

TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

School Board

Schools:

Ch'ooshgai Community School, Inc.

Hunters Point Boarding School, Inc.

Wide Ruins Community School, Inc.

Dilcon Community School, Inc.

Kin Dah Łichí'í Ołta, Inc.

Winslow Residential Hall, Inc.

Greasewood Springs Community School, Inc.

T'iisyaakin Residential Hall, Inc.

Pursuant to 10 NNC §200 (E), the general public is hereby notified that the *Tsé Hootsoi II Navajo School Board* will hold a Regular Board Meeting on **Tuesday, October 08, 2024 at 9:00 AM-DST** at Dilcon Community School, Inc., Dilcon, AZ.

Pursuant to 10 NNC §200 (E), the *Tsé Hootsoi II Navajo School Board* may go into *Executive Session* with regards to disciplinary matter, individual personnel matter, or litigation at any point in the agenda or as noted by asterisk. The *Tsé Hootsoi II Navajo School Board* reserves the discretion to take agenda items out of order either for the convenience of the board or upon request of the public attending.

TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

REGULAR SCHOOL BOARD MEETING

Tuesday, October 08, 2024

9:00 AM-DST

Dilcon Community School, Inc., Dilcon, AZ

AGENDA

ZOOM Login: 992 518 4487 Passcode: 7cRA7U

I. Preliminaries:

- A. Call Meeting to Order
- B. Invocation
- C. Roll Call of Board Members
- D. Welcome & Recognition of Guests

II. Approval of the Agenda:

III. Accepting/Approving of Previous Meeting Minutes:

- A. September 10, 2024 – Regular School Board Meeting, T'iisyaakin Residential Hall, Inc., Holbrook, AZ.

IV. Question & Answer Session for Council Delegate Cherilyn Yazzie, Navajo Nation Police, Navajo County Sheriff's Office, and Navajo Nation Social Service with School Board and Administrators.

V. Call to the Public: (3 minutes)

- A. *No Public Comments submitted for this meeting.*

VI. Old Business:

- A. *No Public Comments submitted for this meeting.*

VII. New Business:

A. Financial/Business Action Item(s) (Budget Approvals, etc.):

1. Tsé Hootsoi II Navajo School Board.

- a. **THII Budget Report** from Ramona Antone-Nez, CCSBE Business Manager.

TSÉ HOOTSOÍ II (Ft. Defiance)
NAVAJO SCHOOL BOARD

Sophia Attakai-Francis, **Member** · Genevieve Jackson, **Member** · Hoskie Bryant, **Member**
VACANT, **Member** · Linda Youvella, **Member**

2. *Ch'ooshgai Community School, Inc.*

- a. **CCSBE Budget Report** from Ramona Antone-Nez, CCSBE Business Manager.
- b. **CCSBE-2024/25-030.** Designating Renee Tolino as Registered Agent and Director for CCSBE, Inc., Effective October 8, 2024 and Authorizing Amendments to be made to the CCSBE, Inc. Articles of Incorporation and CCSBE, Inc. Corporation Status with the State of New Mexico Corporations Bureau.
- c. **CCSBE-2024/25-031.** Designating Renee Tolino as Registered Agent and Director for CCSBE, Inc., Effective October 8, 2024 and Authorizing Amendments to be made to the CCSBE, Inc. Articles of Incorporation and CCSBE, Inc. Corporation Status with the Navajo Nation Business Regulatory Office.
- d. **CCSBE-2024/25-032.** Approving Authorized Signers/Representatives for Wells Fargo Bank Credit Card Account Held by CCSBE, Inc.
- e. **CCSBE-2024/25-036.** Approving Budget Amendments to SY 24-25 IDE Part B Account 116 for an Increase of \$42,900.

3. *Dilcon Community School, Inc.*

- a. Discussion and Possible Action to Approve COOP Plan.
- b. Discussion and Possible Action to Approve Emergency Preparedness Plan.
- c. Discussion and Possible Action to Approve MOA between Seba Dalkai, Winslow Residential Hall, and Leupp School, Inc.
- d. Discussion and Possible Action to Request Board Approve Resolution in Support of Dilcon Community School Safety.
- e. Discussion and Possible Action to Approve ELL Narratives and NLL Narratives for SY 2024 – 2025.
- f. Discussion and Possible Action to Approve Home Living Narrative for SY 2024 – 2025.
- g. Discussion and Possible Action to Approve GATE (Gifted and Talented Education Program Narrative for SY – 2024 -2025.
- h. Discussion and Possible Action Amend. 4; 246 Rural Education Funds Budget in the amount of \$2,440.009.
- i. Discussion and Possible Action Amend. 4; 246 Title II Teacher Quality Funds Budget in the amount of \$42,470.00.
- j. Discussion and Possible Action Amend. 4; 246 Title 1 Funds Budget in the amount of \$478,467.00.
- k. Discussion and Possible Action Amend. 5; 246 Title IV Student Support & Academic Enrichment Funds Budget in the amount of \$35,110.00.

4. *Greasewood Springs Community School, Inc.*

- a. Consideration and Possible Action of Accounts Payable/Payroll Vouchers for September 2024.

5. *Hunter's Point Boarding School, Inc*

- a. Discuss and Consider for Approval of the September 2024 Monthly Financial Composite Report.

- b. Requesting for Possible Action to Approve the Start of Main School Road Replacement.

6. *Kin Dah Lichi'i Ota, Inc.*

- a. Discussion, Consideration and Possible Action to Request Approval of KDLOs September 2024 Ending Financial Composite Report.
- b. Discussion, Consideration and Possible Action to Request Approval per Section 3.11 Purchasing Procedures for Purchases Less Than \$100,000 to Purchase a LX 4x4 Tractor Loader 52HP HST with Canopy and Snow Blade for \$44,050.00.
- c. Consideration and Possible Action to Approve Revised Parent Advisory Committee/Parent Involvement Committee By Laws.
- d. Consideration and Possible Action to Approve Revision of Off-Site Training Policy.

7. *T'üsiyaakin Residential Hall, Inc.*

- a. Approve/Disapprove Audit Proposal from BDR Richards CPAs.
- b. Approve/Disapprove NN Corporation Code Annual Report FYE June 30, 2024.

8. *Wide Ruins Community School, Inc.*

- a. Discussion, Consideration and Possible Action to Approve Accounts Payable & Payroll Vouchers.
- b. Discussion, Consideration and Possible Action to Approve Smith Bagley, Inc. DBA Cellular One.
- c. Discussion, Consideration and Possible Action to Approve Adobe, Inc. for School Year 2024/25.
- d. Discussion, Consideration and Possible Action to Approve Purchase of Culvert for Erosion.
- e. Discussion, Consideration and Possible Action to Approve SY 24-25 Open PO for Attorney Services.
- f. Discussion, Consideration and Possible Action to Approve SY 24-25 Open PO for Fuel for Mini Bus.
- g. Discussion, Consideration and Possible Action to Approve SY 24-25 Open PO for Food Purchase.

9. *Winslow Residential Hall, Inc.*

- a. Approve/Disapprove August 2024 Monthly Financial Report.

B. Travel, Training / Work Session Action Item(s):

1. *Ch'ooshgai Community School, Inc.*

- a. **CCSBE-2024/25-034.** Approving Ch'ooshgai Community School Business Technician to Attend the Tribal Property & Asset Management Certification Program at Tropicana Hampton Inn, Las Vegas, NV on October 21-23, 2024.
- b. **CCSBE-2024/25-035.** Requesting Board Approval for the Business Technician to Attend the Native American Women's Conference 2024 in Chandler, AZ.

- c. **CCSBE-2024/25-037.** Approving Travel for One (1) FACE Adult Education Teacher to Attend the NCFL Conference in Louisville, KY, as a Presenter on November 17-20, 2024.
 - d. **CCSBE-2024/25-038.** Approving Travel for Four (4) CCS Staff Members to Attend the Required FACE Family Enrichment Training in New Orleans, LA on November 5-7, 2024
 - e. **CCSBE-2024/25-039.** Approving Travel for CCS Staff Members to Attend the Native American Grant School 2024 Winter Conference in Las Vegas, NV on December 12-14, 2024.
- 2. *Dilcon Community School, Inc.***
- a. Discussion and Possible Action Regarding Approval for Out-of-State Travel to Attend the RES 2025 on March 10 – 13, 2025 in Las Vegas for Business Office.
 - b. Discussion and Possible Action Regarding Approval for Out-of-State Travel to Attend the 2025 Labor and Law Conference in Las Vegas on March 19 -21, 2025 for HR and Business Tech.
- 3. *Greasewood Springs Community School, Inc.***
- a. Consideration and Possible Action of Out-of-State Travel for 2 FACE Parent Educators to Attend Family Enrichment Service Training from November 4-8, 2024 in New Orleans, LA.
- 4. *Hunter’s Point Boarding School, Inc***
- a. Discuss and Consider for Approval HPBSI Bus Drivers (2) to Attend the AAPT 2024 Fall Conference on October 12, 2024 in Phoenix, AZ.
 - b. Discuss and Consider for Approval a K-5th Grade Field Trip to The Willis Farm Pumpkin Patch in Snowflake, AZ.
- 5. *Kin Dah Lichi’i Ota, Inc.***
- a. Consideration and Possible Action to Approve Educational Field Trip for 4th Grade Class and KDLO Staff to Tour Canyon De Chelly, October 16, 2024 in Chinle, AZ.
 - b. Discussion, Consideration and Possible Action to Request Approval for KDLO 6th Grade Classroom Field Trip Request to Chinle, AZ; Beauty Way Jeep Tours of Canyon De Chelly on October 15, 2024 for 16 Students and 4 Chaperones.
 - c. Discussion, Consideration and Possible Action to Request Approval for Ratification on Travel for AP/Payroll Technician to Attend the ERP Pro User Group Meeting (On-Site) in Kirkland, NM on September 24, 2024.
 - d. Discussion, Consideration and Possible Action to Request Approval of 4 KDLO Personnel (Business Manager, Operations Manager, Personnel Technician & Information Technology Technician) to Attend the Annual Native American Schools NASIP Risk Management Conference with Mahoney Group in Chandler, AZ on April 3-4, 2025.
 - e. Discussion, Consideration and Possible Action to Request Approval for FACE Adult Education Teacher to Attend the FACE Adult Education Services Training on October 22-24, 2024 in Phoenix, AZ.

- f. Discussion, Consideration and Possible Action to Request Approval for Two FACE Parent Educators to Attend the 2024 Family Enrichment in New Orleans, LA on November 4-8, 2024.
 - g. Discussion, Consideration and Possible Action to Request Approval for Transportation to Attend the Fall Conference, Arizona Association for Pupil Transportation at Moon High School, Phoenix, AZ on October 11-13, 2024.
 - h. Discussion, Consideration and Possible Action to Request Approval of KDLO ESS Field Trip Request to Flagstaff, AZ on October 16, 2024.
 - i. Discussion, Consideration and Possible Action to Request Approval of KDLO FACE Program, Center & Home Base Field Trips to Willis Farms in Snowflake, AZ on October 9, 2024.
- 6. *T'üisyaakin Residential Hall, Inc.***
- a. Approve/Disapprove Staff Travel to NAGSA Winter Conference, December 12-14, 2024 in Las Vegas, NV.
 - b. Approve/Disapprove Student Culture Trip to Page, AZ, November 1-3, 2024.
- 7. *Wide Ruins Community School, Inc.***
- a. Discussion, Consideration and Possible Action to Approve PreK-6th Grade Students & Staff Field Trip to Snowflake, AZ on October 17, 2024.
 - b. Discussion, Consideration and Possible Action to Approve Certified Food Manager Training at Acoma Sky City Casino on November 12-14, 2024.
 - c. Discussion, Consideration and Possible Action to Approve Federal Grants Institute 2025 in San Diego, CA on March 4-6, 2025.
 - d. Discussion, Consideration and Possible Action to Approve NASIP Risk Management Conference in Chandler, AZ on April 3-4, 2025.
- 8. *Winslow Residential Hall, Inc.***
- a. Approve/Disapprove Retroactive Weekend Activity for Students Travel for Saturday, September 21, 2024 to Flagstaff, AZ for NAU 8-Week Course Program to Earn 3 Credit Hours (First Day).
 - b. Approve/Disapprove Weekend Activity for Students Travel for Saturday, November 16, 2024 to Flagstaff, AZ for NAU 8-Week Course Program to Earn 3 Credit Hours (Last Day).
 - c. Approve/Disapprove Weekend Activity for Student Travel to Tonto National Park in Payson, AZ on Saturday, October 19, 2024.
 - d. Approve/Disapprove Weekend Activity for Student Travel to Viola's Pumpkin Patch in Flagstaff, AZ on Saturday, October 26, 2024.
 - e. Approve/Disapprove Weekend Activity for Student Travel on Saturday, November 2, 2024 to Flagstaff, AZ. Incentive for Students who Attended All Three Weeks of Count Week.
 - f. Approve/Disapprove Two Employees to Attend Department of Dine Education (DoDE) Reauthorization Training in Window Rock, AZ on October 9, 2024.
 - g. Approve/Disapprove Two Employees to Attend DBOSBA Winter Conference in Flagstaff, AZ on December 11-12, 2024.

C. Human Resource/Personnel Action Item(s):

1. Ch'ooshgai Community School, Inc.

- a. *HR/Personnel Action Items to be Discussed in Executive Session.*

2. Dilcon Community School, Inc.

- a. *HR/Personnel Action Items to be Discussed in Executive Session.*

3. Greasewood Springs Community School, Inc.

- a. Consideration and Possible Action of Student Teaching Placement through Grand Canyon University, Spring 2025.

4. Hunter's Point Boarding School, Inc

- a. Discuss and Consider for Approval Short Term Contracts for Two (2) Residential Tutors at the Residential Hall for SY 2024-2025.
- b. Discussion, Consideration and Approval to Lift 90-Day Probationary Status for Residential Assistant to Full-Time Regular Employment Status, Effective 10/27/2024.
- c. Discussion, Consideration and Approval to Reassign Education Technician as Library Technician for SY 2024-2025.
- d. Discussion, Consideration and Approval to Hire a Kindergarten Teacher for SY 2024-2025.
- e. *HR/Personnel Action Items to be Discussed in Executive Session.*

5. Kin Dah Lichi'i Olta, Inc.

- a. Consideration and Possible Action to Transfer Maintenance Worker to Regular Employee After Completion of Probationary Period.
- b. Consideration and Possible Action to Transfer Parent Liaison to Regular Employee After Completion of Probationary Period.
- c. Discussion, Consideration and Possible Action to Request Approval of KDLO Food Service Department, Supplemental Contract for Fall, Winter, and Spring Break to Complete a Thorough Cleaning of All Appliances and Food Service Area.
- d. *HR/Personnel Action Items to be Discussed in Executive Session.*

6. T'iisyaakin Residential Hall, Inc.

- a. Approve/Disapprove Employee Evaluation & Probationary Status to Full-Time Status.

7. Wide Ruins Community School, Inc.

- a. Discussion, Consideration and Possible Action to Approve FACE Program Coordinator.
- b. *HR/Personnel Action Items to be Discussed in Executive Session.*

8. Winslow Residential Hall, Inc.

- a. Approve/Disapprove an Emergency/Temporary Employment Contract (90 Days) for Bus Driver, Effective October 11, 2024.
- b. *HR/Personnel Action Items to be Discussed in Executive Session.*

D. Executive Session, (If Needed): *Executive Session for Legal Advice and/or Personnel Matters: The Board may vote to go into executive session (1) for legal advice, discussion, and/or consultation with the school's attorney regarding policies and/or personnel matters and/or (2) for personnel matters. The school's attorney may appear telephonically. No final action, decision, or vote shall be taken in Executive Session.*

1. Ch'ooshgai Community School, Inc.

- a. **CCSBE-2024/25-033.** Approving Personnel Action Recommendation, Herein Attached as "Exhibit A."

2. Dilcon Community School, Inc.

- a. Discussion and Possible Action to Approve Exception of Donation of Leave Policy for Leave Donation to Medical Issues.
- b. Discussion and Possible Action Regarding Approval/Disapproval of Hiring Substitute Teacher for the Remainder of SY 2024 – 2025.
- c. Discussion and Possible Action to Approve New Position, School Safety.

3. Hunter's Point Boarding School, Inc.

- a. Discussion, Consideration and Approval of the Termination of Navajo Language and Culture Teacher for SY 2024/25.

4. Kin Dah Eichi'i Olta, Inc.

- a. Consideration and Possible Action to Approve Contract Adjustment for Business Manager for Educational Advancement on Administrative Salary Schedule SY 2025.

5. Wide Ruins Community School, Inc.

- a. Discussion, Consideration and Possible Action to Approve Payment to Prior Attorney Firm.

6. Winslow Residential Hall, Inc.

- a. Approve/Disapprove Hiring of Homeliving Supervisor.
- b. Approve/Disapprove Personnel Policy Revisions.
- c. Approve/Disapprove Financial Policy Revisions.
- d. Approve/Disapprove Student Handbook Revisions.

E. Reports *(Administrator's Reports should be scanned and sent via email):*

1. *Ch'ooshgai Community School, Inc.*
2. *Dilcon Community School, Inc.*
3. *Greasewood Springs Community School, Inc.*
4. *Hunters Point Boarding School, Inc.*
5. *Kin Dah Eichi'i Olta, Inc.*
6. *T'iisyaakin Residential Hall, Inc.*
7. *Wide Ruins Community School, Inc.*
8. *Winslow Residential Hall, Inc.*

VIII. Date, Time & Location of Next Regular Meeting:

- A. **November 12, 2024:** Regular School Board Meeting @ Hunter's Point Boarding School, Inc., Hunter's Point, AZ @ 9:00 AM-DST.

IX. Adjournment: @ _____ AM/PM