

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 20, 2023  
7:00 p.m. Library**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at \_\_\_\_\_ p.m. with the following opening statement read by \_\_\_\_\_:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Christopher Keiser - President  
Mr. Michael Reaves - Vice President  
Ms. Rebecca Kipp-Newbold  
Ms. Rita Lemley  
Mr. Netz Sacro

**IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

**V. APPROVAL OF MINUTES**

Motion to approve the following meeting minutes.

August 23, 2023 - Regular Session

**VI. WRITTEN COMMUNICATIONS**

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**VII. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

- Enrollment 82
- HIB Report-0
- Suspension Report-0
- Updates:
  - Grant Application “High Impact Tutoring”
  - SEL Activities
  - Other Updates

**VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee:

Policy & Legislation Committee:

Finance, Facilities, & Transportation Committee:

Personnel Committee:

Negotiations Committee:

Long Range Planning, Shared Services:

**IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

**Finance:**

1. Motion to approve the bill list dated 8/24/2023 through 9/20/2023 in the amount of \$204,535.29
2. Motion to approve and file the Treasurer’s and Board Secretary report for July 2023 and note that sufficient funds are available to meet the district’s financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.

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3. Motion to approve the transfers for July 2023.
4. Motion to approve the submission of the grant application for the New Jersey Learning Acceleration Program: High-Impact Tutoring.
5. Motion to approve the contract with Best Choice Home Care, LLC to provide substitute nursing services at \$70.00 per hour from September 20, 2023 to June 30, 2024 .
6. Motion to approve the shared services agreement with the Frenchtown Borough Board of Education to share a music teacher in the amount of \$31,500 from October 1, 2023 to June 30, 2024.

**Facilities:**

1. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
LTAA	Various Dates from Jan-March	Youth Basketball

\*adhering to COVID related restrictions. \*\*Based on Custodial availability

2. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
9.11.23	Fire
9.14.23	Security

**Transportation:**

1. Motion to enter into a Joint Transportation Agreement with Tewksbury Township Board of Education to transport 10 students on Tewksbury Township School District Routes at \$11,650.00 for the 2023-24 school year.
2. Motion to enter into a Joint Transportation Agreement with Lebanon Township Board of Education to transport 8 students on Lebanon Township School District Routes at \$8,000.00 for the 2023-24 school year.

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**Personnel:**

1. Motion to approve the following staff in stipend position for the 2023-2024 school year:

Position	Staff
8th Grade Advisor (2)	Michele Morano & Amanda Swimmer

2. Motion to approve Kelly Baker for the position of Substitute Aftercare Aide for the month of September 2023 not to exceed 3.50 hours per day at \$20.00 per hour.

**Curriculum and Instruction:**

1. Motion to approve the following field trips:

Destination	Cost	Class
Stinik Theatre - Hackettstown	\$11.00 Per Student	Grades K-4
Tranquillity Farm - Andover	\$12.00 Per Student	Grades K-2

2. Motion to approved graduate course tuition request:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - Assessment of Learning Disabilities	September - December 2023	\$1,176.00

3. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
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MaryJane Medea	10/26/23, 12/6/23, 2/7/24, 4/17/24, 5/21/24	Rutgers Center for Literacy Development	775.00 Registration + Mileage
Dr. Michele Cone	Oct. 5-6, 2023	Hunterdon County Superintendents Conference	\$224 registration Lodging, meals, I&E at GSA per diem
Netz Sacro	Oct. 23-26, 2023	NJSBA Workshop	\$550 registration Lodging, meals, I&E at GSA per diem
Matthew Herzer	Oct. 23-26, 2023	NJSBA Workshop	\$550 registration Lodging, meals, I&E at GSA per diem

4. Motion to adopt the following Social Studies print and digital text and materials:

<b>Vendor</b>	<b>Title(s)</b>	<b>Cost</b>
Teacher’s Curriculum Institute (TCI)	Teacher & Student editions- Grade 5: SSA! America’s Past	\$1700.00
SAVVAS Learning Company	Elementary Social Studies	\$1136.00

5. Motion to approve the Califon School Safety and Security Plan for the 2023-24 school year.

**Policy:**

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

- P & R 1642.01      Sick Leave (New)
- P & R 2419         Threat Assessment Teams **M** (New)

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

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P 4126 Tuition-Free Attendance For Children of Non-Affiliated Employees

3. Motion to abolish the following policies and regulations:

R 9140 Citizens Advisory Committee

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**XII. PUBLIC COMMENT** (all school-related topics; time limits: 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

**XIII. BOARD COMMENT**

**XIV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation

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- \_\_\_ 8. Terms and conditions of employment - Superintendent Evaluation
- \_\_\_ 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourns to executive session at \_\_\_\_\_ p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**XV. RECONVENE**

**XVI. ADJOURNMENT**