERAL FUND  
SERVICE FUND  
ORGANIZATIONAL FUND

**CREDIT CARD TOTAL** \$ -

**GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)**

NONE

**DIRECT DRAW FROM BANK ACCOUNT** \$ -

PAYROLL (#25) 6/7/19	\$ 944,678.97
STABILIZATION PAYMENT - 6/04/2019	\$ 192,455.38

**PAYROLL TOTAL** \$ 1,137,134.35

**GRAND TOTAL** \$ 1,741,537.83

06/18/2019 11:25 am

Owosso Schools

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## Check Register for Bank Account ID CHEM1

From 06/03/2019 to 06/16/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100058	06/06/2019	2	Comp Open	003348 ANDRES, BARBARA	2012 REFUND 941 TAXES	30.69
100059	06/06/2019	2	Comp Open	008065 ARDELEAN, MARY BETH	2012 REFUND 941 TAXES	10.46
100060	06/06/2019	2	Comp Open	002173 BACK, JANE	2012 REFUND 941 TAXES	13.82
100061	06/06/2019	2	Comp Open	007225 BLEAU, CAROL	2012 REFUND 941 TAXES	45.53
100062	06/06/2019	2	Comp Open	005238 BLOOMFIELD, MARY	2012 REFUND 941 TAXES	13.30
100063	06/06/2019	2	Comp Open	002719 BOWMAN, ROBIN	2012 REFUND 941 TAXES	12.59
100064	06/06/2019	2	Comp Open	001928 BOWNE, KATHY	2012 REFUND 941 TAXES	20.98
100065	06/06/2019	2	Comp Open	008094 BROWN, TIMOTHY	2012 REFUND 941 TAXES	21.94
100066	06/06/2019	2	Comp Open	102354 BRUDER, NOLA KAY	2012 REFUND 941 TAXES	46.22
100067	06/06/2019	2	Comp Open	003709 BUKOVICK, JACKLYN	2012 REFUND 941 TAXES	39.87
100068	06/06/2019	2	Comp Open	001251 BURNS, DEBBIE	2012 REFUND 941 TAXES	2.34
100069	06/06/2019	2	Comp Open	100907 BURNS, LINDA	2012 REFUND 941 TAXES	45.02
100070	06/06/2019	2	Comp Open	100034 CAMPBELL, JAYNE	2012 REFUND 941 TAXES	26.50
100071	06/06/2019	2	Comp Open	008095 CASE, RODNEY	2012 REFUND 941 TAXES	14.78
100072	06/06/2019	2	Comp Open	004776 CASWELL, JESSICA	2012 REFUND 941 TAXES	12.34
100073	06/06/2019	2	Comp Open	008021 CAUTHEN, LINDA	2012 REFUND 941 TAXES	13.46
100074	06/06/2019	2	Comp Open	008096 CLARK, PAUL	2012 REFUND 941 TAXES	13.81
100075	06/06/2019	2	Comp Open	101784 COBB, LYNDA	2012 REFUND 941 TAXES	21.78
100076	06/06/2019	2	Comp Open	004112 COLEMAN, WENDY	2012 REFUND 941 TAXES	12.59
100077	06/06/2019	2	Comp Open	006561 COMPTON, BARRETT	2012 REFUND 941 TAXES	7.05
100078	06/06/2019	2	Comp Open	008097 COX, PAMELA	2012 REFUND 941 TAXES	22.83
100079	06/06/2019	2	Comp Open	102229 CREIGHTON, DEB	2012 REFUND 941 TAXES	45.02
100080	06/06/2019	2	Comp Open	101111 CROY, JULIE	2012 REFUND 941 TAXES	56.20
100081	06/06/2019	2	Comp Open	006169 DAMEROW, LOIS	2012 REFUND 941 TAXES	10.31
100082	06/06/2019	2	Comp Open	008023 DAVIS, EUGENE	2012 REFUND 941 TAXES	41.83
100083	06/06/2019	2	Comp Open	002529 DIDUR, KATHY	2012 REFUND 941 TAXES	12.42
100084	06/06/2019	2	Comp Open	101841 DWYER, PATRICK	2012 REFUND 941 TAXES	41.13
100085	06/06/2019	2	Comp Open	007319 EAGLIN, JENNIFER	2012 REFUND 941 TAXES	45.22
100086	06/06/2019	2	Comp Open	008098 ECKERSON, MICHELE	2012 REFUND 941 TAXES	20.81
100087	06/06/2019	2	Comp Open	008085 EDDY, BETTY JEAN	2012 REFUND 941 TAXES	12.94
100088	06/06/2019	2	Comp Open	006372 ELLSWORTH, KIMBERLY	2012 REFUND 941 TAXES	7.00
100089	06/06/2019	2	Comp Open	000355 FLINN, NICOLE	2012 REFUND 941 TAXES	28.65
100090	06/06/2019	2	Comp Open	008735 FRAIDENBURG, LOUISE	2012 REFUND 941 TAXES	0.85
100091	06/06/2019	2	Comp Open	102394 FREEMAN, MARCIA	2012 REFUND 941 TAXES	45.16
100092	06/06/2019	2	Comp Open	002714 FREEMAN, ROSE	2012 REFUND 941 TAXES	12.53
100093	06/06/2019	2	Comp Open	100787 FREESE, LAURIE	2012 REFUND 941 TAXES	55.79
100094	06/06/2019	2	Comp Open	003831 FURR, SUSAN	2012 REFUND 941 TAXES	45.02
100095	06/06/2019	2	Comp Open	008099 GAWLIK, TERRI JO	2012 REFUND 941 TAXES	3.99
100096	06/06/2019	2	Comp Open	000733 GAZLEY, KRISTEN	2012 REFUND 941 TAXES	46.19
100097	06/06/2019	2	Comp Open	000534 GIESKEN, LAURIE	2012 REFUND 941 TAXES	45.22
100098	06/06/2019	2	Comp Open	004279 GILLETT, KEN	2012 REFUND 941 TAXES	31.72
100099	06/06/2019	2	Comp Open	004336 GOODING, DAWNETTE	2012 REFUND 941 TAXES	41.69
100100	06/06/2019	2	Comp Open	008736 GRAY, MEGAN	2012 REFUND 941 TAXES	6.66
100101	06/06/2019	2	Comp Open	007078 GREGORICKA, JACLYN	2012 REFUND 941 TAXES	5.47
100102	06/06/2019	2	Comp Open	001907 GRILLS, DANIELLE	2012 REFUND 941 TAXES	38.22
100103	06/06/2019	2	Comp Open	008737 GRULKE, AMANDA	2012 REFUND 941 TAXES	7.08
100104	06/06/2019	2	Comp Open	007466 HAASE, KEITH	2012 REFUND 941 TAXES	10.12
100105	06/06/2019	2	Comp Open	008738 HAASE, LAUREL	2012 REFUND 941 TAXES	41.83
100106	06/06/2019	2	Comp Open	002898 HALL, LOREDANA	2012 REFUND 941 TAXES	14.56
100107	06/06/2019	2	Comp Open	003795 HEIGL, REBECCA	2012 REFUND 941 TAXES	20.57
100108	06/06/2019	2	Comp Open	101120 HELVIE, CINDY	2012 REFUND 941 TAXES	20.57
100109	06/06/2019	2	Comp Open	100070 HEMKER, DEB	2012 REFUND 941 TAXES	25.29
100110	06/06/2019	2	Comp Open	007339 HEMKER, STEPHANIE	2012 REFUND 941 TAXES	6.97
100111	06/06/2019	2	Comp Open	008070 HICKMOTT, PHYLLIS	2014 REFUND 941 TAXES	6.17

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Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100112	06/06/2019	2	Comp Open	008102 HITTE, SUSAN	2012 REFUND 941 TAXES	5.50
100113	06/06/2019	2	Comp Open	000251 HOCK, DAN	2012 REFUND 941 TAXES	51.89
100114	06/06/2019	2	Comp Open	008038 HOENSHELL, TERRY	2012 REFUND 941 TAXES	16.53
100115	06/06/2019	2	Comp Open	008739 HOLMES, JAMIE	2012 REFUND 941 TAXES	12.63
100116	06/06/2019	2	Comp Open	008103 HOLTMAN, KRISTEN	2012 REFUND 941 TAXES	1.48
100117	06/06/2019	2	Comp Open	008030 HOWARD, DEIDRE	2012 REFUND 941 TAXES	10.06
100118	06/06/2019	2	Comp Open	100109 HOWARD, JULIE	2012 REFUND 941 TAXES	41.08
100119	06/06/2019	2	Comp Open	002928 HUDECEK, SHARON	2012 REFUND 941 TAXES	13.08
100120	06/06/2019	2	Comp Open	007330 HURD JR, DAVID	2012 REFUND 941 TAXES	41.79
100121	06/06/2019	2	Comp Open	004249 JAMESON, CANDACE	2012 REFUND 941 TAXES	15.72
100122	06/06/2019	2	Comp Open	000031 JOHNSON, LORI	2012 REFUND 941 TAXES	46.86
100123	06/06/2019	2	Comp Open	003353 JONES, LEAH	2012 REFUND 941 TAXES	33.27
100124	06/06/2019	2	Comp Open	002918 JONI WESTBROOK	2012 REFUND 941 TAXES	8.51
100125	06/06/2019	2	Comp Open	002926 KARI WALTERS	2012 REFUND 941 TAXES	45.02
100126	06/06/2019	2	Comp Open	002694 KAZEN, PATTY	2012 REFUND 941 TAXES	12.63
100127	06/06/2019	2	Comp Open	005967 KELLEY, BRENDA	2012 REFUND 941 TAXES	0.04
100128	06/06/2019	2	Comp Open	100778 KING, EDWARD	2012 REFUND 941 TAXES	59.42
100129	06/06/2019	2	Comp Open	100036 KNIPE, CARL	2012 REFUND 941 TAXES	50.93
100130	06/06/2019	2	Comp Open	003465 KOCH, LINDA	2012 REFUND 941 TAXES	13.79
100131	06/06/2019	2	Comp Open	006736 KOWALCZYK, CAROLINE	2012 REFUND 941 TAXES	46.58
100132	06/06/2019	2	Comp Open	007479 KRAMER, BRANDON	2012 REFUND 941 TAXES	13.66
100133	06/06/2019	2	Comp Open	006434 LAVERY, MARCIA	2012 REFUND 941 TAXES	10.63
100134	06/06/2019	2	Comp Open	102117 LAWRENCE, CAROLYN	2012 REFUND 941 TAXES	55.75
100135	06/06/2019	2	Comp Open	004814 LAWTON, SHANNON	2012 REFUND 941 TAXES	12.49
100136	06/06/2019	2	Comp Open	003777 LENARD, SHARON	2012 REFUND 941 TAXES	33.04
100137	06/06/2019	2	Comp Open	000079 LIDDLE-LAMETI, MARTHA	2012 REFUND 941 TAXES	45.61
100138	06/06/2019	2	Comp Open	100796 LUFT, JAN	2012 REFUND 941 TAXES	45.89
100139	06/06/2019	2	Comp Open	001259 MAGINITY, LORI	2012 REFUND 941 TAXES	15.07
100140	06/06/2019	2	Comp Open	101753 MARY ELLEN HARPER ESTATE	2012 REFUND 941 TAXES	56.15
100141	06/06/2019	2	Comp Open	002921 MARY PHILLIPS	2012 REFUND 941 TAXES	11.79
100142	06/06/2019	2	Comp Open	001083 MCAVOY, RENEE	2012 REFUND 941 TAXES	45.84
100143	06/06/2019	2	Comp Open	008106 MCCLUNG, MICHAEL	2012 REFUND 941 TAXES	13.06
100144	06/06/2019	2	Comp Open	003104 MCCURRY, GLORIA	2012 REFUND 941 TAXES	12.61
100145	06/06/2019	2	Comp Open	008740 MLYNEK, ROBERT J	2012 REFUND 941 TAXES	4.02
100146	06/06/2019	2	Comp Open	008078 MORGAN, JUDITH	2012 REFUND 941 TAXES	4.53
100147	06/06/2019	2	Comp Open	008107 MUNSEY, KERRY	2012 REFUND 941 TAXES	24.63
100148	06/06/2019	2	Comp Open	008108 NAGY, RACHAEL	2012 REFUND 941 TAXES	13.62
100149	06/06/2019	2	Comp Open	003894 NAPIER, REBECCA	2012 REFUND 941 TAXES	45.36
100150	06/06/2019	2	Comp Open	002096 NELSON, AMANDA	2012 REFUND 941 TAXES	1.22
100151	06/06/2019	2	Comp Open	006371 NOLPH, ERIN	2012 REFUND 941 TAXES	7.20
100152	06/06/2019	2	Comp Open	008741 OCHODNICKY, TERRY	2012 REFUND 941 TAXES	0.85
100153	06/06/2019	2	Comp Open	000340 OSMAR, JERRI LYNN	2012 REFUND 941 TAXES	46.04
100154	06/06/2019	2	Comp Open	004791 OSMER, DIANE	2012 REFUND 941 TAXES	46.59
100155	06/06/2019	2	Comp Open	008049 PAPERFUSS, JANELLE	2012 REFUND 941 TAXES	4.75
100156	06/06/2019	2	Comp Open	008050 PAPERFUSS, JULIE	2012 REFUND 941 TAXES	5.05
100157	06/06/2019	2	Comp Open	003349 PENTILLA, HADLEY	2012 REFUND 941 TAXES	18.64
100158	06/06/2019	2	Comp Open	002851 RAINER, HATTIE	2012 REFUND 941 TAXES	9.74
100159	06/06/2019	2	Comp Open	007097 REIBER, SHANTEL	2012 REFUND 941 TAXES	28.65
100160	06/06/2019	2	Comp Open	008092 REID, DEBORAH	2012 REFUND 941 TAXES	14.60
100161	06/06/2019	2	Comp Open	008109 REINWALD, HENRY	2012 REFUND 941 TAXES	13.17
100162	06/06/2019	2	Comp Open	002586 RILEY, DEE	2012 REFUND 941 TAXES	12.33
100163	06/06/2019	2	Comp Open	102215 RITTER, DEBBIE	2012 REFUND 941 TAXES	12.61
100164	06/06/2019	2	Comp Open	008110 ROBINSON, TENA	2012 REFUND 941 TAXES	15.84
100165	06/06/2019	2	Comp Open	008413 RUST, AVA MARIE	2012 REFUND 941 TAXES	20.12

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100166	06/06/2019	2	Comp Open	007703 RYCKMAN, DAIN	2012 REFUND 941 TAXES	40.50
100167	06/06/2019	2	Comp Open	004949 SAGER, ROBERT	2012 REFUND 941 TAXES	45.80
100168	06/06/2019	2	Comp Open	100336 SAMSON, LINDA	2012 REFUND 941 TAXES	20.80
100169	06/06/2019	2	Comp Open	100962 SAWYER, JEFF	2012 REFUND 941 TAXES	45.10
100170	06/06/2019	2	Comp Open	006572 SEDLAR, TERRY	2012 REFUND 941 TAXES	58.61
100171	06/06/2019	2	Comp Open	005897 SELLECK, KARI	2012 REFUND 941 TAXES	56.16
100172	06/06/2019	2	Comp Open	008082 SIDDOCK, AMELIA	2012 REFUND 941 TAXES	7.72
100173	06/06/2019	2	Comp Open	005029 SMITH, BEN	2012 REFUND 941 TAXES	29.09
100174	06/06/2019	2	Comp Open	102160 SMITH, DIANE	2012 REFUND 941 TAXES	12.72
100175	06/06/2019	2	Comp Open	004067 SOMAND, WILSON, ROSEMARY	2012 REFUND 941 TAXES	45.02
100176	06/06/2019	2	Comp Open	100647 ST. JOHN, WESLEY	2012 REFUND 941 TAXES	16.21
100177	06/06/2019	2	Comp Open	008034 STREET, ANDY LEE	2012 REFUND 941 TAXES	2.37
100178	06/06/2019	2	Comp Open	100547 SWARTHOUT, MARCIA	2012 REFUND 941 TAXES	32.77
100179	06/06/2019	2	Comp Open	001412 TERMEER, REBECCA	2012 REFUND 941 TAXES	42.96
100180	06/06/2019	2	Comp Open	004167 TITHOF, KATHLEEN	2012 REFUND 941 TAXES	47.14
100181	06/06/2019	2	Comp Open	101137 TO THE ESTATE OF TOM HARKEMA	2012 REFUND 941 TAXES	59.10
100182	06/06/2019	2	Comp Open	008111 TONCHE, MARIA	2012 REFUND 941 TAXES	14.73
100183	06/06/2019	2	Comp Open	008112 TOWER, CAROLYN	2012 REFUND 941 TAXES	5.88
100184	06/06/2019	2	Comp Open	006776 TOWNSEND, ASHLEY	2012 REFUND 941 TAXES	45.34
100185	06/06/2019	2	Comp Open	006606 UPPER, SHANNON	2012 REFUND 941 TAXES	13.55
100186	06/06/2019	2	Comp Open	000651 VINE, GORDON	2012 REFUND 941 TAXES	45.10
100187	06/06/2019	2	Comp Open	007548 VOGL, CATHY	2012 REFUND 941 TAXES	12.93
100188	06/06/2019	2	Comp Open	006817 VOSS, CHERYL	2012 REFUND 941 TAXES	46.81
100189	06/06/2019	2	Comp Open	008054 WESTBROOK, IRA	2012 REFUND 941 TAXES	4.24
100190	06/06/2019	2	Comp Open	003797 WING, DARLENE	2012 REFUND 941 TAXES	40.63
100191	06/06/2019	2	Comp Open	100105 WING, RUSSELL	2012 REFUND 941 TAXES	15.84
100192	06/06/2019	2	Comp Open	007572 ZARKA, SABRINA	2012 REFUND 941 TAXES	5.44
100193	06/06/2019	2	Comp Open	008073 ZARTMAN, CONNIE	2012 REFUND 941 TAXES	4.29
100194	06/06/2019	2	Comp Open	008742 ZWOLENSKY, SANDRA	2012 REFUND 941 TAXES	8.44
100195	06/06/2019	1	Comp Open	101548 AGNEW SIGNS CO.	OPER/KLAPKO/COMMENCEMENT	295.00
100196	06/06/2019	1	Comp Open	008674 BAKER COLLEGE	FALL 2018 WELDING	4,965.00
100197	06/06/2019	1	Comp Open	006202 BSN SPORTS LLC	OPER/KLAPKO/HATS	460.96
100198	06/06/2019	1	Comp Open	001020 CHREST SUPPLY COMPANY	OPER/KLAPKO/PLUMBING SUPPL	144.53
100199	06/06/2019	1	Comp Open	007713 CICALO, MANDI	EM/CICALO/SUPPLIES	39.00
100200	06/06/2019	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	71.31
100201	06/06/2019	1	Comp Open	004065 CONRAD, CHRIS	OPER/CONRAD/MILEAGE	68.67
100202	06/06/2019	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/SUPPLIES	48.41
100203	06/06/2019	1	Comp Open	007515 DANIELLE LAB	COMM ED INSTRUCTOR PMT	139.20
100204	06/06/2019	1	Comp Open	008591 DAVIS, LILYANNE	COMM ED LIFE GUARD	147.25
100205	06/06/2019	1	Comp Open	001500 DEMCO INC.	BR/RICHMOND/LIBRARY STUFF	146.84
100206	06/06/2019	1	Comp Open	007758 DIXON, JENNY	CONF REIMBURSEMENT	112.89
100207	06/06/2019	1	Comp Open	002155 FLINN SCIENTIFIC INC.	OHS/GILLETT/SUPPLIES	959.55
100208	06/06/2019	1	Comp Open	004753 FREEMAN, GREG	HS/FREEMAN/JAN-MAY MILEAGE	73.95
100209	06/06/2019	1	Comp Open	002330 GENESEE INTER.SCHOOL DISTRICT	DUAL ENROLLMENT RANDALL	249.00
100210	06/06/2019	1	Comp Open	008744 HANSON, KRISTINE	BB/ROWLL/REFUND OVERPAYMEN	10.50
100211	06/06/2019	1	Comp Open	008220 J & H OIL CO.	TRANS/SECOR/FUEL	4,278.00
100212	06/06/2019	1	Comp Open	001884 JONES SCHOOL SUPPLY	BR/RICHMOND/AWARDS	69.00
100213	06/06/2019	1	Comp Open	003246 JURHS, SARAH	MS/JURHS/SUPPLIES	103.22
100214	06/06/2019	1	Comp Open	008359 KINECT ENERGY INC.	JUNE 19 ENERGY MGT	315.00
100215	06/06/2019	1	Comp Open	006775 KOWALCZYK, JILLIAN	HS/KOWALCZYK/MILEAGE	385.52
100216	06/06/2019	1	Comp Open	003275 LAKESHORE LEARNING MATERIALS	BB/HURLEY/SUPPLIES	1,330.41
100217	06/06/2019	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/CUSTODIAL SUPP	27.85
100218	06/06/2019	1	Comp Open	008566 LIVINGSTON, MADISON	COMM ED LIFE GUARD	57.00
100219	06/06/2019	1	Comp Open	003600 MARSHALL MUSIC COMPANY INC.	OMS/TOLRUD/SUPPLIES	2,520.77



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100220	06/06/2019	1	Comp Open	003660 MEDLER ELECTRIC COMPANY	OPER/KLAPKO/ELECTRICAL SUP	397.00
100221	06/06/2019	1	Comp Open	007066 MICHALANGELO ENTERPRISES LLC	MAY 23 PD GRADES 4-8	5,250.00
100222	06/06/2019	1	Comp Open	001133 MILLER, RANDY	AD/MILLER/MILEAGE	63.63
100223	06/06/2019	1	Comp Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER SERVICE	318.00
100224	06/06/2019	1	Comp Open	004600 OPS FOOD SERVICE FUND	TRANS/SECOR/MEETING	499.60
100225	06/06/2019	1	Comp Open	004480 OWOSSO BOLT & BRASS COMPANY	OPER/KLAPKO/PLUMBING SUPPL	567.03
100226	06/06/2019	1	Comp Open	008010 OWOSSO MEDICAL GROUP	M-DOT PHYSICAL RUBELMAN	85.00
100227	06/06/2019	1	Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	14,257.45
100228	06/06/2019	1	Comp Open	008745 PRATT, MADDIE	BB/PRATT/SUPPLIES	20.56
100229	06/06/2019	1	Comp Open	008350 PUMFORD, ALEXANDRIA	COMM ED LIFE GUARD	85.50
100230	06/06/2019	1	Comp Open	002452 ROCHESTER 100 INC.	BR/HARTNAGLE/NICKY FOLDERS	742.50
100231	06/06/2019	1	Comp Open	000323 ROTARY CLUB OF OWOSSO	ADM/TUTTLE/DEC DUES	211.50
100232	06/06/2019	1	Comp Open	008749 ROZBORIL, NICOLE	CONF REIMBURSEMENT	28.99
100233	06/06/2019	1	Comp Open	102443 SCHOLASTIC INC.	EM/GRAHAM/SUPPLIES	864.86
100234	06/06/2019	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	59.14
100235	06/06/2019	1	Comp Open	005625 SHIAWASSEE RESD	ADM/MILLER/LICENSE	872.15
100236	06/06/2019	1	Comp Open	008301 STINSON, GUNNAR	ADM/STINSON/MILEAGE	99.77
100237	06/06/2019	1	Comp Open	002948 THOMPSON, JESSICA	ADM/THOMPSON/MILEAGE	72.87
100238	06/06/2019	1	Comp Open	101336 TOLRUD, MICHAEL	MS/TOLRUD/SEPT 18-MAY 19	232.70
100239	06/06/2019	1	Comp Open	008746 TRIGGS, NIKKI	ATH/SMITH/TICKET REIMBURSE	25.00
100240	06/06/2019	1	Comp Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	23.46
100241	06/06/2019	1	Comp Open	007985 WATSON, JOE	ADM/WATSON/MILEAGE	97.07
100242	06/06/2019	1	Comp Open	008750 WILSON, ASHLEY	CONF REIMBURSEMENT	28.99
100243	06/06/2019	1	Comp Open	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUP	38.24
100244	06/13/2019	1	Comp Open	007638 ACADEMY FOR SPORT LEADERSHIP	ATH/SMITH/LEADERSHIP CAMP	350.00
100245	06/13/2019	1	Comp Open	000300 ARGUS-PRESS CO.	ADM/THOMPSON/TROJAN TIMES	2,991.00
100246	06/13/2019	1	Comp Open	008648 CHEMICAL BANK	STATE AID PMT 6TH INSTALL	432,634.29
100247	06/13/2019	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	163.30
100248	06/13/2019	1	Comp Open	003146 COLLISON, MICHELLE	BR/COLLISON/BOOKS	198.79
100249	06/13/2019	1	Comp Open	008635 COLONY HARDWARE CORP.	OPER/KLAPKO/SNOW FENCE	150.00
100250	06/13/2019	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/REPAIR PARTS	290.27
100251	06/13/2019	1	Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPP	45.00
100252	06/13/2019	1	Comp Open	100199 DISCOUNT SCHOOL SUPPLY	BB/HURLEY/SUPPLIES	1,761.12
100253	06/13/2019	1	Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	2,073.75
100254	06/13/2019	1	Comp Open	002294 GILLETT, AARON	HS/GILLETT/TRACK PARKING	7.50
100255	06/13/2019	1	Comp Open	001763 GUTE, REBEKAH	BR/GUTE/MILEAGE	13.51
100256	06/13/2019	1	Comp Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/CUSTODIAL SUPP	1,253.00
100257	06/13/2019	1	Comp Open	008445 HARRIS & SON LLC	ATH/SMITH/PORT-A-JON RENT	241.25
100258	06/13/2019	1	Comp Open	008634 HILLARD, ZEPHIE	BR/HILLARD/MILEAGE	11.92
100259	06/13/2019	1	Comp Open	007481 HOLTSCRAW, BROCK	ATH/HOLTSCRAW/MILEAGE	133.40
100260	06/13/2019	1	Comp Open	002959 INDEPENDENT AD-VISOR INC.	ADM/THOMPSON/ADVERTISING	446.00
100261	06/13/2019	1	Comp Open	001841 LINTNER, DALLAS	HS/LINTNER/MILEAGE	446.14
100262	06/13/2019	1	Comp Open	007129 LITTLE CAESARS PIZZA	OMS VOLLEYBALL MEETING	30.00
100263	06/13/2019	1	Comp Open	003448 LOCKER ROOM & TROPHY PLACE	ADM/PITT/RETIREE AWARD	170.00
100264	06/13/2019	1	Comp Open	000722 MANER COSTERISAN	PRELIM AUDIT SVC 18-19	3,500.00
100265	06/13/2019	1	Comp Open	003600 MARSHALL MUSIC COMPANY INC.	OMS/TOLRUD/SUPPLIES	185.29
100266	06/13/2019	1	Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	166.33
100267	06/13/2019	1	Comp Open	004809 MOORE, KEVIN	HS/MOORE/MILEAGE	56.84
100268	06/13/2019	1	Comp Open	004121 NAPA AUTO PARTS	OPER/KLAPKO/REPAIR PARTS	42.46
100269	06/13/2019	1	Comp Open	004600 OPS FOOD SERVICE FUND	ADM/TUTTLE/COMMITTEE MTG	380.10
100270	06/13/2019	1	Comp Open	007851 OREILLY AUTO PARTS	OPER/KLAPKO/SHOP TOWELS	55.95
100271	06/13/2019	1	Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	13,089.60
100272	06/13/2019	1	Comp Open	007853 PIONEER VALLEY BOOKS	BR/HARKEMA/ LETTERS	35.20
100273	06/13/2019	1	Comp Open	004860 POSTMASTER	MS/GRAHAM/POSTAGE	540.26

Check Register for Bank Account ID CHEM1

From 06/03/2019 to 06/16/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100274	06/13/2019	1 Comp	Open	008300 PRESIDIO NETWORKED SOLUTIONS	ATL/PARSONS/CHROMEBOOKS	240.00
100275	06/13/2019	1 Comp	Open	100803 RAFFAELLI, DANIELE	BR/RAFFAELLI/MILEAGE	12.71
100276	06/13/2019	1 Comp	Open	000323 ROTARY CLUB OF OWOSSO	HS/PHILLIPS/MAY DUES	52.50
100277	06/13/2019	1 Comp	Open	008753 SANTRUCEK, SAMANTHA	BB/ROWELL/OVERPAYMENT	63.94
100278	06/13/2019	1 Comp	Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	208.70
100279	06/13/2019	1 Comp	Open	002661 SHIA. AREA TRANSPORTATION AGENCY	BR/COLLISON/SUMMER SCHOOL	120.00
100280	06/13/2019	1 Comp	Open	006578 SLH METALS INC	OPER/KLAPKO/EQUIP REPAIR	274.31
100281	06/13/2019	1 Comp	Open	007706 SNIDER RECREATION	OPER/KLAPKO/SLIDE PART	563.38
100282	06/13/2019	1 Comp	Open	007400 STERK, JORDAN	HS/STERK/MILEAGE	362.85
100283	06/13/2019	1 Comp	Open	100596 TEFFT, DENISE	BR/TEFFT/MILEAGE	22.25
100284	06/13/2019	1 Comp	Open	008690 TRECHA, THOMAS	ATH/SMITH/BANQUET TICKET	14.26
100285	06/13/2019	1 Comp	Open	007457 US BANK EQUIPMENT FINANCE	JUNE 19 FINAL LEASE PMT	3,654.81
100286	06/13/2019	1 Comp	Open	008450 VECTOR TECH GROUP	ADM/MILLER/LICENSES	3,050.00
CHECK TOTAL						515,436.17
LESS VOIDS						0.00
GRAND TOTAL						515,436.17

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	229	515,436.17	Computer	229	515,436.17
Cleared			Prepaid		
Void					
Scratch					
TOTAL		229	515,436.17	TOTAL 229 515,436.17	

Check Register for Bank Account ID SERVIC

From 06/03/2019 to 06/16/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007524	06/06/2019	1	Comp Open	004621 AUNT MILLIE'S BAKERIES	FS/MANNS/FOOD PURCHASE	957.35
007525	06/06/2019	1	Comp Open	008258 GREAT LAKES COCA-COLA DISTRIBUTI	FS/MANNS/FOOD PURCHASE	3,318.72
007526	06/06/2019	1	Comp Open	003807 PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	10,336.48
007527	06/06/2019	1	Comp Open	006782 ROBINSON, KAREN	FS/ROBINSON/MILEAGE	37.12
007528	06/13/2019	1	Comp Open	007802 DRURY, SHERENE	FS/DRURY/MILEAGE	23.90
007529	06/13/2019	1	Comp Open	005058 FD HAYES ELECTRIC CO.	FS/MANNS/EQUIP REPAIR	672.64
007530	06/13/2019	1	Comp Open	002652 HOBART SERVICE,ITW FOOD EQUIP	FS/MANNS/EQUIP REPAIR	961.09
007531	06/13/2019	1	Comp Open	008754 MANNING, JEANNETTE	FS/MANNING/FOOD SERVICE	29.00
007532	06/13/2019	1	Comp Open	004679 TOBEY, CHRISTINE	FS/TOBEY/MILEAGE	153.01
CHECK TOTAL						16,489.31
LESS VOIDS						0.00
GRAND TOTAL						16,489.31

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	9	16,489.31	Computer	9	16,489.31
Cleared			Prepaid		
Void					
Scratch					
TOTAL		9	16,489.31	TOTAL	
				9	16,489.31

Check Register for Bank Account ID BOND

From 06/03/2019 to 06/16/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
900099	06/13/2019	1	Comp Open	101057 STATE OF MICHIGAN	BLDG19-00742 ALTERATION	36,285.00
900100	06/13/2019	1	Comp Open	101057 STATE OF MICHIGAN	BLDG19-00739 ADDITIONS	36,193.00
CHECK TOTAL						72,478.00
LESS VOIDS						0.00
GRAND TOTAL						72,478.00

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount		
Open	2	72,478.00	Computer	2	72,478.00		
Cleared			Prepaid				
Void							
Scratch							
TOTAL		2	72,478.00	TOTAL		2	72,478.00

**OWOSSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
May 31, 2019  
Report 18-221**

**Statement of Deposits and Investments  
As of 5/31/2019  
Unaudited**

	General Fund	School Service	Building & Site	Capital Projects Bond Fund	Debt Service Fund	Total
<b>Summary of Deposits and Investments</b>						
Cash on hand	\$ 182,500	\$ 7,620	\$ 625,164	\$ 33	\$ 13,246	\$ 828,562
Investments	4,194,309		\$ 5,302,093.57	40,701,750	952,440	\$ 51,150,593
Total Deposits and Investments	<u>\$ 4,376,809</u>	<u>\$ 7,620</u>	<u>\$ 5,927,257</u>	<u>\$ 40,701,783</u>	<u>\$ 965,687</u>	<u>\$ 51,979,156</u>
 <b>Detail of Deposits and Investments</b>						
Cash on hand	\$ 182,500	\$ 6,843	\$ 625,164	\$ 33	\$ 13,246	\$ 827,785
Petty Cash on hand	-	777	-	-	-	-
Total Cash on hand	<u>\$ 182,500</u>	<u>\$ 7,620</u>	<u>\$ 625,164</u>	<u>\$ 33</u>	<u>\$ 13,246</u>	<u>\$ 815,283</u>
Chemical Bank Savings Account	\$ 9,378	-	\$ 345,354			\$ 354,732
Mich Class Investment	4,184,931	-	4,956,740	40,701,750	952,440	\$ 50,795,861
Total Investments	<u>\$ 4,194,309</u>	<u>\$ -</u>	<u>\$ 5,302,094</u>	<u>\$ 40,701,750</u>	<u>\$ 952,440</u>	<u>\$ 51,150,593</u>
Total Deposits and Investments	<u>\$ 4,376,809</u>	<u>\$ 7,620</u>	<u>\$ 5,927,257</u>	<u>\$ 40,701,783</u>	<u>\$ 965,687</u>	<u>\$ 51,979,156</u>

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
 May 31, 2019  
 Report 18-221

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Projects Funds**  
 As of 5/31/2019  
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund		
	BUDGET REVISION 1	YTD Actual	Over (Under) Budget	BUDGET REVISION 1	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
<b>REVENUE</b>									
Local sources	3,713,704	3,579,826	(133,878)	152,056	150,287	(1,769)	1,633,917	1,640,883	6,966
State sources	25,670,081	18,406,367	(7,263,714)	74,190	51,221	(22,969)	-	-	-
Federal sources	1,477,627	791,250	(686,377)	1,686,581	1,375,558	(311,023)	-	-	-
Interdistrict sources-RESID	705,276	141,772	(563,504)	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	106,677	3,190	(103,487)	-	-	-	-	-	-
Total revenue and other sources	\$ 31,673,365	\$ 22,922,404	\$ (8,750,961)	\$ 1,912,827	\$ 1,577,066	\$ (335,761)	\$ 1,633,917	\$ 1,716,034	\$ 75,151
<b>EXPENDITURES</b>									
<b>INSTRUCTION</b>									
BASIC PROGRAMS:									
ELEMENTARY	6,837,567	5,291,336	(1,546,231)						
MIDDLE SCHOOL	3,451,358	2,688,455	(763,103)						
HIGH SCHOOL	3,943,711	2,965,477	(978,234)						
ALTERNATIVE EDUCATION	600,649	457,795	(142,854)						
PRESCHOOL	135,417	110,487	(24,930)						
PRESCHOOL (MICHIGAN READINESS) GRANT	185,200	169,914	(15,286)						
TOTAL BASIC PROGRAMS	\$ 15,154,102	\$ 11,663,464	\$ (3,490,638)						
ADDED NEEDS:									
SPECIAL EDUCATION	3,247,021	2,577,897	(669,124)						
CHILD CARE PROGRAM	296,636	198,105	(98,531)						
TITLE I GRANT	1,053,121	793,850	(259,171)						
VOCATIONAL EDUCATION	622,638	498,545	(124,093)						
AT RISK GRANT	1,391,991	830,624	(561,367)						
ROBOTICS/ICTE COUNSELOR/ADULT EDITING GRANTS	110,398	78,257	(32,141)						
EARLY LITERACY GRANT/LITERACY COACH GRANT	80,979	34,817	(46,162)						
TOTAL ADDED NEEDS	\$ 6,802,784	\$ 5,012,195	\$ (1,790,589)						
CONTINUING EDUCATION:									
COMMUNITY EDUCATION	145,058	130,328	(14,730)						
TOTAL CONTINUING EDUCATION	\$ 145,058	\$ 130,328	\$ (14,730)						
TOTAL INSTRUCTION	\$ 22,101,944	\$ 16,805,987	\$ (5,295,957)						
SUPPORTING SERVICES:									
PUPIL SERVICES:									
GUIDANCE SERVICES	465,739	381,395	(84,344)						
TOTAL PUPIL SERVICES	\$ 465,739	\$ 381,395	\$ (84,344)						
INSTRUCTIONAL STAFF:									
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV IMPROVEMENT OF INSTRUCTION	358,918	151,104	(207,814)						
MEDIA SERVICES	152,027	225,198	(69,829)						
TOTAL INSTRUCTIONAL STAFF	\$ 826,182	\$ 518,858	\$ (307,324)						
GENERAL ADMINISTRATION:									
BOARD OF EDUCATION	104,518	61,918	(42,600)						
EXECUTIVE ADMINISTRATION	358,134	314,857	(43,277)						
HUMAN RESOURCES	211,784	172,656	(39,128)						
TOTAL GENERAL ADMINISTRATION	\$ 674,436	\$ 549,431	\$ (125,005)						
SCHOOL ADMINISTRATION:									
SCHOOL ADMINISTRATION	2,414,317	2,080,519	(333,798)						
TOTAL SCHOOL ADMINISTRATION	\$ 2,414,317	\$ 2,080,519	\$ (333,798)						

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**May 31, 2019**  
**Report 18-221**

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Projects**  
**As of 5/31/2019**  
 Unaudited

	General Fund				School Service Fund				Capital Projects Fund- Sinking Fund			
	BUDGET REVISION 1	YTD Actual	Over (Under) Budget	% Rec'd/ Used	BUDGET REVISION 1	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used
<b>BUSINESS SERVICES:</b>												
FISCAL SERVICES	\$ 343,350	\$ 284,283	\$ (59,067)	83%								
TECHNOLOGY MANAGEMENT	\$ 412,692	\$ 248,741	\$ (163,951)	60%								
<b>TOTAL BUSINESS SERVICES</b>	<b>\$ 756,042</b>	<b>\$ 533,024</b>	<b>\$ (223,018)</b>	<b>71%</b>								
<b>OPERATIONS AND MAINTENANCE:</b>												
OPERATIONS AND MAINTENANCE	\$ 2,823,066	\$ 2,459,560	\$ (363,506)	87%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 2,823,066</b>	<b>\$ 2,459,560</b>	<b>\$ (363,506)</b>	<b>87%</b>								
<b>PUPIL TRANSPORTATION SERVICES:</b>												
PUPIL TRANSPORTATION SERVICES	\$ 919,939	\$ 753,675	\$ (166,264)	82%								
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>\$ 919,939</b>	<b>\$ 753,675</b>	<b>\$ (166,264)</b>	<b>82%</b>								
<b>OTHER SERVICES:</b>												
COMMUNICATION SERVICES	55,117	56,421	1,304	102%								
ATHLETICS	462,378	330,357	(132,021)	71%								
PRINTING AND OTHER SUPPORT SERVICES	36,185	27,290	(8,895)	75%								
<b>TOTAL OTHER SERVICES</b>	<b>\$ 553,680</b>	<b>\$ 414,068</b>	<b>\$ (139,612)</b>	<b>75%</b>								
<b>TOTAL SUPPORTING SERVICES</b>	<b>\$ 9,433,401</b>	<b>\$ 7,690,530</b>	<b>\$ (1,742,871)</b>	<b>82%</b>								
<b>OUTGOING TRANSFERS/FUND MODIFICATIONS:</b>												
OTHER	160,652	149,545	(11,107)	93%								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	<b>\$ 160,652</b>	<b>\$ 149,545</b>	<b>\$ (11,107)</b>	<b>93%</b>								
<b>FOOD SERVICE EXPENDITURES</b>												
<b>CAPITAL PROJECT EXPENDITURES</b>												
<b>TOTAL EXPENDITURES</b>	<b>\$ 31,695,997</b>	<b>\$ 24,646,062</b>	<b>\$ (7,049,935)</b>	<b>78%</b>								
<b>REVENUE OVER or (UNDER) EXPENDITURES</b>	\$ (22,632)	\$ (1,723,658)	\$ (1,701,026)									
<b>AUDITED FUND BALANCE, JULY 1, 2018</b>	3,521,357	3,521,357	-									
<b>PROJECTED FUND BALANCES - June 30, 2018</b>	3,498,725											
					101,477	101,477	37,064	81%	4,527,464	4,527,464	306,338	60%
					(1)		(372,825)	81%	5,603,457	5,603,457	(224,221)	60%





## Board of Education Meeting

June 24, 2019

Report 18-222

**FOR ACTION**Subject:

Awarding of the contracts associated with the construction categories reflected in the recommendation to be funded out of bond proceeds and Cook Family Foundation.

Recommendation:

Recommend that the Board authorize the Superintendent to sign contracts\* with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the bond proceeds:

- Great Lakes West, Mattawan, Michigan in an amount not to exceed \$103,017 for Food Service Equipment (category 11A)
- Wenger Corporation, Owatonna, MN in an amount not to exceed \$58,006 for the Orchestra Enclosure (category 11B)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$73,100 for Theatrical Rigging (category 11D)
- Bluewater Technologies Group, Inc, Southfield, MI in an amount not to exceed \$574,907 for Theatrical Audio Visual (category 11F)
- C&M Associates, LLC, Brighton, MI in an amount not to exceed \$8,764 for Gym Dividers (category 11H)
- CCW Inc. d/b/a Creative Windows, Ann Arbor, MI in an amount not to exceed \$2,987 for Roller Window Shades (category 12A)
- Irwin Seating Company, Grand Rapids, MI in an amount not to exceed \$192,824 for Fixed Auditorium Seating (category 12C)
- Mike and Son Asphalt, Bath, MI in an amount not to exceed \$255,010 for Asphalt (category 32A)

Recommend that the Board authorize the Superintendent to sign contracts with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the Cook Family Foundation donation:

- Wenger Corporation, Owatonna, MN in an amount not to exceed \$175,000 for the Orchestra Shell and Towers (category 11B)
- Wenger Corporation, Owatonna, MN in an amount not to exceed \$75,626 for Theatrical Platforms (category 11C)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$250,000 for enhanced Theatrical Rigging (category 11D)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$96,000 for Theatrical Drapery (category 11E)
- Bluewater Technologies Group, Inc. Southfield, MI in an amount not to exceed \$100,000 for enhanced Theatrical Audio Visual (category 11F)

\*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than maximum approved amount.

Statement of Purpose/Issue:

To award the contracts for the construction services needed for the bond work at the secondary campus. Total award approval = \$4,056,183 = \$3,845,155 (construction) + 211,028 (contingency)

Facts/Statistics:

On February 15, 2019 (for the asphalt bid) and March 20, 2019 the remainder of the recommended bids the majority of the renovation for the secondary campus were opened and found to be over the original budget established in the pre-qualification process. Clark Construction, the District's Construction Manager, in conjunction with the architects and the District have continued to meet to discuss review items for value engineering to bring the project back in line with the budgets established. In order to move forward with the bond work, the Board is being asked to award the contracts referenced above.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
FOOD SERVICE EQUIPMENT (BID CATEGORY 11A)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE</b>
<b>Great Lakes West, Mattawan, MI</b>	\$190,392	\$(87,375)	\$103,017
Merchandise Equipment & Supply, Grand Rapids, MI	\$192,443.75		
Stafford-Smith, Kalamazoo, MI	\$204,497		

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
ORCHESTRA ENCLOSURE (BID CATEGORY 11B)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>Cook Family Foundation Contract (Requesting approval for this portion of the contract)</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT</b>
<b>Wenger Corporation, Owatonna, MN</b>	\$457,885	(\$224,879)	\$(175,000)	\$58,006

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
THEATRICAL PLATFORMS (BID CATEGORY 11C)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>Cook Family Foundation Contract (Requesting approval for this portion of the contract)</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT</b>
<b>Wenger Corporation, Owatonna, MN</b>	75,626	(\$0)	\$(75,626)	\$0

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
THEATRICAL RIGGING (BID CATEGORY 11D)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>Cook Family Foundation Contract (Requesting approval for this portion of the contract)</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT</b>
TLS Sales, Inc., Ann Arbor, MI	\$349,500	\$(26,400)	\$(250,000)	\$73,100
Wenger Corporation, Owatonna, MN	\$453,122			

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
THEATRICAL DRAPERY (BID CATEGORY 11E)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>Cook Family Foundation Contract (Requesting approval for this portion of the contract)</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT</b>
TLS Sales, Inc., Ann Arbor, MI	96,000	(\$0)	\$(96,000)	\$0

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
THEATRICAL AUDIOVISUAL (BID CATEGORY 11F)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>Cook Family Foundation Contract (Requesting approval for this portion of the contract)</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT</b>
Bluewater Technologies Group, Inc., Southfield, MI	\$718,794.29	\$(43,887)	\$(100,000)	\$574,907

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
GYM DIVIDERS (BID CATEGORY 11H)  
BIDS RECEIVED ON 3/20/2019**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE</b>
C&M Associates, LLC, Brighton, MI	\$12,580	\$(3,816)	\$8,764
Bareman & Associates, Jenison, MI	\$14,307		
Sportscon, St. Louis, MO	\$20,990		

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
ROLLER WINDOW SHADES (BID CATEGORY 12A)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE</b>
CCW Inc. d/b/a Creative Windows, Ann Arbor, MI	\$2,987	\$(0)	\$2,987
Triangle Window Fashions, Wyoming, MI	\$23,883		

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
FIXED AUDITORIUM SEATING (BID CATEGORY 12C)  
BIDS RECEIVED ON 3/20/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE</b>
Irwin Seating Company, Grand Rapids, MI	\$192,824	\$(0)	\$192,824

**AWARDING OF CONTRACT  
FOR SECONDARY CAMPUS RENOVATION  
ASPHALT (BID CATEGORY 32A)  
BIDS RECEIVED ON 2/15/19**

<b>CONTRACTOR</b>	<b>BASE BID</b>	<b>Value Engineering adjustments made to date</b>	<b>WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE</b>
<b>Mike and Son Asphalt, Bath, MI</b>	\$270,077	(\$15,067)	<b>\$255,010</b>
Pyramid Paving, Bay City, MI	\$366,300		
Michigan Paving and Materials, Lansing, MI	\$321,150		
Eastern Asphalt, Flint, MI	\$424,543		

Board of Education Meeting

June 24, 2019

Report 18-223

**FOR ACTION**

Subject:

Approving additional technology needs for the elementary bond project.

Recommendation:

Recommend that the Board authorize the District to purchase 3 flat interactive panels, computers and cabling needed to complete the technology in amount not to exceed \$22,000 for the elementary bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

Move forward with purchases that will complete the technology work associated with the elementary bond work approved by the voters in 2017.

Facts/Statistics:

The bond work at the elementary buildings has resulted in a review of the complete technology needs of the new multi-purpose rooms. In doing so, the following items have been identified as needed to be purchased out of the bond proceeds in order to complete the elementary technology needs associated with the bond project:

- 3 interactive panels to be installed in each of the multi-purpose rooms at the elementary buildings at cost of \$5,232 each inclusive of cabling and installation for a total cost of \$15,696.
- Computers for each the multi-purpose rooms at the elementary building at a cost not to exceed \$1,268 for each building for a total cost of \$3,804.
- Cabling and incidental technology items needed to complete installation of all aspects of the bond work technology in an amount not to exceed \$2,500.

The grand total cost not to exceed \$22,000. This amount along with the other technology contracts approved by the Board still keeps the total technology costs within the budget established in the pre-qualification application for the elementary buildings.

Motion

Seconded

Vote – Ayes

Nays

Motion

**Board of Education Meeting**

**June 24, 2019**

**Report 18-224**

**FOR ACTION**

Subject:

Awarding of the contract associated with Casework (bid category 12B) for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with Flairwood, Norton Shores, MI in an amount not to exceed \$372,990 for installation of Casework (bid category 12B) at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the installation of Casework associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On June 12, 2019 bids for the Casework associated with the 2017 bond work at the secondary campus were opened and Flairwood was found to be the lowest and a responsible bidder. The casework identified is considered to be what is necessary as part of the bond project and has been appropriately Value Engineered to assure compliance with bond budgetary constraints.

All funds awarded for this contract will be from the bond proceeds.

**AWARDING OF THE CONTRACT  
FOR CASEWORK (CATEGORY 12B)  
FOR THE SECONDARY CAMPUS RENOVATION  
BIDS RECEIVED 6/12/2019**

<b>BIDDER</b>	<b>BASE BID</b>
<b>Flairwood, Norton Shores, MI</b>	<b>\$372,990</b>
FCL, Linden, MI	\$412,000
Stone Creek, Grand Rapids, MI	\$444,500
RC Hendrick, Saginaw, MI	\$487,500

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**  
**Report 18-225**

**FOR ACTION**

Subject:

Awarding of the contract associated with installation and purchase of the Master Clock System for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with The Datacom Group, Holt, MI in an amount not to exceed \$89,365 for the purchase and installation of a building wide Master Clock System at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the purchase and installation of a building wide Master Clock System associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On May 22, 2019 bids for the purchase and installation of a building wide Master Clock System associated with the 2017 bond work at the secondary campus were opened. After a detailed review of the proposals submitted and conducting post-bid discussions with the vendors, District personnel and Wright & Hunter (the technology consultants for the bond project) determined that The Datacom Group was the lowest and most responsible bidder.

All funds awarded for this contract will be from the bond proceeds.

**AWARDING OF CONTRACT**  
**INSTALLATION AND PURCHASE OF THE MASTER CLOCK SYSTEM**  
**FOR SECONDARY CAMPUS RENOVATION**  
**BIDS RECEIVED ON 5/22/2019**

<b>BIDDER</b>	<b>BASE BID</b>
<b>The Datacom Group, Holt, MI</b>	<b>\$89,365.00</b>
Sound Planning, Redford, MI	\$98,856.00
Digital Age Technologies, Davison, MI	\$99,311.71
FD Hayes, Lansing, MI	\$99,860.00
Amcomm, Brighton, MI	\$125,950.00

Motion

Seconded

Vote – Ayes

Nays

Motion



## Board of Education Meeting

June 24, 2019

Report 18-226

**FOR ACTION**Subject:

Awarding of the contract associated with Paging, Classroom Audio and Interactive Flat Panels for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with Digital Age Technologies, Davison, MI in an amount not to exceed \$772,198 for the purchase and installation of a building wide paging and classroom audio system and 93 “86” interactive flat panels at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the purchase and installation of a building wide paging and classroom audio system and 93 “86” interactive flat panels associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On May 22, 2019 bids for the purchase and installation of a building wide paging and classroom audio system associated with the 2017 bond work at the secondary campus were opened. There were no alternates requested to be bid beyond the base bid, however, Digital Age Technologies provided the following voluntary alternates:

- Voluntary Alternate #1 provided a solution that offered the same functionality for the paging and classroom system from a different manufacturer than requested in the bid.
- Voluntary Alternate #2 was pricing for an 86’ interactive flat panel complete with mounting materials and classroom cabling for a complete installation at a cost of \$5,232 per location.

After review of the requirements, pricing and consultation with Wright & Hunter (the consultants for the technology component of the bond work), it is recommended that the alternate #1 be accepted from Digital Technologies making them the low bidder. In addition, it is recommended to take the voluntary alternate #2 and request that the flat panels be installed in 93 locations at the secondary campus. The flat panels will provide interactive instruction in all the classrooms and integrates with the proposed paging and classroom audio solution. The paging system provides mass notification through overhead speakers throughout the building and to the flat panels in case of a lockdown or weather alert. This entire system would provide a fully integrated paging, classroom audio and video system.

All funds awarded for this contract will be from the bond proceeds.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT  
PAGING, CLASSROOM AUDIO AND INTERACTIVE FLAT PANELS  
FOR SECONDARY CAMPUS RENOVATION  
BIDS RECEIVED ON 5/22/2019**

<b>BIDDER</b>	<b>BASE BID</b>	<b>VOLUNTARY ALTERNATE #1</b>	<b>ADJUSTED BASE BID</b>	<b>VOLUNTARY ALTERNATE #2 – interactive flat panels*</b>
<b>Digital Age Technologies, Davison, MI</b>	<b>\$318,322</b>	<b>\$(32,700)</b>	<b>\$285,622</b>	<b>\$5,232 per location x 93 specified locations = \$486,576</b>
VSC, Novi, MI	\$288,826.68	N/A	\$288,826.68	
Tierney Brothers, Clyde, MI	\$308,896.86	N/A	\$308,896.86	
FD Hayes, Lansing, MI	\$375,000.00	N/A	\$375,000.00	

\*The pricing on the interactive flat panels is competitive based on current and past projects with school districts experienced by Wright and Hunter. In addition, the REMC (state wide competitive bid) pricing and the price provided by Digital Age has been found to be lower.

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**  
**Report 18-227**

**FOR ACTION**

Subject:

Awarding of the contract associated with Roofing (bid category 07B) for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with Royal West Roofing, Brighton, Michigan in an amount not to exceed \$542,000 for the roofing (bid category 07B) at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the Roofing (bid category 07B) associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On June 17, 2019 bids for the Roofing associated with the 2017 bond work at the secondary campus were opened. Royal West Roofing was found to be the lowest and responsible bidder. The Base Bid for Roofing consists of using Duro-Last Roofing's Thermoplastic Single-ply Membrane Roofing Systems for flat roofs on the new Gym, Classrooms, Middle School Connector plus the PAC. In addition to the standard roofing system at the PAC, the Auditorium of the PAC will also receive 2 layers of 5/8" high-density gypboard and 2" of mineral board for enhanced acoustical properties. This is part of the original scope of the bond and meets the needs of the bond work.

All funds awarded for this contract will be from the bond proceeds.

**AWARDING OF THE CONTRACT FOR  
ROOFING (BID CATEGORY 07B)  
FOR THE SECONDARY CAMPUS RENOVATION  
BIDS RECEIVED 6/17/2019**

<b>BIDDER</b>	<b>BASE BID (Alternates are not being considered at this time)</b>
<b>Royal West Roofing, Brighton, MI</b>	<b>\$542,000</b>
Superior Services RSH, Lansing, MI	\$551,600
Beyer Roofing, Saginaw, MI	\$614,860
Streng Construction, Chesaning, MI	\$759,000

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
June 24, 2019**

**Report 18-228**

**FOR ACTION**

Subject:

Declaration of Obsolete Material – items identified at the Owosso Middle School

Recommendation

Resolve that the Board of Education authorize the Owosso Middle School to dispose of the items listed under the “Facts and Statistics”

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”. The following items have been identified by the Middle School staff as no longer being able to be utilized.

- 3 TV Stands/carts
- 3 Computer Carts
- World Wall Maps
- 4 Wrestling Mats
- Old Lockers in Shop Room
- Basketball Hoop/ Floor Model
- Various Tables and chairs
- Various Bookshelves

If approval is granted by the Board, these items will be disposed of in a manner that is consistent with their condition.

Motion

Seconded

Vote – Ayes

Nays

Motion

## Board of Education Meeting

June 24, 2019

Report 18-229

FOR ACTIONSubject:

Authorizing District to move forward with a Tax Exempt Lease Purchase (TELP) for the Konica Minolta copiers

Recommendation:

That the Board adopt the resolution allowing the District to enter into a tax exempt lease purchase through Konica Minolta for copiers approved at the May 13, 2019 meeting. The resolution and the tax exempt lease purchase agreement with Konica Minolta has been included with this board package for review.

Rationale:

In order provide the most cost advantageous means by which the district can obtain the copiers needed in the District.

Statement of Purpose/Issue:

To ultimately purchase Konica Minolta copiers through a tax exempt lease purchase agreement.

Facts/Statistics:

At the May 13, 2019 board meeting, the Board authorized the District to pursue an arrangement with Konica Minolta to lease copiers and negotiate with them to obtain advantageous terms. In doing so, it has been determined that a Tax Exempt Lease Purchase works well in this circumstance for the following reasons:

- Financing costs are imbedded in any fair market value lease which is what all vendors were evaluated on and was presented to the Board. This rate typically is higher than that of a lease to purchase arrangement. (It has been confirmed by Konica Minolta that this is the case but final terms are still being negotiated at this time so the actual rates are not included in this report but will be available by Monday's meeting).
- The typical fair market value lease contains provisions for returning equipment at the end of the lease. That not only results in the lease incorporating costs associated with remarketing the equipment by the company leasing the equipment, it also results in the District having to pay the costs for returning the equipment (The projected costs for returning the copier equipment for the lease currently ending is approximately \$5,600).
- With a TELP, the District owns the equipment at the end of the term. This affords the District the flexibility to decide whether to continue to utilize the equipment or sell it to a third party with transportation of the equipment being born by the purchaser. If the District continues to utilize the equipment after the financing period is over, an arrangement can be made to continue maintenance on all or only those machines that the District finds to be of value at a slightly higher maintenance rate but no longer pays the lease/finance costs on the machines. If the District opts to sell the machines, there are vendors that will assist with this process to gain the District the best rate possible.

The down side to this arrangement is the district is required to file a form 8038 each year with the federal government as is required for any governmental borrowing. This filing is not onerous but is simply a compliance piece.

All figures from Konica Minolta indicate that the District will not only come in under the annual fair market lease payment authorized by the Board at the May 13, 2019 meeting but, with this TELP arrangement, will also obtain more equipment to meet the needs of the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

Owosso Public Schools, Shiawassee County, Michigan (the “District”)

A regular meeting of the board of education of the Issuer (the “Board”) was held at the Owosso Public Schools Administration Building, Washington campus located at 645 Alger St., within the boundaries of the Issuer, on the 24th day of June, 2019, at 5:30 o’clock in the p.m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 1274 of Act No. 451, Public Acts of Michigan, 1976, as amended, authorizes this Board to acquire equipment necessary for the operation of a school program by a lease, with or without option to purchase; and
2. The Board intends to purchase eighteen (18) Konica Minolta printers and copiers totaling approximately \$157,312.19 (the “Property”) from Konica Minolta (the “Vendor”) and enter into a lease purchase agreement and schedules (collectively the “Lease Purchase Agreement”) with Konica Minolta Business Solutions USA, Inc. (the “Lessor”), to finance the Property for sixty (60) months; and
3. Subject to final negotiations and review by legal counsel, this Board desires to accept the terms of the Lease Purchase Agreement (attached hereto as Exhibit A) and authorize its President, Vice President, Secretary, or Superintendent to execute such a Lease Purchase Agreement, and closing documents.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Competitive bids for the acquisition of the Property, as required by Section 1274 of the Revised School Code of 1976, as amended, have been submitted and the Board determines that the Property is necessary for the operation of the District’s school program.
2. Subject to final negotiations, review by legal counsel and approval by the Superintendent, the Board determines that it is in the best interest of the District to accept the terms in the Lease Purchase Agreement (Exhibit A), and authorize required payments, subject to final negotiations and the conditions noted above, for the acquisition of the Property.

3. The President, Vice President, Secretary, or Superintendent is authorized to execute the Lease Purchase Agreement (in substantially the same form as attached hereto as Exhibit A), with such changes as approved by legal counsel on behalf of the District. The executed Lease Purchase Agreement shall be delivered to the Lessor. Any of the named officers may designate, in writing, another school official to act in their place with respect to the powers conveyed in this resolution.

4. Subject to the above conditions, the President, Vice President, Secretary, or Superintendent is further authorized to execute any documents or certificates necessary to complete the transaction. Any of the named officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this resolution.

5. The useful life of the Property is hereby determined to be not less than five (5) years.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 24, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education

Lease Purchase Agreement # 3-3236798248

EQUIPMENT		
Equipment MFG Model & Description <u>See Schedule A</u>	Serial Number _____	Accessories _____
<input checked="" type="checkbox"/> See attached schedule for additional Equipment / Accessories		
Billing Address: <u>645 Alger Street, Owosso, MI 48867</u>		
Equipment Location: _____		
SUPPLIER	TRANSACTION TERMS	
Konica Minolta Business Solutions, Inc. 340 E. Big Beaver Rd. Troy, MI. 48083	Purchase Option: \$1.00      Lease Rate %: _____ (Must complete for AR, GA, MD, NH, NJ, NM, TX, WI) Lease Rate Factor: <u>.0195</u> (Must complete for all other states)	
	Lease Payment: \$ <u>3,067.59</u> (plus applicable taxes)      Term: <u>60</u> (months)	
	Billing Period: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually (Monthly if not checked)	
	The following additional payments are due on the date this Lease is signed by you:	
	Advance Payment: \$ <u>0</u> (plus applicable taxes) Applied to: <input type="checkbox"/> First <input type="checkbox"/> Last	
	Document Fee: \$75.00 (included on first invoice)	

YOU HAVE SELECTED THE EQUIPMENT. THE SUPPLIER AND ITS REPRESENTATIVES ARE NOT AGENTS OF ANY ASSIGNEE OF LESSOR AND ARE NOT AUTHORIZED TO MODIFY THE TERMS OF THIS LEASE. YOU ARE AWARE OF THE NAME OF THE MANUFACTURER OF EACH ITEM OF EQUIPMENT AND YOU WILL CONTACT EACH MANUFACTURER FOR A DESCRIPTION OF YOUR WARRANTY RIGHTS. WE MAKE NO WARRANTIES TO YOU, EXPRESS OR IMPLIED, AS TO THE MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY OR OTHERWISE. WE PROVIDE THE EQUIPMENT TO YOU AS-IS. YOU AGREE TO USE THE EQUIPMENT ONLY IN THE LAWFUL CONDUCT OF YOUR BUSINESS, AND NOT FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES.

WE SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES. WE MAKE NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE LEGAL, TAX OR ACCOUNTING TREATMENT OF THIS LEASE AND YOU ACKNOWLEDGE THAT WE ARE AN INDEPENDENT CONTRACTOR AND NOT A FIDUCIARY OF LESSEE. YOU WILL OBTAIN YOUR OWN LEGAL, TAX AND ACCOUNTING ADVICE RELATED TO THIS LEASE AND WILL MAKE YOUR OWN DETERMINATION OF THE PROPER LEASE TERM FOR ACCOUNTING PURPOSES.

EXCEPT TO THE EXTENT PROVIDED IN SECTION 2, YOUR PAYMENT OBLIGATIONS ARE ABSOLUTE AND UNCONDITIONAL AND ARE NOT SUBJECT TO CANCELLATION, REDUCTION OR SETOFF FOR ANY REASON WHATSOEVER. BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL. THIS LEASE SHALL BE DEEMED FULLY EXECUTED AND PERFORMED IN THE STATE OF LESSEE'S PRINCIPAL PLACE OF BUSINESS AND SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH SUCH LAWS. TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS TO YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ALSO ASK TO SEE IDENTIFYING DOCUMENTS.

BY SIGNING THIS LEASE, YOU ACKNOWLEDGE RECEIPT OF PAGES 1 AND 2 OF THIS LEASE, AND AGREE TO THE TERMS ON PAGES 1 AND 2. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. TO PROTECT YOU AND US FROM MISUNDERSTANDING OR DISAPPOINTMENT, ANY AGREEMENTS WE REACH COVERING SUCH MATTERS ARE CONTAINED IN THIS WRITING, WHICH IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT.

TERMS AND CONDITIONS

1. **COMMENCEMENT OF LEASE.** Commencement of this Lease and acceptance of the Equipment shall occur upon delivery of the Equipment to you ("Commencement Date"). To the extent that the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such intangible property shall be referred to as "Software". You understand and agree that we have no right, title or interest in the Software and you will comply throughout the Term of this Lease with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Software Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Commencement Date of this Lease. You agree to inspect the Equipment upon delivery and verify by telephone or in writing such information as we may require. If you signed a purchase order or similar agreement for the purchase of the Equipment, by signing this Lease you assign to us all of your rights, but none of your obligations under it. All attachments, accessories, replacements, replacement parts, substitutions, additions and repairs to the Equipment shall form part of the Equipment under this Lease.
2. **LEASE PAYMENTS.** You agree to remit to us the Lease Payment and all other sums when due and payable each Billing Period at the address we provide to you from time to time. You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Lease and that you will not remit such forms of payment to us. Payment in any other form may delay processing or be returned to you. Furthermore, only you or your authorized agent as approved by us will remit payments to us. Lease Payments will include any freight, delivery, installation and other expenses we finance on your behalf at your request. Lease Payments are due whether or not you receive an invoice. You authorize us to adjust the Lease Payments by not more than 15% to reflect any reconfiguration of the Equipment or adjustments to reflect applicable sales taxes or the cost of the Equipment by the manufacturer and/or Supplier  
**NON-APPROPRIATION OF FUNDS.** You intend to remit to us all Lease Payments and other payments for the full Term if funds are legally available. In the event you are not granted an appropriation of funds at any time during the Term for the Equipment or for equipment which is functionally similar to the Equipment and operating funds are not otherwise available to you to pay Lease Payments and other payments due and to become due under this Lease, and there is no other legal procedure or available funds by or with which payment can be made to us, and the non-appropriation did not result from an act or omission by you, you shall have the right to return the Equipment in accordance with Section 12 of this Lease and terminate this Lease on the last day of the fiscal period for which appropriations were received without penalty or expense to you, except as to the portion of the Lease Payments for which funds shall have been appropriated and budgeted. At least thirty (30) days prior to the end of your fiscal period, your chief executive officer (or legal counsel) shall certify in writing that: (a) funds have not been appropriated for the fiscal period; (b) such non-appropriation did not result from any act or failure to act by you; and (c) you have exhausted all funds legally available to pay Lease Payments. If you terminate this Lease because of a non-appropriation of funds, you may not purchase, lease or rent, during the subsequent fiscal period, equipment performing the same functions as, or functions taking the place of, those performed by the Equipment provided, however, that these restrictions shall not be applicable if or to the extent that the application of these restrictions would affect the validity of this Lease. This Section 2 shall not permit you to terminate this Lease in order to acquire any other Equipment or to allocate funds directly or indirectly to perform essentially the application for which the Equipment is intended.
3. **LEASE CHARGES.** You agree to: (a) pay all costs and expenses associated with the use, maintenance, servicing, repair or replacement of the Equipment; (b) pay all fees, assessments, taxes and charges governmentally imposed upon Lessor's purchase, ownership, possession, leasing, renting, operation, control or use of the Equipment and pay all premiums and other costs of insuring the Equipment; (c) reimburse us for all costs and expenses incurred in enforcing this Lease; and (d) pay all other costs and expenses for which you are obligated under this Lease (the amounts set forth in clause (a) through (d) being collectively referred to as "Lease Charges"). For U.S. federal income tax purposes, the parties hereto agree that it is their mutual intention that you shall be considered the owner of the Equipment and we shall in no event be liable to you if you fail to secure any U.S. federal income tax benefits available to the owner of the Equipment. We may take on your behalf any action required under this Lease which you fail to take, and upon receipt of our invoice you will promptly pay our costs (including insurance premiums and other payments to affiliates), plus reasonable processing fees. Restrictive endorsements on checks you send to us will not reduce your obligations to us. We may charge you a return check or non-sufficient funds charge of \$25 for any check which is returned by the bank for any reason (not to exceed the maximum amount permitted by law).

Continued on Page 2

LESSOR ("We", "Us")	LESSEE ("You")
<b>Konica Minolta Business Solutions USA, Inc.</b>  By: X _____ Name: _____ Title: _____ Date: _____	<u>Owosso Public Schools</u> (Lessee Full Legal Name)  By: X _____ Name: _____ Title: _____ Date: _____ Federal Tax ID: _____



4. **PAYMENT OF TAXES.** In addition to the Lease Payments under this Lease, you agree to pay all sales, use, excise, gross receipts and other taxes, charges and fees upon or with respect to the Equipment or the possession, ownership, use or operation, control or maintenance thereof and relating to this Lease, whether due before or after the end of the Term to the extent legally permissible. You also agree to file all required property tax returns and promptly pay all property taxes which may be assessed against the Equipment during the term of this Lease and, if we ask, provide us with proof of payment. You agree that if we are required by the applicable taxing jurisdiction to pay such taxes, you will promptly reimburse us for such tax payment.
5. **LATE CHARGES.** For any payment which is not received within three (3) days of its due date, you agree to pay a late charge not to exceed the higher of 10% of the amount due or \$35 (not to exceed the maximum amount permitted by law) as reasonable collection costs.
6. **OWNERSHIP, USE, MAINTENANCE AND REPAIR.** The parties agree that it is their mutual intention that you shall be considered the owner of the Equipment (other than Software) for various purposes, including federal income tax purposes, as of the Commencement Date, and you hereby grant to us and we reserve a security interest in the Equipment to secure all of your obligations under this Lease. We hereby assign to you all our rights under any manufacturer and/or supplier warranties, so long as you are not in default hereunder. You must keep the Equipment free of liens. You may not remove the Equipment from the address indicated on page 1 of this Lease without first obtaining our approval. You agree to: (a) keep the Equipment in your exclusive control and possession, (b) use the Equipment in conformity with all insurance requirements, manufacturer's instructions and manuals; (c) keep the Equipment repaired and maintained in good working order and as required by the manufacturer's warranty, certification and standard full service maintenance contract; and (d) give us reasonable access to inspect the Equipment and its maintenance and other records.
7. **INDEMNITY.** You are responsible for all losses, damages, claims, infringement claims, injuries and attorneys' fees and costs, including, without limitation, those incurred in connection with responding to subpoenas, third party or otherwise ("Claims"), incurred or asserted by any person, in any manner relating to the Equipment, including its use, condition or possession. You agree to defend and indemnify us against all Claims, although we reserve the right to control the defense and to select or approve defense counsel. This indemnity continues beyond the termination of this Lease for acts or omissions which occurred during the Term of this Lease.
8. **LOSS OR DAMAGE.** If any item of Equipment is lost, stolen or damaged you will, at your option and cost, either: (a) repair the item or replace the item with a comparable item reasonably acceptable to us; or (b) pay us the sum of the following amounts (such sum hereinafter the "Casualty Value"): (i) all past due and current Lease Payments and Lease Charges; plus (ii) the present value of all remaining Lease Payments for the effected item(s) of Equipment, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher). Upon our receipt of the Casualty Value, we will release any security interest which we may have in the effected item(s) for which payment is made, and transfer to you all our right, title and interest in such effected item(s) AS-IS AND WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION, TITLE OR VALUE. Insurance proceeds shall be applied toward repair, replacement or payment hereunder, as applicable. No such loss or damage shall relieve you of your payment obligations hereunder.
9. **INSURANCE.** You agree, at your cost, to: (a) keep the Equipment insured against all risks of physical loss or damage for its full replacement value, naming us as loss payees as our interests may appear, and (b) maintain public liability insurance, covering personal injury and Equipment damage for not less than \$300,000 per occurrence, naming us as additional insured. The policy must be issued by an insurance carrier acceptable to us, must provide us with not less than 15 days' prior written notice of cancellation, non-renewal or amendment, and must provide deductible amounts acceptable to us. If you do not provide acceptable insurance, we have the right, but no obligation, to obtain insurance covering our interest (and only our interest) in the Equipment for the Lease Term and any renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled at any time. In the event we elect to obtain such insurance, you will be required to pay us an additional amount each Billing Period for the cost of such insurance and an administrative fee, the cost of which insurance and administrative fee may be more than the cost to obtain your own insurance and on which we may make a profit.
10. **DEFAULT.** You will be in default under this Lease if: (a) you fail to remit to us any payment within ten (10) days of the due date or breach any other obligation under this Lease; (b) a petition is filed by or against you or any guarantor under any bankruptcy or insolvency law; or (c) any representation made by you is false or misleading in any material respect; (d) you become insolvent, are liquidated or dissolved, merge, transfer a material portion of your ownership interest or assets, stop doing business, or assign rights or property for the benefit of creditors; or (e) you default under any other agreement with us or our assignees.
11. **REMEDIES.** If you default, we may do one or more of the following: (a) recover from you, AS LIQUIDATED DAMAGES FOR LOSS OF BARGAIN AND NOT AS A PENALTY, the sum of: (i) all past due and current Lease Payments and Lease Charges; and (ii) the present value of all remaining Lease Payments, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher); (b) declare any other agreements between us in default; (c) require you to return all of the Equipment in the manner outlined in Section 12, or take possession of the Equipment, in which case we shall not be held responsible for any losses directly or indirectly arising out of, or by reason of the presence and/or use of any and all proprietary information residing on or within the Equipment, and to lease or sell the Equipment or any portion thereof, and to apply the proceeds, less reasonable selling and administrative expenses, to the amounts due hereunder; (d) charge you interest on all amounts due us from the due date until paid at the rate of 1-1/2% per month, but in no event more than the lawful maximum rate; and (e) charge you for expenses incurred in connection with the enforcement of our remedies including, without limitation, repossession, repair and collection costs, attorneys' fees and court costs. These remedies are cumulative, are in addition to any other remedies provided for by law, and may be exercised concurrently or separately. Any failure or delay by us to exercise any right shall not operate as a waiver of any other right or future right.
12. **END OF TERM; RETURN OF EQUIPMENT.** If you are not in default, and all of your obligations under this Lease have been satisfied, including receipt by us of all monies due under this Lease, including but not limited to, the periodic scheduled payments, late charges, and reimbursement for property taxes (if applicable), we will release any security interest which we may have in the Equipment at the end of the Term. You shall have no obligation to provide any end-of-term notice to us, and this Lease shall not be renewed. If you are in default, (or a non-appropriation of funds occurs) you shall: (1) return all of the Equipment, freight and insurance prepaid at your cost and risk, to wherever we indicate in the continental United States, with all manuals and logs, in good order and condition (except for ordinary wear and tear from normal use), packed per the shipping company's specifications; and (2) securely remove all data from any and all disk drives or magnetic media prior to returning the Equipment (and you are solely responsible for selecting an appropriate removal standard that meets your business needs and complies with applicable laws). You will pay us for any loss in value resulting from the failure to maintain the Equipment in accordance with this Lease or for damages incurred in shipping and handling.
13. **ASSIGNMENT.** You may not assign or dispose of any rights or obligations under this Lease or sublease the Equipment without our prior written consent. We may, without notifying you: (a) assign all or any portion of this Lease or our interest in the Equipment; and (b) release information we have about you and this Lease to the manufacturer, Supplier or any prospective investor, participant or purchaser of this Lease. If we do make an assignment under subsection 13(a) above, our assignee will have all of our rights under this Lease, but none of our obligations. You agree not to assert against our assignee claims, offsets or defenses you may have against us.
14. **MISCELLANEOUS.** Notices must be in writing and will be deemed given five (5) days after mailing to your (or our) business address. You represent that: (a) you are the entity indicated in this Lease; (b) any documents required to be delivered in connection with this Lease (collectively, the "Documents") have been duly authorized by you in accordance with all applicable laws, rules, ordinances and regulations; (c) the Documents are valid, legal, binding agreements, enforceable with their terms and the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body, and hold the offices indicated below their signatures; (d) the Equipment is essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and shall be used during the Term only by you to perform such function; (e) you intend to use the Equipment for the entire Term and shall take all necessary action to include in your annual budget any funds required to fulfill your obligations each fiscal period during the Term; (f) you have complied fully with all applicable law governing open meetings, public bidding and appropriations, required in connection with this Lease and the debt under applicable state law; (g) your obligations to remit Lease Payments constitutes a current expense and not a debt under applicable state law; (h) this Lease is binding on you and your successors and assigns; (i) all financial information you have provided is true and a reasonable representation of your financial condition; (j) you shall not do or cause to be done any act which shall cause, or by omission of any act allow the interest portion of any Lease Payment to become includible in our gross income for Federal income taxation purposes under the Internal Revenue Service Code of 1986 as amended (the "Code"); (k) you shall maintain a complete and accurate account of all assignments of this Lease in the form sufficient to comply with book entry requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time; and (l) you shall comply with the information reporting requirements of Section 149(e) of the Code. Such compliance shall include, but not be limited to, the execution of 8038-G or 8038-GC Information Returns. This Lease: (i) constitutes the entire agreement of the parties with respect to the subject matter thereof; (ii) supersedes all other writings, communications, understandings, agreements, purchase orders, solicitation documents (including, without limitation, any request for proposal and responses thereto and other related documents (together, the "Bid Documents")) and other representations, express or implied ("Prior Understandings"), and may not be contradicted or amended by Prior Understandings; and (iii) may be amended or modified only by written documents duly authorized, executed and delivered by the parties. This Lease is binding on you and your successors and assigns. You authorize us, our agent or our assignee to: (a) obtain credit reports and make credit inquiries; (b) furnish your information, including credit application, payment history and account information to credit reporting agencies and our assignees, potential purchasers or investors and parties having an economic interest in this Lease or the Equipment, including, without limitation, the seller, Supplier or any manufacturer of the Equipment; and (c) you irrevocably grant us the power to prepare, sign on your behalf (if applicable), and file, electronically or otherwise Uniform Commercial Code ("UCC") financing statements and any amendments thereto or continuation thereof relating to the Equipment, and containing any other information required by the applicable UCC. Any claim you have against us must be made within two (2) years after the event which caused it. If a court finds any provision of this Lease to be unenforceable, all other terms shall remain in effect and enforceable. You authorize us to insert or correct missing information on this Lease, including your proper legal name, serial numbers and any other information describing the Equipment. If you so request, and we permit the early termination of this Lease, you agree to pay a fee for such privilege. **THE PARTIES INTEND THIS TO BE A "FINANCE LEASE" UNDER ARTICLE 2A OF THE UCC. YOU WAIVE ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A OF THE UCC. YOU FURTHER HEREBY ACKNOWLEDGE AND AGREE THAT WE AND/OR SUPPLIER MAY MAKE A PROFIT ON ANY AND ALL FEES REFERENCED HEREIN AND, IN SO DOING WAIVE ANY AND ALL CLAIM WHICH YOU MAY HAVE FOR UNJUST ENRICHMENT.** We may receive compensation from the manufacturer and/or Supplier of the Equipment in order to enable us to reduce the cost of this Lease below what we otherwise would charge. If we received such compensation, the reduction in the cost of this Lease is reflected in the Lease Payment.
15. **TIME PRICE.** You understand that the Equipment may be purchased for cash (the "Equipment Cost") or purchased pursuant to this Lease for a Time Price equal to the Lease Payment times the number of Lease Payments, plus the Document Fee, plus the Purchase Option amount, all as set forth on page 1 of this Lease, and by executing this Lease you have chosen to purchase the Equipment for that Time Price.
16. **LEASE RATE FACTOR.** Each Lease Payment includes a part of our investment in the Equipment Cost and a return on our investment in this Lease. The total return on our investment (the total finance charge) is determined by multiplying the Lease Payment times the number of Lease Payments, then adding the Document Fee and the Purchase Option amount (all as set forth on page 1 of this Lease), then deducting the Equipment Cost (as determined above). The difference so determined is the return to us on our investment (the total finance charge). The rate of return (finance rate) may be determined by applying to the Equipment Cost, the rate that will amortize the Equipment Cost down to the Purchase Option amount by applying as payments, the Lease Payments and the Document Fee. For purposes of that amortization, each Lease Payment, including the Advance Payment, will be considered received on the date it is required to be paid under this Lease, and the Document Fee will be considered received on the date of this Lease.
17. **LIMITATIONS ON CHARGES.** This Section controls over every other part of this Lease and over all other documents now or later pertaining to this Lease. We both intend to comply with all applicable laws. In no event will we charge or collect any amounts in excess of those allowed by applicable law. Any part of this Lease or any other documents now or hereafter pertaining to the Lease that could, but for this Section, be read under any circumstance to allow for a charge higher than that allowable under any applicable legal limit, is limited and modified by this Section to limit the amounts chargeable under this Lease to the maximum amount allowed under the legal limit. If in any circumstance, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by us in excess of that legally allowed will be applied by us to the payment of amounts legally owed under this Lease, or refunded to you.
18. **ELECTRONIC TRANSMISSION OF DOCUMENTATION.** This Lease may be executed in counterparts. The executed counterpart which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation: (i) any hearing, trial or proceeding with respect to this Lease; and (ii) any determination as to which version of this Lease constitutes the single true original item of chattel paper under the UCC. If you sign and transmit this Lease to us by facsimile or other electronic transmission, the transmitted copy shall be binding upon the parties. You agree that the facsimile or other similar electronic transmission of this Lease manually signed by us, when attached to the facsimile or other electronic copy signed by you, shall constitute the original agreement for all purposes. The parties further agree that, for purposes of executing this Lease, and subject to our prior approval and at our sole discretion: (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document; (b) the signature of any party on such document shall be considered as an original signature; (c) the document transmitted shall have the same effect as a counterpart thereof containing original signature; and (d) at our request, you, who executed this Lease and transmitted its signature by facsimile or other electronic transmission shall provide the counterpart of this Lease containing your original manual signature to us. No party may raise as a defense to the enforcement of this Lease that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease.



## Board of Education Meeting

June 24, 2019

Report 18-230

**FOR ACTION**Subject:

Authorizing District to move forward with JP Morgan Chase for utilization of credit cards

Recommendation:

That the Board allow the District to continue to utilize credit cards to transact the business of the District under a new arrangement with JP Morgan Chase

Rationale:

In order provide the means for the District to efficiently conduct the business of the District through the use of credit cards.

Statement of Purpose/Issue:

To continue to use credit cards through JP Morgan Chase under a new agreement effective July 1, 2019

Facts/Statistics:

The District has successfully been utilizing the credit card program through JP Morgan Chase for a minimum of ten years. The use of credit cards is common business practice utilized by business, governments and school districts to efficiently carry on the day to day business operations. The current agreement with JP Morgan Chase was through the MSBO purchasing program which is coming to a conclusion as of June 30, 2019. The MSBO purchasing program is moving in another direction with different partners. The District's relationship and experience with JP Morgan Chase has been a successful one for the District and for the following reasons, the District would like to continue on with its relationship with JP Morgan Chase:

- JP Morgan Chase has been a responsive partner providing good customer service including being very proactive with fraud prevention and detection.
- The District already has all policies and procedures operating effectively and efficiently to govern the use of the JP Morgan Chase cards with forms and systems developed by JP Morgan Chase.
- Although the JP Morgan Chase rebate program will not be as advantageous to the District as the new MSBO program, the District's rebate under the MSBO program has been zero to negligible over the years and has never been the primary reasons for utilization of the credit cards. The top priorities are ease of use and customer service which JP Morgan Chase has hit the mark in these areas. The new MSBO program has not yet been tested and therefore it is felt that allowing any "bugs" to be worked out by other participants is a better way to go.
- If the District opted to move to the new MSBO program, implementation of the program would result in all processes, procedures, cards etc... to be reissued effective as of July 1, 2019. Attempting to work through this transition during the 2018-19 without any true benefit for the transition did not seem to be a prudent thing to do with other tasks taking a higher priority.

If the Board authorizes the District to continue with JP Morgan Chase at the regular meeting on June 24, 2019, any resulting agreements with JP Morgan Chase will be reviewed carefully and presented for approval.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-231**

**FOR ACTION**

Subject:

Cash Flow Borrowing

Recommendation

Resolve that the Board of Education authorize the borrowing of \$4,200,000 inclusive of \$2,500,000 of "set-aside" notes and \$1,700,000 in "no set-asides" for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2019-20 school year.

NOTE: The actual borrowing resolution(s) that is (are) necessary for the Board to pass will be provided on June 24<sup>th</sup> which will include the attorney approved amount. There will be two resolutions allowing for participation in the traditional School Bond Loan fund and one allowing for competitive rates to be obtained from other qualified financial institutions.

Facts/Statistics:

- Because the incoming flow of State funds does not match the outflow of expenditures, the District annually borrows funds in anticipation of State Aid payments.
- During the 2018-19 school year, the District borrowed which will be repaid plus interest to Chemical Bank in August, 2019.
- It is estimated that the District will need to borrow \$4,200,000 in anticipation of the challenges associated with the timing of State Aid payments for the 2019-20 school year and projected cash outflows.
- The District will file an application for borrowing through the Michigan Municipal Bond Authority in order to achieve economies of scale in costs associated with this borrowing as well as to achieve a competitive interest rate. The District will also review the option for competitive rates through other financial institutions to assure that the rate and costs associated with the borrowing is minimized.
- In order to allow for adequate time to be part of this pool, it is required that the Board adopt an authorizing resolution prior to the deadline outlined in the process. The due date for participation in the pool is at the end of June which passage of the resolution(s) will allow for adequate time to meet the requisite deadline
- The exact amount of the cash flow borrowing has been reviewed by the attorney for propriety.
- The cash flow was based on the proposed 2019-20 budget which is being presented for approval at this meeting. Any changes in the assumptions that are the basis for the budget will necessitate a review of the cash flow needs of the district in order to assure compatibility.

Motion

Seconded

Vote – Ayes

Nays

Motion

# LIMITED TAX PLEDGE NOTICE

PLEASE TAKE NOTICE that there will be a meeting of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan.

At said meeting, the Board of Education will consider for approval its proposed State Aid Note (General Obligation - Limited Tax). The proposed State Aid Note (General Obligation - Limited Tax), if issued, will contain the limited tax full faith and credit pledge of Owosso Public Schools, Shiawassee County, Michigan.

DATE OF MEETING: June 24, 2019

PLACE OF MEETING: Owosso Public Schools Administration Building,  
Washington campus, 645 Alger St., Owosso, Michigan  
(place and address)

HOUR OF MEETING: 5:30 o'clock, p.m.

TELEPHONE NUMBER OF  
PRINCIPAL OFFICE OF THE  
BOARD OF EDUCATION: 989-723-8131

BOARD MINUTES ARE  
LOCATED AT THE PRINCIPAL  
OFFICE OF THE BOARD OF  
EDUCATION: 645 Alger St. Owosso, MI  
(address)

Shelly Ochodnicki,  
(typed name or signature)

Secretary, Board of Education

### AFFIDAVIT OF POSTING NOTICE

STATE OF MICHIGAN                    )  
  )ss  
COUNTY OF Shiawassee    )

The undersigned, being first duly sworn, deposes and says that he/she posted the public notice attached hereto at least eighteen (18) hours prior to the below-referenced meeting of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, held on:

DATE OF MEETING:                    June 24, 2019

HOUR OF MEETING:                   5:30 o'clock, p.m.

PLACE OF POSTING NOTICE:   instructional facilities within district and on District's website

Click here to enter text.

Click here to enter text.

\_\_\_\_\_  
(Signature)

Shelley Ochodnicky  
(Print Name)

Subscribed and sworn to before me in \_\_\_\_\_ Shiawassee \_\_\_\_\_ County, Michigan, on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_, Notary Public  
State of Michigan, County of \_\_\_\_\_  
My commission expires: \_\_\_\_\_  
Acting in the County of \_\_\_\_\_

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-232**

**FOR ACTION**

Subject:

2018-19 Final Budget Revisions

Recommendations:

Resolve that the Board adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2018-19 fiscal year provided.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures in order to comply with statutory requirements.

Facts/Statistics:

- Figures for the 2018-19 school year can be better estimated at the end of the school year.
- Revising the budgets that were adopted at the February 25, 2019 meeting to more closely mirror the reality of the fiscal 2018-19 school year minimizes the likelihood that the auditors will have any comments regarding budget deviations.
- Revisions help to provide a more timely explanation of changes in assumptions that take place due to better information at the end of the year prior to the final audit.
- Finally, the revised budget assists in projecting the cash flow borrowing amount needed for the 2019-20 school year more accurately by representing the projected beginning cash available more closely.

Motion

Seconded

Vote – Ayes

Nays

Motion

2018-19 GENERAL FUND BUDGET REVISION #2  
 APPROPRIATION RESOLUTION  
 FOR ADOPTION BY THE BOARD OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING  
 ON JUNE 24, 2019

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2019: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2019 is as follows:

Revenue:	
Local	\$ 3,770,438
State	25,908,951
Federal	1,473,564
Incoming Transfers & Other Transactions	<u>822,401</u>
Total Revenue	<u>\$31,975,354</u>
Audited Fund Balance, July 1, 2018	\$ 3,521,357
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 3,521,357</u>
Total Available to Appropriate	<u>\$35,496,711</u>

BE IT FURTHER RESOLVED, that \$31,775,371 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$15,029,617
Added Needs	6,788,885
Continuing Education	141,764
Support Services	
Pupil	468,728
Instructional Staff	870,873
General Administration	649,311
School Administration	2,417,130
Business Services	750,082
Operation and Maintenance	3,031,196
Pupil Transportation	913,787
Other Services	553,346
Outgoing Transfers and Other Transactions	<u>160,652</u>
Total Appropriated	<u>\$31,775,371</u>
Estimated Ending Fund Balance, June 30, 2019	<u>\$ 3,721,340</u>



FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2018 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2018-19 SCHOOL SERVICE FUND ORIGINAL BUDGET REVISION  
 #2 APPROPRIATION RESOLUTION  
 FOR ADOPTION BY THE BOARD OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON  
 JUNE 24, 2019

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2019. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2019 is as follows:

Revenue:	
Local	\$155,381
State	70,731
Federal	1,637,301
Incoming Transfers & Other Transactions	0
Total Revenue	<u>\$1,863,413</u>
Audited Fund Balance, July 1, 2018	\$101,478
Less Appropriated Fund Balance	0
Fund Balance Available to appropriate	<u>\$101,478</u>
Total Available to appropriate	<u>\$1,964,891</u>

BE IT FURTHER RESOLVED, that \$1,956,139 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$1,956,139
Total Appropriated	<u>\$1,956,139</u>
Estimated Ending Fund balance, June 30, 2019	<u>\$ 8,752</u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2018-19 BUILDING AND SITE BUDGET REVISION #2  
 APPROPRIATION RESOLUTION FOR ADOPTION BY THE BOARD  
 OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON  
 JUNE 24, 2019

RESOLVED, that this resolution shall be the Building and Site Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2019. A Resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Fund of the Owosso Public Schools for the fiscal year ending June 30, 2019 is as follows:

Revenue:	
Local	\$1,741,743
State	0
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	<u>\$1,741,743</u>
Audited Fund Balance, July 1, 2018	\$4,527,464
Less Estimated Appropriated or Reserved Fund Balance	0
Fund Balance Available to Appropriate	<u>\$4,527,464</u>
Total Available to Appropriate	<u><u>\$6,269,207</u></u>

BE IT FURTHER RESOLVED, that \$941,058 of the total available to appropriate in the Building and Site Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Land, buildings, and improvements	\$747,644
Purchased Services-professional fees	193,414
Total Appropriated	<u>\$941,058</u>
Estimated Ending Fund Balance, June 30, 2019	<u><u>\$5,328,149</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-233**

**FOR ACTION**

Subject:

2019-20 District Budget Presentation

Recommendation:

The Board is being asked to adopt the resolutions to be presented for the 2019-20 fiscal year budget package for the General fund, School Service and Sinking fund at the June 24, 2019 meeting.

Rationale:

The rationale is to assure fiscal planning is in accordance with Board direction and legal timelines.

Statement of Purpose/Issue:

The purpose is to create a budget that satisfies the state guidelines, meets the requirements of the Board of Education adopted policy for Fiscal Management, and to meet the needs of the community.

Facts/Statistics:

- ◆ The proposed budget is based on the best information currently available
- ◆ Fiscal integrity has been paramount in development of the assumptions and proposed underlying detail although it is recognized that with the uncertainty surrounding the State's budget process that there is a high probability that revisions will be made to the budget as well as the constant need to re-visit expenditures for amount and necessity as the year progresses.
- ◆ By law, the Board of Education must approve a budget for the 2019-20 school year prior to July 1, 2019.
- ◆ The budget hearing preceded this meeting in order to provide notice of the millage of the millage that supports the proposed budget. This budget hearing is required by law. The "For Information" report was presented reflecting the proposed operational millage rate that supports the local taxes to be collected to support the budget presented. Based on information received from the County, this rate will remain unchanged from the previous year and not be subject to a Headlee override.

Motion

Seconded

Vote – Ayes

Nays

Motion

2019-20 GENERAL FUND ORIGINAL BUDGET  
 APPROPRIATION RESOLUTION  
 FOR ADOPTION BY THE BOARD OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING  
 ON JUNE 24, 2019

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2020: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2020 is as follows:

Revenue:	
Local	\$ 3,690,247
State	25,333,397
Federal	1,468,939
Incoming Transfers & Other Transactions	<u>767,035</u>
Total Revenue	<u>\$31,259,618</u>
Estimated Fund Balance, July 1, 2019	\$ 3,721,340
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 3,721,340</u>
Total Available to Appropriate	<u>\$34,980,958</u>

BE IT FURTHER RESOLVED, that \$32,858,678 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$15,721,454
Added Needs	6,955,799
Continuing Education	149,671
Support Services	
Pupil	432,372
Instructional Staff	881,733
General Administration	688,008
School Administration	2,519,389
Business Services	867,779
Operation and Maintenance	3,035,237
Pupil Transportation	939,911
Other Services	573,325
Outgoing Transfers and Other Transactions	<u>94,000</u>
Total Appropriated	<u>\$32,858,678</u>
Estimated Ending Fund Balance, June 30, 2020	<u>\$ 2,122,280</u>

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2019 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect July 1, 2019.

Ayes:

Nays:

Absent:

Motion Declared:

2019-20 SCHOOL SERVICE FUND ORIGINAL BUDGET FOR  
ADOPTION BY THE BOARD OF EDUCATION  
OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON  
JUNE 24, 2019

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2020. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2020 is as follows:

Revenue:	
Local	\$145,591
State	74,190
Federal	1,632,490
Incoming Transfers & Other Transactions	0
Total Revenue	<u>\$1,852,271</u>
Estimated Fund Balance, July 1, 2019	\$8,752
Less Appropriated Fund Balance	0
Fund Balance Available to appropriate	<u>\$8,752</u>
Total Available to appropriate	<u><u>\$1,861,023</u></u>

BE IT FURTHER RESOLVED, that \$1,852,318 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$1,852,318
Total Appropriated	<u>\$1,852,318</u>
Estimated Ending Fund balance, June 30, 2020	<u><u>\$ 8,705</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect July 1, 2019.

Ayes:

Nays:

Absent:

Motion Declared:

2019-20 BUILDING AND SITE BUDGET ORIGINAL BUDGET  
 APPROPRIATION RESOLUTION FOR ADOPTION BY THE BOARD  
 OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON  
 JUNE 24, 2019

RESOLVED, that this resolution shall be the Building and Site Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2020. A Resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Fund of the Owosso Public Schools for the fiscal year ending June 30, 2020 is as follows:

Revenue:	
Local	\$1,185,130
State	0
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	<u>\$1,185,130</u>
Estimated Fund Balance, July 1, 2019	\$5,328,149
Less Estimated Appropriated or Reserved Fund Balance	0
Fund Balance Available to Appropriate	<u>\$5,328,149</u>
Total Available to Appropriate	<u><u>\$6,513,279</u></u>

BE IT FURTHER RESOLVED, that \$2,907,188 of the total available to appropriate in the Building and Site Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Land, buildings, and improvements	\$2,672,388
Purchased Services-professional fees	234,800
Total Appropriated	<u>\$2,907,188</u>
Estimated Ending Fund Balance, June 30, 2020	<u><u>\$3,606,091</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect on July 1, 2019.

Ayes:

Nays:

Absent:

Motion Declared:



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-234**

**FOR ACTION**

Subject:

2019-20 Fiduciary Fund Budget Adoption

Recommendation:

The Board is being asked to adopt the resolution presented for the 2019-20 fiscal year budget for the Fiduciary Fund.

Rationale:

The rationale is to assure that compliance is met with new provisions contained in Governmental Accounting Standards Board (GASB) Statement #84, Fiduciary Activities

Statement of Purpose/Issue:

Satisfy the requirements set forth in GASB #84 pertaining to funds held by the District. This represents funds held by each of the schools for the benefit of specific groups or individuals.

Facts/Statistics:

In March of 2019, GASB finalized pronouncement #84 which requires districts to review their agency funds, commonly known as Organizational accounts, to determine how to classify them in the upcoming fiscal year. Even though the pronouncement doesn't officially take effect until the end of the 2019/20 fiscal year, it effectively requires that a budget be adopted for these funds. The classification of the funds dictates whether the District accounts for these funds within the Governmental accounting statements (General fund as a governmental activity) or as a Fiduciary fund. Although there isn't any clear cut answer, after reviewing the following criteria, the District feels that the Organizational accounts fall under fiduciary fund classification and have reflected a budget resolution showing the same:

Three mandatory requirements to be classified as a fiduciary fund:

1. The assets are controlled by the District (all accounts are under the tax identification number of the District).
2. Assets are not derived from own-source revenue (example State Aid). All funds are derived from local sources like donations, specific purpose deposits etc.
3. Assets are not derived from government mandated or voluntary non-exchange transactions like property taxes.

One additional criteria met for determining the classification as fiduciary is the following:

- The assets held are for the benefit of individuals or a collective group of individuals that represent the population of a group or club and cannot be for the benefit of the School District.

Given this information, it has been determined that a budget must be presented for the fiduciary funds. The revenue, expenses and starting fund balance are estimated based on 2017-18 activity these funds.

Motion

Seconded

Vote – Ayes

Nays

Motion

2019-20 FIDUCIARY FUND ORIGINAL BUDGET FOR ADOPTION  
 BY THE BOARD OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON  
 JUNE 24, 2019

RESOLVED, that this resolution shall be the Fiduciary Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2020. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools on behalf of the Fiduciary funds.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Fiduciary Fund of the Owosso Public Schools for the fiscal year ending June 30, 2020 is as follows:

Revenue:	
Local	\$585,100
State	0
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	\$585,100
Estimated Fund Balance, July 1, 2019	\$300,000
Less Appropriated Fund Balance	0
Fund Balance Available to Appropriate	\$300,000
Total Available to Appropriate	\$885,100

BE IT FURTHER RESOLVED, that \$547,000 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Fiduciary Fund expenditures	\$547,000
Total Appropriated	\$547,000
Estimated Ending Fund balance, June 30, 2020	\$ 338,100

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect July 1, 2019.

Ayes:

Nays:

Absent:

Motion Declared:

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-235**

**FOR ACTION**

Subject:

New Teacher Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Erica Muehlhauser	Bryant Elementary Kindergarten	Superintendent Dr. Tuttle	MA Step 2 Salary \$42,672
Krista Cross	Emerson Elementary Third Grade Teacher	Superintendent Dr. Tuttle	MA Step 1 Salary \$42,011
Stacey Willyerd	Central Elementary Special Education	Superintendent Dr. Tuttle	MA Step 2 Salary \$42,672

Please note the Step rate is based upon the 2018-2019 salary schedule of the OEA Master Agreement and is subject to negotiations of the 2019-2020 OEA Master Agreement.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-236**

**FOR ACTION**

Subject:

Regular Board Meeting and Subcommittee Dates and Start Time

Recommendation:

Resolve by the Board of Education that the regular meetings of the Owosso Public Schools Board of Education will be held on the fourth Monday of each month beginning at **5:30 pm** in July 2019 through June 2020 on the dates tentatively listed below in the Washington Campus, 645 Alger Street, Owosso, Michigan unless otherwise notified.

<b>Board Meeting Dates</b>	
<b>2019</b>	<b>2020</b>
July 22	January 27
August 26	February 24
September 23	March 23
October 28	April 27
November 25	*May 11
* December 9	June 22

\* Denotes meeting to be held on second Monday of the month due to holidays.

Board of Education Committee of the Whole will meet on the second Monday of the month beginning at 5 pm in August 2019 through June 2020 on the dates listed below in the Superintendent's Office located in the Washington Campus unless otherwise notified:

<b>Committee of the Whole Meeting Dates</b>	
<b>2019</b>	<b>2020</b>
August 12	January 13
September 9	February 10
October 14	March 9
November 11	April 13
	June 8

Note: Board of Education subcommittees will not meet in December or May due to holidays. The Board of Education Meeting will be held in place of the subcommittee meetings on December 9, 2019 and May 11, 2020.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-237**

**FOR ACTION**

Subject:

Ratification of Administrator's Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2019 – June 30, 2020 Tentative Agreement between Building and Central Office Administrators and the Owosso Board of Education.

Rationale:

In order for contract changes to be enacted prior to the commencement of a new year contract, they must be approved by the Board.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have an outstanding relationship with its administrators. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the District regarding retirement, health care costs, school aid funding, and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the administrators and the Owosso School District.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**June 24, 2019**

**Report 18-238**

**FOR ACTION**

Subject:

Non-Union Personnel

Recommendation:

Resolve that the Board of Education approve salary adjustments for non-union personnel to reflect parity with other bargaining groups.

Rationale:

Compensation for non-union personnel generally aligns with union bargaining agreements. The proposal for adjustments covers the following positions and, generally, aligns with the Administrator's contract.

- Executive Building Secretaries
- District Office personnel with the exception of Central Office Administrators outlined in the Administrator Contract and the Superintendent
- Food Service Supervisor
- 4-Wings Staff
- Transportation Supervisor

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
June 10, 2019  
Report 18-239**

**FOR FUTURE ACTION**

Subject:

Awarding of the contract associated with additional flooring renovation identified as sinking fund projects during the initial flooring renovation at the elementary schools.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with \_\_\_\_\_ in an amount not to exceed \$ \_\_\_\_\_ for abatement and renovation at Central and Emerson school to be funded out of sinking fund proceeds.

Statement of Purpose/Issue:

To award the contract for additional flooring renovation at Emerson and Central identified as needing to be done during the current summer work.

Facts/Statistics:

During the course of the current elementary flooring work, identification of additional flooring in need of abatement and/or renovation was identified that was beyond the scope of the original contingency established for the project. This was due to two primary factors: 1) Drawings of the facilities that were available did not accurately depict spaces and type of flooring, in some instances; and 2) The condition of underlying flooring, once tile and/or carpet was removed, was discovered to be in worse shape than could be anticipated. After some lengthy discussion, it was determined by Spicer and District personnel that the overall cost for these renovations/abatements would be less costly if performed during this summer than to wait as a separate project for next summer. In order to make sure that this can still occur as summer work, a comprehensive bid package has been put together and is to be opened on July 3, 2019 and needs to be recommended to the Board for approval at the regularly scheduled July 13, 2019 meeting.

All funds awarded for this contract will be from sinking fund proceeds.

**AWARDING OF CONTRACT  
ADDITIONAL FLOORING RENOVATION AT CENTRAL AND EMERSON  
FOR SECONDARY CAMPUS RENOVATION  
BIDS TO BE RECEIVED 7/3/2019**

BIDDER	BASE BID

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
June 24, 2019  
18-240**

**FOR FUTURE ACTION**

Subject:

Membership Resolution – Michigan High School Athletic Association

Recommendation:

Resolve that the Board adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2019 through July 31, 2020

Rationale:

A requirement for membership is a yearly membership renewal by member schools’ Boards of Education. This resolution fulfills that requirement.

Motion  
Seconded  
Vote – Ayes                      Nays                      Motion



# 2019-20

1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2019 — through July 31, 2020

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2019-20 must be listed on the back of this form)*

\_\_\_\_\_ Owosso Public Schools \_\_\_\_\_ City of \_\_\_\_\_ Owosso \_\_\_\_\_

County of \_\_\_\_\_ Shiawassee \_\_\_\_\_, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and  
(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2019 and shall remain effective until July 31, 2020, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

\_\_\_\_\_ Owosso Public \_\_\_\_\_ School(s), on the \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

\_\_\_\_\_ Owosso Public Schools \_\_\_\_\_

(Governing Body Name)  
645 Alger Street

(Address)

Owosso, MI 48867

(City & Zip Code)

pitt@owosso.k12.mi.us

(Contact E-mail)

\_\_\_\_\_ Board Secretary Signature  
or Designee

Check if Designee

## Schools Which Are To Be MHSAA Members During 2019-20

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A.** This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B.** If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

### Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Owosso High School
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.

### Member Junior High /Middle School(s)

*(member 6th, 7th and 8th-grade buildings)*

List separately from HS even if all grades are housed in the same building.

1. Owosso Middle School  
 Name of Member School  
*Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):* 6-8  
 Provide anticipated 2019-20 7th and 8th-grade enrollment 475  
 Provide anticipated 2019-20 6th-grade enrollment 250  
  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_
2. \_\_\_\_\_  
 Name of Member School  
*Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):* \_\_\_\_\_  
 Provide anticipated 2019-20 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2019-20 6th-grade enrollment \_\_\_\_\_  
  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_
3. \_\_\_\_\_  
 Name of Member School  
*Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):* \_\_\_\_\_  
 Provide anticipated 2019-20 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2019-20 6th-grade enrollment \_\_\_\_\_  
  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_



**OWOSSO PUBLIC SCHOOLS  
Board of Education  
June 24, 2019**

**Report 18-241**

**FOR INFORMATION**

Subject:  
Personnel Update

**Accepted Positions**

**Resignations**

Shirley Alman, Monitor at Owosso High School has resigned at the conclusion of the school year.

Nathan Struble, Bus Driver has submitted his letter of resignation effective at the conclusion of the school year.

Andrea Struble, Food Service Worker at Owosso High School has submitted her letter of resignation at the conclusion of the school year.