

Colebrook School Board Meeting Minutes

Date	5/7/2024
Time	6:00 pm – CAES Library
Location	Colebrook Academy & Elementary School library
Chairperson	Tim Stevens

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	Nathan Lebel	P	Cayenne Amey	P	Kim Wheelock	P	Debra Taylor
P	David Brooks	P	Julie Brunault		Asst. Principal	P	Bridget Cross
P	Rhonda Lyons	P	Tim Stevens	E	Stephanie Cameron		
P	Robert Murphy				College Career & Technical Education Director		
	Student Board Members			P	Tia Cloutier		
P	Jamie McLain						
	Sandra Minigell						
Public in Attendance: Stacey Campbell, Diane Little, Richard Cole, Theresa Deuschle, Shahanna Lebel, Kathi Lawton-Haynes, Amy Caron, Nick Hurley, Dawn Hall and others							

Minutes

Item	Subject	Action
1.	Roll Call: The meeting was called to order by Chairman Tim Stevens at 6:00 pm.	
2.	Agenda Adjustments: Area Agreement item moved to top of the agenda.	
3.	<p>Area Agreement: Superintendent Taylor presented the area agreement as recommended by the joint area agreement committee. The Colebrook and Columbia board discussed the main components of the agreement including the duration of the agreement, procedural timelines for state and voter approval and the history of the agreement which was first approved by both communities in 1973.</p> <p>R.Lyons/D.Brooks: Motion to approve the area agreement as recommended. J.Brunault voted no.</p>	VOTE: Motion Carries
3.	<p>Hearing of the Public: Chairman Stevens opened the hearing of the public session at 6:14 pm <u>D.Brooks/C.Amey:</u> Motion to end the hearing of the public session at 6:15 pm.</p>	VOTE: Motion Carries
4.	Special Report – None	

5.	<p>Reading of the Minutes: <u>R.Murphy/D.Brooks</u>; Motion to approve the Colebrook School Board Meeting Minutes of April 2, and April 29, 2024.</p>	<p>VOTE: Motion Carries</p>
6.	<p>Principal Report –Kim Wheelock Kim reviewed her report and responded to questions. Board members were asked to contact Kim to reserve HS graduation tickets. Student Report – Jamie McClain reported on student club and fundraising activities as well as future celebratory events.</p>	
7.	<p>College Career & Technical Education Director’s Report – Tia Cloutier Tia discussed college visits and preliminary CTE enrollment of 48 students in 24-25.</p>	
8.	<p>Superintendent’s Report – Debra Taylor May Superintendent Report – Debra reviewed her report. She distributed a book for new board members, per policy BIA, to read and share in preparation for future strategic planning discussions in the coming year. Moderator Resignation D.Brooks/C.Amey: Motion to approve the school moderator resignation and authorize the Chairman to write a letter of appreciation to Mr. Frizzell for his many years of service to the school district. Teacher Resignation N/Lebel/J.Brunault: Motion to approve the Jeaninne Brady, Title I teacher resignation effective May 31, 2024. Teacher Appointment R.Lyons/N.Lebel: Motion to approve the teacher appointments. Donation C.Amey/J.Brunault: Motion to approve the \$1,220 donation to the Colebrook School Class of 2025</p>	<p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p>
9.	<p>Business Administrator’s Report – Bridget Cross Quote for Tree Removal from SAU office property. D.Brooks/R.Lyons:: Motion to approve the quote for tree removal from D. Lawton Quote for Generator for SAU office J.Brunault/C.Amey: Motion to approve the quote from Belknap Electric for the generator and extended warranty for the SAU Office and to sell the existing generator. Budget Analysis Discussion – Bridget reported that preliminary year end budget analysis is \$313,793. more than anticipated. The board may wish to utilize these funds for facility and maintenance projects before the end of the school year. Recommendations will be provided at the June meeting. Audit Report Discussion – Bridget distributed the district FY 24 audit report along with a summary of findings. Addition of Two Holidays: This item was discussed in a non-public session.</p>	<p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p>
10.	<p>Unfinished Business None</p>	

11.	<p>New Business - Meeting Dates: David recommended the board reconsider their meeting schedule and increase meeting dates for certain months. This item will be on the agenda at the next meeting.</p> <p>Kiwanis Building Permit for Construction of Gazebo at Kiwanis Park: D.Brooks/C.Amey: Motion to approve the Kiwanis Club request for permission to construct a gazebo on Kiwanis Park in front of the school. Vote: Robert abstained due to his membership on the Town Planning Board.</p>	VOTE: Motion Carries
12.	Information – None	
13.	<p>Hearing of the Public: Chairman Stevens opened the hearing of the public session at 7:07 pm <u>R.Lyons/J.Brunault:</u> Motion to end the hearing of the public session at 7:09 pm.</p>	VOTE: Motion Carries
	<p>Non-Public Session: RSA: 91-A:II (a)</p> <p>C.Amey/R.Lyons: Motion to enter nonpublic session at 7:10 pm.</p> <p>R.Murphy/D.Brooks: Motion to return to public session at 7:49 pm</p> <p>N.Lebel/D.Brooks: Motion to approve the addition of a sick leave bank to the Colebrook Support Staff collective bargaining agreement.</p> <p>N.Lebel/D.Brooks: Motion to approve the addition of two holidays for full-time year-round SAU administrative and support staff. Nate in favor, all others voted no.</p> <p>N.Lebel/D.Brooks: Motion to table the request for two additional holidays for full-time year-round Colebrook Administrators and Support Staff to the next meeting and request that administration provide more information on area district holidays.</p>	<p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Fails</p> <p>VOTE: Motion Carries</p>
14.	<p>Meetings:</p> <ul style="list-style-type: none"> • Colebrook School Board Meeting Tuesday, June 4, 2024, CAES Library at 6:00 pm 	
15.	<p>Adjournment: N.Lebel/R.Lyons: Motion to adjourn the meeting at 7:53 pm.</p>	VOTE: Motion Carries

Respectfully Submitted,
Debra J. Taylor, Ph.D.
Superintendent