ST. EDWARD EDUCATION COMMITTEE MEETING MINUTES
Tuesday, October 21, 2025
6:00 – 7:30 pm

St. Edward Catholic School exists to provide a comprehensive academic foundation that empowers children in their faith journey by teaching Catholic values while encouraging lifelong service.

I. Opening Prayer
II. Roll Call – – Father Todd, Corrisa Vankeulen, Rose, Jenny Buysse, Adam DeRoode, Jaci Garvey, Nikki Traen, and Rod Guza
III. Acceptance of Agenda- accepted
IV. Approval of Minutes from Last Meeting- Approved
V. Comments from Audience/Open Forum- NA
VI. Review of Budget – Not available to review. Fr. Todd reported that he had reviewed budget with no concerns. Jaci reported no unexpected expenses at this time.
VII. Unfinished Business
    a. Bus- Discussed going through Full Warranty Bus Leasing, through New Ulm. Discussed pros and cons of leasing a bus.
    We would be signing up for a 5-year lease.
    We only pay for the nine months we are in school.
    We can use the bus during the summer months for Summer Care at no additional cost.
    Full Warranty will take care of all of the maintenance.
    The bus would have both of our names on it, much like the white bus shown.
    Lynd, Canby and other local schools use their services.
    We would need to provide our own insurance for said bus.
    We would need to provide a driver who has a valid license for driving a bus.
    Next Steps: Fr. Todd review with church council for budgeting and acceptance.
    b. Discussed a bus that would be for sale through Sioux Fall, SD- this bus had a lot of work that needed to be done so it was decided to pass on this option.
VIII. Reports
    A. Principal and Staff Report-Jaci
        a. Staffing
            i. Tanya- Due in Feb and Mary Kay Rabaey will be the long-term sub teacher.
            Reading program- Rose will be doing for the 1st and 2nd grade while Tanya is out
            ii. Margrit- Will be out due to medical leave. Looking for a sub to fill in. Mr. Patrick will do music classes 5 days/week, which will help with Christmas program prep. Science- Jaci has been filling in for science and Marybeth and a Michelle Maxwell has been filling in. Spanish will start after December.
            iii. Christmas program- Dec 10
            iv. Education Committee Member- Fr and Jaci have discussed, but no decisions have been made.
        b. Testing for 2025-26 – Language Usage, Math, Reading- completed Fall testing
            1. Reading scores- 59 percentile, a little above average
            2. Grammer/Language usage- in the 71 percentiles
            3. Math- 67 percentile
            ii. Intervention Groups
        c. Ignatius Press Bookfair- Looking at doing this in the spring.
    B. Religious Education and Adult Formation/RCIA- 5th grade has been filled
    C. PEACE Report- Clothing sales, Pizza sales, Trunk or Treat
    D. Jr. High Dance- 6-8 grade "Social Night" looking to do prior to Christmas break
    E. Scrip Report- NA
    F. Marketing Report – Committee – Reviewed events that have taken place.
    Flurry of fun January 31 at KB's will start at 4:30pm. Discussed doing mass at St. Eloi prior to the event
        a. Calendar fundraiser- Having the newsletter and calendar being mailed out beginning of November.
        b. Kindergarten Round Up- Discussed
        c. Enrollment Plan
        d. Community Events
            i. Open Gym – Oct. 15 – April 26- Mr. Cardinal will do this

ii. Read for Our Children- Shannon Gossen is organizing. 6 classes for young families, but allowing all ages. Will start Mid-November.
iii. Missoula Children's Theatre - CSW – Jungle Book
1. Musician- Looking for someone who can play piano
2. Marketing- Marketing committee can use the items sent from Missoula Children's theatre
3. Lodging- 2 individuals and they are willing to stay at family homes.
iv. Connor Flanagan- Mystery prize for the kids reaching their goal for marathon.

e. Round Table Discussion
i. Meeting with local parishes- NA

f. Fundraising
i. Anonymous Donor - $2,000 – Match
ii. Marathon - $36,4xxx- Goal was met

g. Promotional Items

G. Technology Report
a. Cameras- Have stopped working, UNV needs to be replaced
i. Verkada- 3 new camera and new license would be around $8000
ii. Pete's electric motor- current system is from and it would be $1400 to replace the system that has stopped working.

H. Wellness Committee – Has not met. Inspector was here for the kitchen and no concerns. Kitchen hoods are up for their 12 year cleaning per fire inspector.

I. Grants
a. Missoula Children's Theatre – Next CSW – Jungle Book – waiting to see if we received.
i. Musician
ii. Marketing
iii. Lodging

b. CSCOE
i. Preschool – 2500 Applied 09/26-
ii. Marketing
iii. General

c. Hot Lunch Grant- could help with the cooler

d. Safety and Security Grant- Need a safety assessment. Jaci is working on this and Jaci had to reach out to Lyon Co Sheriff for a safety and security assessment per grant rules. Reaching out to the dioceses as well for options for safety and security assessments.

J. Building Updates
a. Mini-Split
b. Gym
c. Ramp in honor of Brian and others- Bladholm has not returned phone calls.
Adam brought some more options that we reviewed. Discussed doing a metal ramp.
d. Automatic Lights-
e. Cooler

IX. New Business

A. Cooler for Lunch Room- Joe from Carlson and Stewart is coming on Oct 22

X. Prayer

Next Meeting – Tuesday, November 18, 2025