

APPLICATION FOR EMPLOYMENT

Willow Lake School District #12-3
400 Garfield Street – PO Box 170
Willow Lake SD 57278

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or disability.

PERSONAL

Last Name				First		Middle		Date of Application	
Address					City		State	Zip	
Home Telephone			Cell Phone			Email Address			
Position Desired					How did you learn of our opening?				
Have you ever applied for employment with our district?						If so, Month & Year			
Have you served in the military? Yes <input type="checkbox"/> No <input type="checkbox"/>									
If yes, did you receive an honorable discharge? Yes <input type="checkbox"/> No <input type="checkbox"/>									
Military Branch: _____					Dates Served: _____				

EDUCATION

Name & Location of School	Course of Study	Dates Attended	Year of Graduation	Degree
<u>College</u>				
<u>College</u>				
<u>College</u>				
<u>College</u>				
<u>High School</u>				
<u>Other</u>				

Teacher or Administrative Certificate No. and Certification/Specializations (i.e.: Elementary, Middle School, Junior High, Secondary)

EMPLOYMENT

Please provide accurate and complete full-time and part-time employment beginning with present or most recent employer.

Name Telephone () :

Address Employed from to

Name & Title of Supervisor

Your Job Title and Description of your Job

Reason for Leaving this Employment

Name Telephone () :

Address Employed from to

Name & Title of Supervisor

Your Job Title and Description of your Job

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We may contact the employers listed above unless you indicate those you do not want us to contact.

Do not contact employer _____ Reason _____

Do not contact employer _____ Reason _____

Do not contact employer _____ Reason _____

Please Check the Extra-Curricular Activities you are qualified to supervise:

<input type="checkbox"/> Sports Timer	<input type="checkbox"/> Athletic Director	<input type="checkbox"/> Football	<input type="checkbox"/> Basketball
<input type="checkbox"/> Wrestling	<input type="checkbox"/> Track	<input type="checkbox"/> Cross Country	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Golf	<input type="checkbox"/> Oral Interp	<input type="checkbox"/> Annual	<input type="checkbox"/> Vocal Music
<input type="checkbox"/> FFA	<input type="checkbox"/> Drama	<input type="checkbox"/> Cheerleading Advisor	

Please give a brief statement of what makes you the best candidate and why you would like to work for the Willow Lake School District:

REFERENCES

Name	Position	Telephone	E-Mail Address

The information provided in the Application for Employment is true, correct, and complete. I understand that, if I am employed, any mis-statement or omission of fact on this application may result in my dismissal.

Date

Signature

The Willow Lake School District #12-3 does not discriminate in its employment policies and practices, or in its educational programs on the basis of race, color, creed, religion, age, sex, disability, national origin, or ancestry. Inquiries concerning the application of title VI or Title IX may be referred to Superintendent Chris Lee, and those concerning Section 504 to Shawn DeWitt at the Willow Lake School, 400 Garfield Street, Willow Lake SD 57278 (Telephone 605.625.5945 or FAX 605.625-3103), or to the US Dept. of Education, Office for Civil Rights, 8930 Ward Parkway, #2037, Kansas City, MO 64114 (Telephone 816.268.0550 or FAX 816.823.1404 or TDD 800.437.0833. E-Mail: ocr.KansasCity@ed.gov<mailto:ocr.KansasCity@ed.gov> Website: <http://www.ed.gov/ocr>