

Coffeeville School District
96 Mississippi Street Coffeeville, MS
The Mission of the Coffeeville School District is Excellence-From All-For All
Board Meeting Minutes
September 17, 2026
6:00 PM
at
Central Office

AGENDA

An asterisk (*) indicates that support information
and/or materials have been or will be provided.

1. Call to Order- Dr. Mitchell Steen -President

2. Accept and approve the Regularly Called Board Agenda for Thursday, September 17, 2026.

3. Accept and approve the Minutes from Thursday, August 20, 2026 Regularly Called Board Meeting.

4. Discussion/ Action

- 4.1: Discussion on District Security Cameras and Upgrades- Mr. Dungan
- 4.2: Recommendation to accept and approve increasing the salary schedule by \$1.00 per hour for non-certified employees for SY 2026-27. *
- 4.3: Discussion: Recommendation to accept and approve quote from Harris Electrical and HVAC LLC to remove and repair 28 light fixtures at Coffeeville Elementary in the amount of \$4,500.00.
- 4.4: Discussion: Recommendation to accept and approve quote from Upchurch Services to install a 4-inch gas main from the existing meter to the rear of the cafeteria in the amount of \$49,946.00. A second quote has been requested.
- 4.5: Recommendation to accept and approve the Worker's Compensation renewal quote in the amount of \$48,040.00.
- 4.6: Recommendation to accept and approve Property Damage Release claim payment from R+L Carriers in the amount of 2,075.00 to repair high school fence.

5. Consent Agenda

- 5.1: Recommendation to accept and approve service contract from Guardian Termite and Pest Control, Inc. in the amount of \$2,100.00.
- 5.2: Recommendation to accept and approve changes in the Student and Parent Handbook regarding Homecoming Court Elections Procedures (Page 90-91) at CHS, effective 2027-2028 school year.
- 5.3: Recommendation to accept and approve MOU between CSD and Northwest Mississippi Community College for Dual Enrollment and Dual Credit for the 2026-2027 school year.

- 5.4: Recommendation to accept and approve reimbursement of \$72.03 to Mr. Green for purchasing hex nuts for bleacher repairs. *
- 5.5: Recommendation to accept and approve the Field Education Affiliation Agreement with the University of Mississippi for the 2026-2027 school year.
- 5.6: Recommendation to accept and approve Naomi Jennings as a Bus Driver for the 2026-2027 school year.
- 5.7: Recommendation to accept and approve Emergency Work Order for Freeman Jetting to address leak at CHS (near the band hall) in the amount of \$_____.
- 5.8: Recommendation to accept and approve invoice for Annual Inspection Repair by Efire at Coffeeville High School in the amount of \$1,454.00.
- 5.9: Recommendation to accept and approve proposal for ELA Instructional Coaching Services at CHS by Bailey Education Group, LLC. for 3 days at \$1,450.00 per day, totaling \$4,350.00.
- 5.10: Recommendation to accept and approve the retirement/ disposal of CHS Agriculture Equipment (See attachment).
- 5.11: Recommendation to accept and approve Collette McPhial as Kindergarten Teacher at CES for the 2026-2027 school year, pending background check.
- 5.12: Recommendation to accept and approve proposal/ quote from Greene Education for 3 days in ELA and 3 days in math instructional support at CES at \$1,350.00 per day, totaling \$8,100.00.
- 5.13: Recommendation to accept and approve reimbursement in the amount of \$209.86 to LaShanda Hoskins for purchasing additional bolts to repair bleachers at the football field, due to company not accepting PO's from the district.
- 5.14: Recommendation to accept and approve field trip request for CES as an attendance incentive for the month of October to University of MS Kids Day basketball game on November 2, 2026.
- 5.15: Recommendation to accept and approve Gwendolyn Turner attendance to SAEOPP Conference for Upward Bound in Louisville, KY from January 29, 2027 - February 3, 2027.
- 5.16: Recommendation to accept and approve Ruth Rondon attendance to SAEOPP Conference for Upward Bound in Louisville, KY from January 29, 2027 - February 3, 2027.
- 5.17: Recommendation to accept and approve transfer request by Renae Sag for (2) children to attend the Oxford School District due to employment status.
- 5.18: Recommendation to accept and approve proposal from Transform One, LLC to provide 3 days of Math ACT support to CHS at a daily rate of \$1,300.00, totaling \$3,900.00.
- 5.19: Recommendation to accept and approve payment to Booneville School District for Online Student Course Registration in the amount of \$5,500.00 (Federal).
- 5.20: Recommendation to accept and approve the FY25/ FY26 IDEA Assurances for Substantially Approved Application for Special Education.
- 5.21: Recommendation to accept and approve quote from Tunes Glass LLC to repair CES Double Door Locks at a cost of \$2,301.41.
- 5.22: Recommendation to accept and approve CHS Student Council field trip to Oxford Rehab in Oxford MS on October 15, 2026.

- 5.23: Recommendation to accept and approve Volunteer Coaches: Franky Lee, Rodney Jenkins and Deonte Boyd.
- 5.24: Recommendation to accept and approve quote from Upchurch Services to repair/ install compressor at CHS in the amount of \$2,990.62. *ADD-ON

6. Superintendent's Monthly Report

- 6.1: Superintendent's Monthly Report for September 2026
- 6.2: Assistant Superintendent's Monthly Observation Report
- 6.3: Maintenance Coordinator's First Semester Report- Mr. Baker
- 6.4: Transportation Coordinator's First Semester Report
- 6.5: Upchurch Updates on A/C, Gas Line Replacement, and Roofing

7. Financial - Business Department (Dr. Gaston)

- 7.1: Current Budget Status
- 7.2: Reconciled Bank Statements
- 7.3: Statement of Revenues and Expenditures
- 7.4: Cash Flow Statement by Month
- 7.5: Combined Balance Sheet

8. Information

- 8.1: Coffeenville students will take first nine weeks exams September 28th through October 2, 2026.
- 8.2: The Coffeenville School District will be closed for Fall Break October 5-9, 2026.

9. Executive Session

- 9.1: Personnel Matter
- 9.2: Parent/ Student Hearing Appeal
- 9.3: Preliminary State Testing Data Report

10. Approval to Adjourn