



# Discovery Regional High School

## **FRAUD, WASTE, ABUSE AND CORRUPTION 2024-2025**

Each employee of Discovery Regional High School receives a copy of this policy once a year. Each employee will sign attesting that he/she received this information and understands its contents.

### **Fraud, Waste, Abuse, and Corruption Procedures**

#### **PURPOSE:**

In compliance with White House Executive Order 12731, Discovery Regional High School provides employees, clients, vendors, and individuals with confidential channels to report suspicious activities.

#### **DEFINITIONS:**

**Fraud** is a false representation of a matter of fact, whether by words or by conduct, or by concealment of that which should have been disclosed, that is used for the purpose of misappropriating property and/or monetary funds from local, state, or federal grants and funds. **Waste** is the intentional or unintentional, thoughtless or careless expenditure, consumption, mismanagement, use, or squandering of local, state, or federal resources to the detriment or potential detriment of the district. Waste also includes incurring unnecessary costs as a result of inefficient or ineffective practices, systems, or controls. **Abuse** is the excessive or improper use of a thing, policy or procedure, or to employ something in a manner contrary to the natural or legal rules for its use. It is also the intentional destruction, diversion, manipulation, misapplication, maltreatment, or misuse of resources. Abuse can also occur through the extravagant or excessive use of one's position or authority. Abuse can occur in financial or non-financial settings.

**Corruption** includes dishonest proceedings, bribery, debasement, alteration, or perversion of integrity. Corruption threatens equal access, quantity and quality of education.

#### **STATEMENT OF ADMINISTRATIVE REGULATIONS:**

Any and all reports of suspicious activity and/or suspected fraud, waste, abuse, or corruption shall be investigated thoroughly and expeditiously. Discovery Regional High School shall not tolerate fraud, waste, abuse, or corruption of any kind. If there are any reported cases, Discovery Regional High School will determine if disciplinary, financial recovery, and/or criminal action should be taken.

#### **CONFIDENTIALITY:**

All reports of suspected fraud, waste, abuse, or corruption must be handled under the strictest confidentiality. Only those directly involved in the investigation should be given information. Informants may remain anonymous but should be encouraged to cooperate with the investigators and should provide as much detail and evidence of alleged fraudulent acts as possible.

**PROCEDURES AND RESPONSIBILITIES:**

1. Anyone suspecting fraud, waste, abuse, or corruption whether it pertains to local, state, or federal programs, shall report his or her concerns to the Superintendent or the Superintendent's designee of Discovery Regional High School at the Central Office which is located at 221 N. Robinson Street, Lenox, GA 31637.
2. Any employee with Discovery Regional High School (temporary staff, full-time staff, and contractors) who receives a report of a suspected fraudulent activity MUST report this information within the next business day. The employee should contact the Superintendent or Superintendent's designee at the Central Office, which is located at 221 N. Robinson Street, Lenox, GA 31637. Employees have the responsibility to report suspected fraud, waste, abuse, or corruption. All reports can be made in confidence.
3. Discovery Regional High School's Governance Board or its designees shall conduct investigations of employees, providers, contractors, or vendors against which reports of suspicious activity are made. All investigations shall be thorough and complete in nature and shall occur in a prompt manner after the report is received.
4. If necessary, the person reporting the fraudulent activity will be contacted for additional information.
5. Periodic communication through meetings should emphasize the responsibilities and channels for reporting suspected fraud, waste, abuse, or corruption.
6. A hard copy of these Fraud, Waste, Abuse, and Corruption Administrative Regulations shall be posted in a visible location at all schools and facilities and on the Discovery Regional High School website ([www.discoveryregional.org](http://www.discoveryregional.org)).

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Employee's Printed Name

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Employee Signature

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Discovery Site Location

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Date