

HIGH SCHOOL CODE OF CONDUCT MATRIX

Behavior	1st Offense	2nd Offense	3rd Offense
Bus Disruptions	Refer to Transportation Handbook	Refer to Transportation Handbook	Refer to Transportation Handbook
Cell Phone Violation	Device is confiscated by the teacher and given back to the student at the end of the class period. Student receives a demerit.	Device is confiscated and turned in to the office. Parents will be notified and a parent can pick up the phone in the office at the end of the day.	Device is confiscated and turned in to the office. Parents will be notified and a parent can pick up the phone in the office at the end of the day. Students will be assigned 1 day of ISS.
	Additional offenses - device is confiscated and turned in to the office. A meeting with the parent , student, and school administration will be held prior to the parent picking up the phone. The student will be required to check the phone in and out of the office at the beginning and end of the day for a month, nine weeks, or the remainder of the school year.		
	Phone call home for change of clothes or school-issued clothing. If student can't get propoer clothing then they will stay in ISS for that day.	1minimum day of ISS or school-issued clothing and parent contacted	1 minimum day of ISS or school-issued clothing and parent contacted
Inappropriate Language	Written referral (demerit)	1 day minimum of ISS	2 days minimum of ISS
Lying	Written referral (demerit)	1 day minimum of ISS	2 days minimum of ISS
PDA - Public Display of Affection	Written referral (demerit)	1 day minimum of ISS	2 days minimum of ISS
Prohibited Items	item will be taken, written referral (demerit) issued and item returned to student at the end of the day	1day minimum of ISS	2 days minimum of ISS
Tardy (per class period). To be kept up with by the individual teachers.	4th tardy = 1 day of ISS / Habitual offenders - Per principal discretion		
Rules Violation	Written referral (demerit)	1 day of ISS	2 days of ISS
Level 2			

Behavior	1st Offense	2nd Offense	3rd Offense
Cheating or Plagiarism	Student receives a zero; parent contact by teacher; alternative assignment with a maximum grade of 70.	Student receives a zero; plus 2 days of ISS.	Student receives a zero; plus 5 days of ISS.
Disruption	1 day minimum of ISS	2 days minimum of ISS	3 days of ISS or Alternative Placement Placement based on severity or continuance of offense
Theft/possession/sale of stolen property	1 day minimum of ISS	3 days minimum of ISS	Alternative Placement. Time is at principal discretion.
	Criminal charges will be brought against the student based on SRO discretion		
Forgery	1 day minimum of ISS	3 days minimum of ISS	5 days of ISS or Alternative Placement Placement based on severity or continuance of offense
	Criminal charges will be brought against the student based on SRO discretion		
Leaving School Campus	2 days minimum of ISS	5 days minimum of ISS	Alternative Placement. Time is at principal discretion.
Littering	Community Service - 1 hour	Community Service - 2 hours	Community Service - 3 hours
Non-Compliance	1 day minimum of ISS	3 days minimum of ISS	5 days of ISS or Alternative Placement Placement based on severity or continuance of offense
Profanity Towards a Teacher	20 day Alternative Placement	40 day Alternative Placement	90 Day Alternative Placement
Skippping	1 day minimum of ISS	2 days of ISS (min of 2 days per principal discretion and time missed)	Minimum 3 days of ISS, parent meeting, attendance contract, and/or Alternative Placement. Time is at principal discretion.

Trespassing	2 days of ISS- and or criminal charges	3 days of ISS and or criminal charges	5 days of ISS or Alternative Placement. Time is at principal discretion.
Inappropriate Use/ Possession of Technology – unauthorized access to District software, telephones, accounts/files, unauthorized access or use of video recording via electronic device, posting of inappropriate material on websites including video taping of activities violating school policy such as fights, bullying, hazing or other misconduct.	2 days minimum of ISS	3 days minimum of ISS, Check-in/Check-out System with designated teacher	Loss of technology privilege at HCHS
Level 3			
Behavior	1st Offense	2nd Offense	3rd Offense
Cyber-Bullying	ISS or Alternative Placement Placement depending on the severity of the offense		
Defiance/Disrespect	3 days minimum of ISS or Alternative Placement based on severity or continuance of offense	5 days minimum of ISS or Alternative Placement based on severity or continuance of offense	Alternative Placement based on severity or continuance of offense
Fighting (including instigating, pushing, physical contact)	20 days in Alternative Placement, other deteminations by SRO	40 days Alternative Placement, other deteminations by SRO	60 days Alternative Placement, other deteminations by SRO
Hazing	5 days minimum of ISS, other deteminations by SRO	10 - 30 Days in Alternative Placement, other deteminations by SRO	30 - 90 Days Alternative Placement, other deteminations by SRO
Smoking/Vaping	2 days ISS, court petition will be filed, and online vaping prevention program completed during ISS - <u>Catch My Breath Program</u>	3 days of ISS, court petition will be filed, and research paper/flier/poster on addiction and complete another online vaping prevention during ISS - <u>Stanford Medicine Tobacco Tool Kit</u>	5 days of ISS, court petition will be filed, and Complete afterschool IN DEPTH program (possibly hire a person** to run the program follow up with students who have participated) Held at Learning Lab - Building B and EHHS Library - <u>INDEPTH program</u>
	4th Offense - 10 days in Alternative Placement, court petition filed, and create a portfolio of anti-vaping resources		
Level 4			

Behavior	1st Offense	2nd Offense	3rd Offense
Alcohol	Minimum of 30 days Alternative Placement		
Bullying/Intimidation/Harassment (Physical, racial, verbal, disability, electronic, intimidation toward another student-bullying)	3 days minimum of ISS pending Title IX Investigation/up to 180 Days in Alternative Placement		
Damage/Destruction/Vandalism (involved in altering, defacing or destroying school or private property, including technology)	3 days minimum ISS plus restitution	ALC Placement of a minimum of 10 days plus restitution. Possible criminal charges - per SRO.	ALC Placement of a minimum of 30 days plus restitution. Possible criminal charges - per SRO.
Sexual Harassment/Misconduct	Pending Title IX Investigation 6.3041	Pending Title IX Investigation 6.3041	Pending Title IX Investigation 6.3041
Threats	Alternative Placement. Time is per principal's discretion (per BOE Policy 6.300) & Completion of a Threat Assessment.		
Zero Tolerance - DRUGS	Court petition will be filed, if 18 taken to jail. 180 Days Alternative Placement		
Drug Paraphernalia	30 Days Alternative Placement (current board policy states 5 day suspension)		
Zero Tolerance - WEAPONS	Court petition will be filed, if 18 taken to jail. 180 Days Alternative Placement		
Zero Tolerance - ASSAULT/BATTERY (Physical) of a STAFF MEMBER	Court petition will be filed, if 18 taken to jail. 180 Days Alternative Placement		
Assault (Verbal) of a Staff Member (including intimidating or threatening remarks and/or directed profanity)	Court petition will be filed, if 18 taken to jail 30 Days Alternative Placement	Court petition will be filed, if 18 taken to jail 60 Days Alternative Placement	Court petition will be filed, if 18 taken to jail 90 Days Alternative Placement
Assault/Battery (physical) of a student or students by one or more students	Court petition will be filed, if 18 taken to jail. 30 Day Alternative Placement	Court petition will be filed, if 18 taken to jail 60 Days Alternative Placement	Court petition will be filed, if 18 taken to jail 90 Days Alternative Placement
Habitually Disruptive Conduct	10 Days Alternative Placement	30 Days Alternative Placement	Court petition will be filed, 60 Days Alternative Placement