

Augusta Independent Board of Education
June 12, 2025 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM

Present Board Members:

Mrs. Laura Bach
Ms. Chasity Saunders
Mr. Bob Snapp
Mrs. Jodie Tackett
Mr. Mike Taylor

1. Call to Order

Rationale:

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval Agenda

Order #25-1208 - Motion Passed: Approval of the Agenda as presented. Passed with a motion by Ms. Chasity Saunders and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

2. Student/Alumni Recognition

Rationale:

Congratulations Academic Achievers!

Health Science Pinning Ceremony Participants

Passed State Registered Certified Nursing Assistant (CNA) Exam: Katelyn Wilson & Mikinlee Waddell

GEAR UP Student of the Year

Natalie Basford

WITH SINCERE APPRECIATION

Augusta Independent School District

Presents:

Dr. Aaron Linville, PhD

In recognition for your dedication to the preservation of the rich history and legacy of our school district for future generations.

2.1 *BREAK

3. Communications

3.1. Principal's Report

Rational:

Principal Robin Kelsch informed the board members the Youth Employment Program will begin Monday, June 16 and reported the Summer Boost Program is providing free books and reading and math materials for summer learning.

3.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane reported to board members the district was awarded the GEAR UP KY Grant for 2025-2032. Superintendent McCane also gave updates on the Non-Criminal Justice Agency Audit and upcoming Certified Evaluation Plan updates, and informed the Board Tay Kelsch of the Augusta Rotary Club approached the District regarding the bell carillon system maintenance in the future.

3.3. Personnel

Rationale:

Resignations:

Lacey Johnson - Cafeteria Manager
Brett Lawson - Middle School Math Teacher
Jessica Verst - Middle School English Teacher

Hires:

Troy Archibald - Assistant Coach Girls' Varsity Basketball
Kimberly Habermehl - Middle School English Teacher
Tyler Sparks - Instructional Assistant

Transfers:

Tim Litteral - Assistant Superintendent
Denette Arthur - Cafeteria Manager
Tammy McNay - Full-Time Cafeteria Staff

Certified Non-Renewal Contracts:

Mason Burden - Health/PE Teacher

Positions to be filled: Health/PE and MS Math

3.4. Attendance/Enrollment

Rationale:

Enrollment Report

End-of-Year Enrollment (P-12): 329

End-of-Year Enrollment (K-12): 314

High School Enrollment: 108

New Horizon Students: 8

Attendance Report

May Average Attendance: 93.94%

End-of-Year Average Attendance: 93.20%

3.5. Citizens

3.6. Board Members

Rational:

Board Chair, Mrs. Laura Bach thanked Mrs. Jodie Tackett for her dedication and service to the school district and students. She wished her best wishes in the future.

4. Business Action/Discussion Items

4.1. Approve Board Member Resignation

Rationale:

- The board moved to officially accept the resignation of Jodie Tackett tendered on May 27, 2025.
- Recognized departing board member, Mrs. Jodie Tackett by Board Chair, Laura Bach and Superintendent Lisa McCane.
- Board Vacancy Timeline
 - o June 12: Resignation accepted (60 days to fill)
 - o Superintendent shall notify KY Secretary of State, Bracken County Clerk, Commissioner of Education, and KSBA of resignation
 - o June 13-30: Post vacancy/Solicit Applications on district website
 - o June 19 & 26: Run advertisement in Bracken County News
 - o July 01, 4:00 PM: Deadline to apply
 - o July 10, 5:30PM: The Board will meet in closed session special called meeting prior to regular meeting to discuss and consider applicants and will fill the vacancy in open session.

- o August 10 - Deadline to make appointment
- o Superintendent shall notify KY Secretary of State, Bracken County Clerk, Commissioner of Education, and KSBA that vacancy has been filled.

Below is how Board policy reads regarding length of appointment.

Any vacancy having an unexpired term of one (1) year or more on August 1 shall be filled for the unexpired term by an election to be held at the next regular election after the vacancy occurs. The elected member shall succeed the member chosen by the Board or the Commissioner of Education to fill the vacancy.

Order #25-1209 - Motion Passed: Approve Board Member Resignation passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.2. Approve Superintendent's Summative Evaluation for 2024-2025

Rationale:

School board chairperson, Laura Bach stated each board member completed a summative evaluation to determine the overall performance level of Superintendent McCane toward meeting or exceeding the seven standards and their indicators. She stated the seven standards by which she is evaluated included; Strategic Leadership, Instructional Leadership, Cultural Leadership, Human Resources Leadership, Managerial Leadership, Collaborative Leadership and Influential Leadership. Superintendent McCane was rated exemplary on the performance indicators and was given an overall performance rating of exemplary.

Order #25-1210 - Motion Passed: Approve Superintendent's Summative Evaluation for 2024-2025 passed with a motion by Mr. Bob Snapp and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.3. Approve Monthly Budget Report

Rational:

May 2025 Budget Report

General Fund

Revenue receipts through May totaled \$2,255,000.

Local Revenue: More than \$366,000 was received in property taxes. Nearly \$138,000 has been collected in utilities tax, while \$72,000 has been collected in PSC taxes. Motor vehicle taxes accounted for \$34,000. \$26,000 in interest has been earned. \$15,000 in donations was received. \$8,100 was received for transportation reimbursement. \$7,800 was received in reimbursements, while \$2,400 was received for delinquent property taxes.

State Revenue: Nearly \$1,572,000 was received in SEEK funding. \$6,000 was received for revenue in lieu of taxes from the state.

Federal Revenue: \$5,900 was received in Medicaid reimbursement.

Expenditures through May totaled approximately \$2,238,000.

School Budget: The school budget is \$27,000. \$22,000 has been expended, with another \$3,800 obligated. Expenses included \$7,100 on general supplies, \$5,500 on technology supplies/subscriptions, \$4,600 on copier-printer costs, \$1,300 on registration fees, \$1,200 on dues & fees, and \$1,100 on travel.

Maintenance Budget: Expenses totaled \$322,000 through May. Expenses included \$102,000 on utility services, \$99,000 on salaries and benefits, \$57,000 on property insurance, \$31,000 on building and equipment repairs/maintenance, \$20,000 on general supplies, \$12,000 on professional services/snow removal, and \$1,100 on equipment rental. 78% of the maintenance budget has been utilized.

Transportation Budget: Through May, costs totaled \$166,000. Vehicles accounted for \$65,800 (awaiting to be reimbursed for this amount). Salaries and benefits accounted for \$62,000. \$12,000 has been expended on machinery. \$9,600 was expended for diesel fuel/gasoline. Repair parts and tires have totaled \$5,100. Annual fleet insurance was \$4,600. Vehicle repair accounted for \$4,300. Professional services/drug testing expenses totaled \$1,200. 76% of the transportation budget has been utilized.

For the general fund, year-to-date receipts exceeded expenditures by approximately \$17,000.

Special Revenue Fund

Nothing to report.

Food Service Fund

Revenue: Food service began the year with a balance of \$36,000. \$210,000 in federal revenue has been received, while nearly \$16,000 has been collected locally. \$1,900 was received in state revenue, while \$1,000 has been earned in vending commission. Revenue year-to-date totaled approximately \$265,000.

Expenditures: Expenses totaled nearly \$260,000 through May. Food supplies totaled \$149,000. Salary expenses totaled \$102,000. \$4,300 has been expended on equipment repair, \$1,600 has been spent on general supplies, \$1,500 has been disbursed for travel, and \$800 expended for hauling of commodities.

The food service balance as of May 31 was approximately \$5,000.

Order #25-1211 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mr. Mike Taylor and a second by Mrs. Jodie Tackett.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.4. Approve 2025-2026 Insurance Package Renewal

Rationale:

The district's insurance policy includes property, fleet, general liability, educators general liability, umbrella, and workers compensation with Assured Partners.

Superintendent McCane recommended the premium renewal with CM Regents for FY25-FY26 at the cost of \$74,877.00.

Order #25-1212 - Motion Passed: Approve 2025-2026 Insurance Package Renewal passed with a motion by Mr. Bob Snapp and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.5. Approve ParentSquare as District's Traceable Communication System

Rational:

Senate Bill 181 required by June 27 each local board of education to designate a traceable communication system to be the exclusive means for a school district employee or volunteer to communicate electronically with students.

ParentSquare: The annual cost is \$2,700, with a one-time set-up fee of \$375.

Order #25-1213 - Motion Passed: Approve ParentSquare as District's Traceable Communication System passed with a motion by Mrs. Jodie Tackett and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.6. Approve Second Reading of Amended Board Policy 07.1 Food/School Nutrition Services

Order #25-1214 - Motion Passed: Approve Second Reading of Amended Board Policy 07.1 Food/School Nutrition Services passed with a motion by Ms. Chasity Saunders and a second by Mr. Bob Snapp.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.7. Approve First Reading of Amended Board Policy 08.2211 Academic Honors

Order #25-1215 - Motion Passed: Approve First Reading of Amended Board Policy 08.2211 Academic Honors passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.8. Approve First Reading of the 2025 KSBA Policy Updates

Order #25-1216 - Motion Passed: Approve First Reading 2025 KSBA Policy Updates passed with a motion by Mrs. Jodie Tackett and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.9. Approve Monthly Facilities Report

Rational:

Facilities Report:

- Acquired new floor buffer through Donors Choose
- Replaced batteries in fire exit signs
- Completed inspection of cafeteria hood vent
- Constructed new gravel dumpster pad to place two dumpsters and a recycling bin
- Installed Cintas appliances (toilet and paper towel dispensers, soap dispensers, trash receptacles, air fresheners, & cleaning supply dispensers) in all restrooms and custodial closets
- Installed new carpet in the following areas: Library Technology Office, Special Education Offices, FRYSC Office, and School-Based Therapist's Office
- Inspected and serviced all fire extinguishers
- Inspected and tested sprinkler system
- Removed damaged cafeteria floor tiles (awaiting backordered replacement tiles)
- Repaired sinkhole in faculty parking lot
- Replaced board office rear fence with new white vinyl fencing
- Sealed asphalt in both faculty and board office parking areas
- Relocated surplus buses to Brad Morris' property
- Updated alarm systems in both the library and school

GYM HVAC Update: The crane to set the gym HVAC units is scheduled June 18, 2025. Installation of the gym HVAC units is expected the week of June 16-20.

Order #25-1217 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mr. Bob Snapp and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.10. Approve Acceptance of SFCC Offer of Assistance Gap Funding for New Gymnasium

Rational:

- House Joint Resolution 32 of the 2025 General Assembly appropriated \$2,679,000 to Augusta Independent School District to be used in the construction of the Augusta Independent Gymnasium. The offer is to be applied towards the construction of the new gymnasium and may not be used for any other purpose. Funds will be available beginning July 1, 2025.

Order #25-1218 - Motion Passed: Approve Acceptance of SFCC Offer of Assistance Gap Funding for New Gymnasium passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
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Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.11. Approve to Release Trace Creek Construction from Construction Management Agreement to Proceed in the General Contract Process

Rational:

Trace Creek has offered to be released from their CM agreement with the Augusta Board Of Education in order to save the Board the cost of CM fees on the upcoming Gymnasium addition. (AIA C132 Owner - Construction Manager As Advisor Agreement).

Board Approval:

Move to release Trace Creek Construction from the obligations of their CM Contract with the Augusta Board Of Education for the Gymnasium Addition dated January 19, 2023 and resend the previous Board Action from February 9, 2023 item 4.4 Board Order #23-926 approving their AIA-C132 Owner - Construction Manager As Advisor Agreement allowing this project to proceed in the General Contract process.

Order #25-1219 - Motion Passed: Approve to Release Trace Creek Construction from Construction Management Agreement to Proceed in the General Contract Process passed with a motion by Mr. Bob Snapp and a second by Mr. Mike Taylor.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

4.12. Approve Minutes of the Local Planning Committee Public Hearing

Order #25-1220 - Motion Passed: Approve Minutes of the Local Planning Committee Public Hearing passed with a motion by Ms. Chasity Saunders and a second by Mrs. Jodie Tackett.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

5. Business Consent Items

Order #25-1221 - Motion Passed: Approval of the Business and Consent items passed with a motion by Mr. Mike Taylor and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes

5.1. Approve Previous Meeting Minutes

5.2. Approve 2025 Pledge of Collateral

Rationale:

* The Pledge of Collateral was formerly called Bond of Depository.

KRS 160.570 requires each board of education to appoint a bank, trust company, or savings and loan association to serve as its depository. The depository selected shall, before entering upon its duties, provide collateral in accordance with KRS 41.240 The depository shall be approved by the local board of education and by the commissioner of education. For a depository to be approved, a depository must provide a *Pledge of Collateral*. Pursuant to KRS 41.240, the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or always exceeds the amount of public funds on deposit. In accordance with KRS 160.570, approval must be obtained by the local board of education in accordance with Kentucky Board of Education (KBE) administrative regulations and be approved by the Commissioner of Education.

The **Pledge of Collateral Agreement** provides evidence between the board of education and the depository institution, of a pledge or provision of collateral in the event of failure or insolvency of the depository institution. Collateral includes securities or other obligations

having an aggregate current face value or current quoted market value at least equal to the deposits or the provision of a surety bond(s) in favor of the district in an amount at least equal to the deposits, provided however, that amounts insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation need not be collateralized. This agreement shall be signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. A board of education may enter into an agreement with its depository institution whereby the premium on collateral guaranteed by a surety company may be paid either by the board, or by the depository as evidenced in KRS 160.570 (2). If the district board of education pays the premium, the depository shall allow the board not less than two percent (2%) interest on its average daily or average monthly balances. The agreement should be retained in the district's board office.

5.3. Approve BG-5-18-358 and BG-5-22-135

Rationale:

The BG-5 is the closeout document to a facilities/building project. There were two older projects found in FACPAC that needed board approval on BG-5 forms to officially closeout the projects. Both projects have been completed.

FACPAC (Facilities Planning and Construction) is a KDE SharePoint application for districts and their third party architects to submit required facilities/building project forms.

BG-5-18-358 -Library HVAC System (2018)

BG-5-22-135 -Site Acquisition from City of Augusta (2022)

5.4. Approve Capital Funds Request

5.5. Approve 2025-2026 Fidelity Bond of Treasurer

Rational:

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond their board treasurer and any other school employee who is responsible for board of education funds of \$100,000.

5.6. Approve FY26 FRYSC Funding Contract

Rationale:

FY26 FRYSC Funding Contract allocation for the upcoming fiscal year is \$50,538.94.

5.7. Approve 2025-2026 New Horizons Academy/KEDC MOU

5.8. Approve 2025-2026 Dual Credit Memorandum Agreement with MCTC

Rationale:

This section of the Memorandum of Understanding (MOU) outlines the roles and responsibilities for the Guidance Counselors of our local districts. Maysville Community and Technical College appreciates your partnership to better serve your students enrolled in the MCTC Dual Credit program.

Local District Roles and Responsibilities:

- Review high school rosters and respond with any discrepancies within a timely manner.
- Assist students in completing their KHEAA scholarship preferences.
- Assist students and communicate with KHEAA regarding scholarship adjustments.
- Monitor Starfish notifications and inform students within a timely manner.
- Review student balances within a timely manner.
- Assist students with withdrawals.
- Collaborating with the Dual Credit coordinator to set a date/time for registration visits.
- Assist students with applying to MCTC and completing the dual enrollment process as needed for registration.
- Collaborate with the MCTC Dual Credit coordinator to complete necessary tasks prior to the registration event.
- Assist students & MCTC representatives at the registration event.
- Inform the Office of Dual Credit when there is an instructor change and work with the Office of Academic Services for credentialing a new instructor.

5.9. Approve Surplus Items

Rationale:

Surplus Items

- Chromebooks: 11303, 11246, 11244, 11311, 11298, 11274, 11275, 11273, 11284, 11291, 11304, 11265, 11305, 11276, 11268, 11281, 11321, 11455, 11308, 11299, 11300, 11277, 11287,

11296, 11285, 11283, 11286, 11267, 11289, 11271, 11292, 11290, 11266, 11270, 11301,
11288, 11282, 11451, 11581, 11607, 11629
Computers: 10920, 11069, 10921, 11089, 11090, 11092

5.10. Approve Fundraisers

5.11. Approve Bills

5.12. Approve Treasurer's Report

6. Approve Adjournment

Rationale:

July 4th: Holiday-Office Closed

July 10th: Board Meeting 6:00 P.M.

August 14th: Board Meeting 6:00 P.M.

August 11th-22nd: PD Days for Faculty & Staff for the 2025-2026 School Year

August 12th: Opening Day

August 21st: Read-I-Fest from 4:00 P.M.-6:00 P.M.

August 25th: First Day of School for Students

September 1st: Labor Day Holiday-No School

September 11th: Board Meeting 6:00 P.M.

Order #25-1222 - Motion Passed: Approve Adjournment passed with a motion by Mrs. Jodie Tackett and a second by Ms. Chasity Saunders.

Mrs. Laura Bach	Yes
Ms. Chasity Saunders	Yes
Mr. Bob Snapp	Yes
Mrs. Jodie Tackett	Yes
Mr. Mike Taylor	Yes


Laura Bach, Chairperson


Lisa McCane, Superintendent