



# Rainier School District #13

## Board Recommendation Form

To: The Board of Directors of Rainier School District

From: Rainier School District

Date: April 8, 2024

Proposed Change: Announce At-Large Board Member Vacancy

Effective Date: April 8, 2024

**Reason for Recommendation:** Per Policy BBE, the board must announce the board vacancy and advertise the vacancy for 20-days. Therefore, the vacancy will be open from April 9-April 29. Applications are available on the district website on the school board page or in the district office and are due to the District Office (Board Secretary) no later than 4:00PM on April 29. Applicants can come from an eligible resident from the district whose term will be from May 28, 2024 until June 30, 2025.

**Board comments or instructions:** I make a motion to announce the vacancy of an at-large board seat following the terms as described.

I make a motion to \_\_\_\_\_.

Board Approval: \_\_\_\_\_

Date: \_\_\_\_\_

# Rainier School District 13

Code: **BBE**  
Adopted: 7/01/89  
Revised/Readopted: 10/14/19  
Orig. Code(s): BBE

## Vacancies on the Board

Vacancies will be filled through Board appointment. The Board appointee must be a legally registered voter and a resident within the district for one year immediately preceding the appointment and a resident of the zone from which the vacancy has occurred. The Board shall advertise for a 20-day period to find an eligible resident from the same zone. If an eligible zone resident cannot be found, the Board shall appoint an eligible resident from the district.

In the event of multiple vacancies, the position vacated first, regardless of zone, will be filled first.

Upon appointment by the Board, the newly appointed Board member(s) will be sworn and seated immediately.

If the offices of a majority of Board members are vacant at the same time, the directors of the Northwest Regional Education Service District shall appoint persons to fill the vacancies from qualified school district voters.

Board elections are held every odd-numbered year which for the purposes of this policy are termed "election" years.

The appointee will:

1. Serve until June 30 following the next election, at which time the individual elected in May of that year will fill the remaining portion of an unexpired term or serve a full four-year term; or
2. Serve until June 30 of a subsequent "election" year if the vacancy occurs after the filing date in an "election" year.

A Board member so elected as a replacement will serve the remaining year(s) of the term of office of the Board member being replaced.

END OF POLICY

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### Legal Reference(s):

ORS 249.865 to -249.877  
ORS 255.245

ORS 255.335  
ORS 332.030

ORS 332.122  
ORS 332.124

### Cross Reference(s):

BBBA - Board Member Qualifications  
BBC - Board Member Resignation  
BBD - Board Member Removal from Office

Vacancies on the Board – BBE

**RAINIER SCHOOL DISTRICT #13  
BOARD MEMBER APPLICATION FORM**

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**BOARD MEMBER VACANCY, ZONE: AT LARGE**

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Please fill out and return to the Board Secretary, Shalana Clark at the Rainier School District Administration Office, 28168 Old Rainier Rd. Rainier, OR 97048. or email to [sclark@rsd.k12.or.us](mailto:sclark@rsd.k12.or.us)

**APPLICATIONS ARE DUE BY 4:00 p.m. on Monday, April 29, 2024.**

Please see policy BBE for more details.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

OCCUPATION \_\_\_\_\_ NUMBER OF YEARS LIVING IN THE DISTRICT \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

Do you have children attending school in the district?     Yes     No

If so, which schools?

- HUDSON PARK ELEMENTARY
- RAINIER JR/SR HIGH SCHOOL
- NORTH COLUMBIA ACADEMY

Have you worked on any Rainier School District #13 school committees?     Yes     No

If so, which committees?

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What qualifications and interests do you have that will help you in being a Board member?

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What do you perceive the job of a school Board member to be?

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What would you hope to accomplish as a member of the school Board team?

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How would you prioritize or balance the needs of all students in the decisions you make as a school Board member?

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