

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on January 20, 2022 via Zoom however two Board Members attended in person at 2020 Clubhouse Drive, Greeley, Colorado (the original in person meeting was re-scheduled to a Zoom meeting due to weather).

### **1.1 Call to Order**

*President Mary Clawson called the meeting to order at 6:36 PM.*

### **1.2 Roll Call**

#### **Board Members (or alternates) present:**

Patricia Montoya, Weld County SD RE-1 (in person)  
Mary Clawson, Weld RE-9 SD (via Zoom)  
Alejandra Santana, Brush SD RE-2J (via Zoom)  
Christy Loyd, Pawnee SD RE-12 (via Zoom)  
Mindy Marshall, Platte Valley SD RE-7 (via Zoom)  
Katie Ford, Briggsdale School (via Zoom)  
John Davis, Estes Park SD R-3 (via Zoom)  
Michael Wailes, Weld RE-5J (via Zoom)  
DeAn Dillard, Eaton SD RE-2 (via Zoom)  
Janie Shoemaker, Prairie SD RE-11J (in person)  
Jill Brownell, RE-1 Valley SD (via Zoom)

#### **Board Members absent:**

Kris Musgrave, Wiggins SD RE-50J  
TBD, St. Vrain Valley Schools  
Christine Brown, Morgan County SD RE-3  
Kathy Wood, Weldon Valley SD RE-20J  
Jodene Boerner, RE-1 Valley SD

#### **CBOCES Staff present:**

Dr. Randy Zila, Executive Director  
Terry Buswell, Assistant Executive Director  
Jocelyn Walters, Director of Special Education  
Maria Castillo-Saenz, Federal Programs Director  
Mark Rangel, Innovative Education Services Director  
Bela Russell, Executive Assistant

### **1.3 Introductions/District Updates**

Board Members introduced themselves and shared information for their respective districts' activities

### **1.4 Approval of Agenda**

*Katie Ford moved to approve the agenda as presented. Jill Brownell seconded.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie**

**Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

### **1.5 Approval of Minutes**

The November 18, 2021 minutes were approved as presented.

### **1.6 Public Participation**

None

### **1.7 Board Reports/Requests**

None

### **1.8 Old Business**

None

## **2.0 RE-ORGANIZATION OF BOARD OF DIRECTORS**

### **2.1 Election of Officers**

Colorado Revised Statutes 22-5-105 and CBOCES bylaws require the CBOCES Board to reorganize and elect officers to serve a two-year term following each general election in which local boards of education members are elected and are appointed to the CBOCES Board of Directors.

The bylaws specify that the Board of Directors shall elect the following officers: President, Vice President, Secretary and Treasurer. The bylaws specify that the secretary and treasurer position may be served by one person.

*Dr. Zila opened the floor for nominations for President giving the current President the option to continue as President*

*Mindy Marshall nominated Mary Clawson for President of the Board. No other nominations were made and the vote went to roll call.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

*President Mary Clawson opened the floor to nominations for Vice President of the Board.*

*Mary Clawson nominated Mindy Marshall for Vice President of the Board. No other nominations were made and the vote went to roll call.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

*President Mary Clawson opened the floor to nominations to appoint a Secretary/Treasurer of the Board.*

*Mary Clawson nominated Katie Ford for Secretary/Treasurer of the Board. No other nominations were made and the vote went to roll call.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

## **2.2 Approval of Official Seating of New CBOCES Officers and Resolution Authorizing Use of Facsimile Signatures of Board President and Board Secretary/Treasurer**

To comply with state statutory requirements and CBOCES bylaws, it is necessary to pass a resolution to allow the CBOCES administration to use facsimile signatures of the Board President and Board Secretary/Treasurer. Facsimile signatures of the Board President and Board Secretary/treasurer will be used to approve all checks and payments issued by the CBOCES.

*Mindy Marshall moved to approve the Resolution Authorizing Use of Facsimile Signatures of the Board President and Board Secretary/Treasurer. Jill Brownell seconded.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

## **3.0 CONSENT AGENDA**

**3.1 Approval of Personnel Items**

**3.2 Approval of Supplemental Appropriations**

**3.3 Approval of Designated Public Notice Location for 2018 Board of Directors Meetings**

**3.4 Second Reading, Approval, Board Policy/Regulation Revisions – AC, AC-E-1, GBA, GBEB, GCE/GCF, GCQC-R, GCQF-R, GDE/GDF, IKF-2, JB, JF, JICDE, JII**

*Michael Wailes moved to approve Consent Agenda items 2.1 through 2.3. Janie Shoemaker seconded.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

## **4.0 PRESENTATIONS**

**4.1 Leticia Arguello, Advocacy Coordinator from The Arc of Weld County, presented prizes to the winners of the Bullying Prevention Contest to students from the Brush, Weldon Valley, and Wiggins School Districts – via Zoom**

**4.2 New Board Member Notebooks**

- a. The notebooks will be given out at a future board meeting as most members attended via Zoom tonight

**5.0 REPORTS / DISCUSSION**

**5.1** Superintendents' Advisory Council Report – Dr. Zila presented the report (Oral Report)

**5.2** Financial Reports – Terry Buswell, Assistant Executive Director

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Two Page Financial Summary Report
- f. 10 Page Detailed Expense Report

**5.3** Directors' Reports

- Written updates were included in the Board packet as noted below

a. Dr. Randy Zila, Executive Director shared information on the following topics:

- Congratulated newly elected officers
- Welcomed new Board Members
- Centennial BOCES will host a Legal Topics Presentation for Board Members – tentative date set for Wednesday, February 16, 2022 – by attorneys from Caplan and Earnest – An email will be sent with final information on the presentation - We may open the presentation to other school districts in the area – Send any additional topics to Bela Russell
- Some Topics of Presentation are:
  - ✓ Election Procedures
  - ✓ Executive Session Procedures
  - ✓ Timelines for Special Board Meetings
  - ✓ Board Member Resignation Process
  - ✓ How Long can Board Member Positions go Unfilled
  - ✓ Acronyms Used, and the Time and Place Noted for Board Meetings
  - ✓ New Health Requirements as They Change
  - ✓ Board Election Process
  - ✓ CORA Requests – Opens Records Request
  - ✓ How to Handle the Collective Bargaining Law if it is Passed
  - ✓ The Use of Social Media by Board Members
  - ✓ Robert Rules of Order – conducting a good, effective Board Meeting
  - ✓ Public Comment Guidelines
  - ✓ Personal Attacks on Staff
  - ✓ Adjournment of a Board Meeting

b. Terry Buswell, Business Services/Human Resources/Technology Departments (written report)

c. Maria Castillo Saenz, Federal Programs Department (written report)

d. Mark Rangel, Innovative Education Services Department (written report)

**6.0 ACTION ITEMS**

**6.1** Approval of Revisions to Centennial BOCES Constitution and By-Laws to reinstate the Weld RE-5J School District as a member district

*Mindy Marshall moved to accept the Board Member signatures electronically. Janie Shoemaker seconded.*

**The motion passed by unanimous roll call vote: [Jill Brownell, yes; Pat Montoya, yes; DeAn Dillard, yes; Mary Clawson, yes; Alejandra Santana, yes; Christy Loyd, yes; Katie Ford, yes; Kris Musgrave, absent; Christine Brown, absent; Janie Shoemaker, yes; Mindy Marshall, yes; St. Vrain Valley SD, TBD; Kathy Wood, absent, Michael Wailes, yes; John Davis, yes; Jodene Boerner, absent]**

*Katie Ford moved to approve the Revisions to Centennial BOCES Constitution and By-Laws. Mindy Marshall seconded.*

**7.0 UPDATES/ANNOUNCEMENTS**

CBOCES High School Graduation Dates

Longmont Campus: Tuesday, May 17, 2022 @ 6:00 PM  
St. Vrain Memorial Building, Longmont  
Greeley Campus: Wednesday, May 18, 2022 @ 6:30 PM  
Weld RE-1 Valley High School, Gilcrest  
IConnect: Friday, May 20, 2022 @ 5:30 PM  
Fort Morgan High School

**8.0 ADJOURNMENT**

*The meeting was adjourned by acclamation at 7:56 PM.*

Respectfully Submitted,

*Bela Russell*

Centennial BOCES Executive Assistant