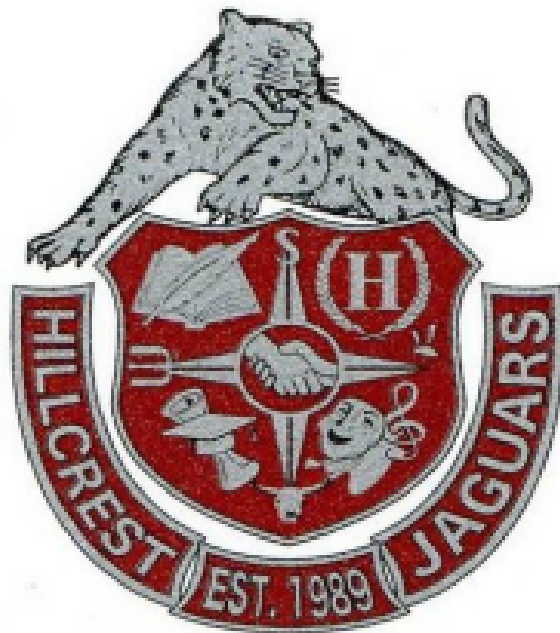


Hillcrest High School Evergreen, Alabama



Parent / Student Quick Reference Guide 2024-2025

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Message from the Principal

Dear Students and Parents:

Welcome to JagNation; the “PowerHouse of the South”. On behalf of the faculty and staff, I would like to welcome you to Hillcrest High School. You are now a part of a nation, a movement, a team. Our **motto** is 1 Person, 1 Team, 1 School, Making A Difference. As the principal of Hillcrest High School, I am committed to building and reshaping our culture, as a school, which prides itself on maximizing the potential of all students. Our students leave our campus as lifelong learners, college and career ready.

The material included in the following pages provides you with the necessary information about Hillcrest High School. The policies, procedures, practices, and general information stated here are for your benefit and should be used only as a quick reference guide. I encourage you to adhere to and become familiar with the Conecuh County Student Handbook.

Please read this quick reference guide, discuss it with your son/daughter, sign the acknowledgement sheet in the back of the guide, and return the sheet to Hillcrest High School. I strongly encourage you to keep this handbook and refer to it for information when you need it. If you have any questions or concerns, please feel free to contact the office.

I look forward to working with you as we continue to collaborate as teammates. We will strive together to build a no excuse culture of respect with a growth mindset every day.
No Excuse Culture Of Respect With A Growth Mindset!

Education Is My Thing, Not All Education Is In A Book

Dr. William R. Hines
Principal Hillcrest High School

Hillcrest Mission

The mission of Hillcrest High School is to nurture a growth mindset culture that values the talents and innovation of all learners. We strive to provide relevant, inquiry-based instruction that meets the academic and SEL needs of each member of the community. Students leave our campus as lifelong learners, college, and career ready!

Hillcrest Vision

The vision of Hillcrest High School is to inspire a community of learners by unlocking their unlimited potential to discover, grow, and lead the future.

WE ARE BUILDING: A NO EXCUSE CULTURE OF RESPECT WITH A GROWTH MINDSET.

Excuses

“EXCUSES ARE MONUMENTS OF NOTHINGNESS. THEY BUILD BRIDGES TO NOWHERE. THOSE WHO USE THESE TOOLS OF INCOMPETENCE, SELDOM BECOME ANYTHING BUT NOTHING AT ALL”. Unknown

Education is the passport to the future, for tomorrow belongs to those who prepare for it today. Malcolm X

Success Is When Preparation Meets Opportunity

CHARACTER EDUCATION

Accountability Law (Act 95-313) requires local boards of education to develop and to implement a weekly comprehensive character education program beginning the 1995-96 school year. Instruction will focus on the following character traits: Courage, Patriotism, Citizenship, Honesty, Fairness, Respect for Others, Kindness, Cooperation, Self-Respect, Self-Control, Courtesy, Compassion, Tolerance, Diligence, Generosity, Punctuality, Cleanliness, Cheerfulness, School Pride, Respect for the Environment, Patience, Creativity, Sportsmanship, Loyalty, Responsibility, and Perseverance.

Each day HHS will observe a moment of silence, recite the Pledge of Allegiance to the American Flag and Jaguar Code.

JAGUAR CODE:

As a student at HHS, I will be:

**SAFE
OF SERVICE
RESPONSIBLE
RESPECTFUL
A LEARNER**

Alma Mater

From the halls of Hillcrest High
Beams a noble brow
And the sons of Hillcrest rise
Pledge with sacred vow.
Alma Mater thee we'll honor
True and loyal be.
Ever crowned with praise and glory
Hillcrest hail to thee!

Attendance

NOTICE OF COMPULSORY ATTENDANCE (detailed review of Alabama State Laws)

The Board shall enroll in school all students residing within the school district between the ages of six (6) and seventeen (17) not otherwise receiving instruction in a private school, church school, home school, or being taught by a private tutor. Additionally, any child who is five (5) years of age on or before September 1 of that school year and lives in the school district and wishes to attend school may do so. An accurate record of attendance for every student enrolled in school shall be maintained. This record shall be kept by the classroom or homeroom teacher or other designated person in the school in the official register or through other officially approved documentation provided or approved by the State Department of Education.

Parents and guardians are responsible for enrolling their children in school and ensuring that the children attend school and obey behavior policies adopted by the Board. Parents failing to enroll students and ensuring their attendance and proper behavior are subject to fines and imprisonment under state law. State law also requires that all student suspensions from school must be reported to the local district attorney.

Principals must report to the local superintendent any parent, guardian, or other person having control or custody of a child who fails to require the child to attend school or receive instruction by a private tutor, or fails to properly conduct him/herself at school. The Superintendent or designee is required to report the violators to the district attorney within 10 days.

A portion of Act 94-782 is printed below for the purpose of informing parents and others of the law as it relates to them. "Act 94-782. Section 1. Section 16-28-12, Code of Alabama 1975 Is amended to read as follows:

- (a) Each parent, guardian, or other person having control or custody of any child required to attend school or receive regular instruction by a private tutor who fails to have the child enrolled in school or who fails to send the child to school, or have him or her instructed by a private tutor during the time the child is required to attend a public school, private school, church school, denominational school, or parochial school, or be instructed by a private tutor, or fails to require the child to regularly attend the school or tutor, or fails to compel the child to properly conduct himself or herself as a pupil in any public school in accordance with the written policy on school behavior adopted by the local board of education pursuant to this section and documented by the appropriate school official which conduct may result in the suspension of the pupil, shall be guilty of a misdemeanor and, upon conviction, shall be fined not more than one hundred dollars (\$100) and may also be sentenced to hard labor for the county for not more than 90 days. The absence of a child without the consent of the principal or teacher of the public school he or she attends or should attend, or of the tutor who instructs the child, shall be prima facie evidence of the violation of this section.
- (b) Each local public board of education shall adopt a written policy for its standards on school behavior. Each local public school superintendent shall provide at the commencement of each academic year a copy of the written policy on school behavior to each parent, guardian, or other person having care or control of a child who is enrolled. Included in the written policy shall be a copy of this section. The signature of the student and the parent, guardian, or other person having control or custody of the child shall document receipt of the policy.
- (c) Any parent, guardian, or other person having control or custody of any child enrolled in public school who fails to require the child to regularly attend the school or tutor, or fails to compel the child to properly conduct himself or herself as a pupil in accordance with the written policy on school behavior adopted by the local board of education and documented by the appropriate school official which conduct may result in the suspension of the pupil, shall be reported by the principal to the Superintendent of Education of the school system in which the suspected violation occurred. The Superintendent of Education or his or her designee shall report suspected violations to the district attorney within 10 days. Any principal or Superintendent of Education or his or her designee intentionally failing to report a suspected violation shall be guilty of a Class C misdemeanor. The district attorney shall vigorously enforce this section to ensure proper conduct and required attendance by any child enrolled in public school."

EXPLANATION OF TRUANCY

All children enrolled in Conecuh County Schools, whether compulsory school age or not, are subject to school attendance and truancy laws of the State of Alabama. All cases of non-enrollment or non-attendance will be investigated by the Conecuh County Board of Education Attendance Officer. In cases where there is no valid reason for absence, the attendance officer will give written notice to the parent, guardian, or other person having control of

the child to require attendance of the child within three days of the date of the notice. If the absence is found to be without valid excuse or reason and intentional, the attendance officer shall be required to bring criminal prosecution against the parent, guardian, or other person having control of the child. (16-28-16 Code of Alabama Effective July 1, 2000.)

The Board shall not tolerate truancy or the habitual and unlawful absence from school. In accordance with state attendance laws, habitual absences shall be investigated and dealt with by the principal or attendance officer. The parent or legal guardian is responsible for requiring any student under his or her control or charge and under seventeen (17) years of age to attend school regularly except for legal absences as defined by Alabama School Law and State Board of Education rules and regulations. When students have at least three unexcused absences from school per school year, they must be reported by a designated school official to the school system attendance officer as directed by the Superintendent of Education. If a student becomes truant, the parent or legal guardian of said student may be guilty of a misdemeanor and subject to punishment by law. Students will be counted present in attendance at school on all days for which they are present at least one-half of the school day regardless of whether they are late to school, leave school early, or leave and return to school during the same school day.

Parents/guardians are responsible for enrolling their children in school and assure their children attend school and obey behavior policies set by the Board. Parents/guardians who fail to enroll or assure attendance and proper behavior of their children may be charged with contributing to the delinquency of a minor and fined up to \$500 or sentenced to hard labor for the county for a period not to exceed 12 months or both. If a parent/guardian files a written statement in court to the effect that he/she is unable to control his/her child, that student may then be subject to action of the juvenile court, which will determine whether said student is a dependent, neglected, or delinquent child.

ATTENDANCE AND TRUANCY POLICIES

Attendance and Conduct (Act 93-672)

Parents must have school age children enrolled in school, attend regularly, and behave properly. Those parents who do not comply shall be guilty of a misdemeanor. Upon conviction they shall be fined not more than \$100 and may also be sentenced to hard labor for the county not more than 90 days. Also, the law requires the Superintendent to inform the local district attorney of all school suspensions.

Attendance and Conduct (Act 94-782)

Each parent/guardian or other person having control or custody of a child required to attend school who fails to require the child to enroll, to regularly attend school, or to compel the child to properly conduct himself/herself as a pupil in accordance with the written policy on school behavior adopted by the local board of education shall be guilty of a misdemeanor (may be fined up to \$100 and may be sentenced to hard labor for up to 90 days.)

In accordance with the Alabama State Laws, Conecuh County Schools requires that all children between the ages of six (6) and seventeen (17) be enrolled in school. All students should attend school regularly and be punctual for all classes to receive the greatest benefit from the instructional program and to develop habits of punctuality, self-discipline, and individual responsibility. Attendance at school shall be one of the factors considered in determining the promotion of a student from one grade to another in any given course.

The attendance supervisor is charged by the Board to determine appropriate sanctions to be taken against students and parents. A district-appointed Attendance Officer, also known as a Truancy Officer, will provide additional support to students and parents to ensure the effectiveness of the policy.

General Requirements:

According to the Alabama State Department of Education, excused absences are as follows:

- (a) Student illness
- (b) Death in the immediate family
- (c) Emergency conditions as determined by the principal
- (d) Legal quarantine

- (e) Summons to court
- (f) Prior permission of the principal, as requested by parent or legal guardian

All other absences are unexcused and will be marked accordingly in the attendance register. Students who are absent from school must bring a written note signed by the parent, legal guardian, or doctor, specifying the reason for the absence. The written note must contain the student’s name and a reason for the absence(s), date(s) of the absence(s), provide a phone number where the parent/legal guardian may be reached for verification purposes, and a signature. (Please see the example below for an acceptable format of written excuses.) All excuses should be presented to the designated person at the school. Principals shall make the determination of whom this person or these persons may be on the school’s campus.

Guidelines for Excuses:

- Late-check ins and early check-outs may be deemed an absence.
- Parents and Legal Guardians may use the above format to request an Excused Absence.
- Parents and Legal Guardians are allowed to write no more than 10 notes per academic year.
- All absences exceeding the requirements listed must have a doctor’s excuse.
 - ***6th absence in any semester must have a doctor’s excuse or legal notice***
- Absences that do not meet the above criteria for “excused” shall be deemed truant.

SAMPLE EXCUSE FORMAT

Today’s Date: _____ Date of Absence: _____

Reason for Absence: (written statement from the parent, legal guardian, doctor*)

Phone Number: _____
 (Please provide the phone number for the parent or legal guardian in case it is necessary to verify this excuse.)

 Signature of Parent/ Legal Guardian/ Doctor

**Please Note: An excuse from a Doctor’s Office will not require the use of this form. It is only necessary to complete this form if your child did not see a doctor at the time of his/her absence.*

Guidelines for Excuses:

- Late-check ins and early check-outs may be deemed an absence.
- Parents and Legal Guardians may use the above format to request an Excused Absence.
- Parents and Legal Guardians are allowed to write no more than 10 notes per academic year.
- All absences exceeding the requirements listed must have a doctor’s excuse.
 - ***6th absence in any semester must have a doctor’s excuse or legal notice***
- Absences that do not meet the above criteria for “excused” shall be deemed truant.

Guidelines for Make-Up Work:

Once students return to school with an excused absence, make-up work shall be provided by teachers. For those students in elementary school (K-6th), teachers shall have a designated system for tracking and organizing make-up work (i.e. Make-Up Folders, etc.). For those students in middle and high school, it *may* be necessary for students to inquire about any missed assignments and make arrangements for the make-up work. **Grades will be assigned to make-up work for students who have excused absences.** Those students whose absences are unexcused earn zeros for missed assignments. In the event that absenteeism becomes excessive, exceeding 10 per school year, students may no longer be eligible to receive make-up work assignments. The principal, or the

principal's designee, will assume responsibility for recording chronic absenteeism on the Gradebook Audit Forms.

Make-Up Work Summary

1. For the first 5 absences students will be eligible to make-up work and receive a grade for excused absences.
2. After a 5th absence from school or class in any one semester, no make-up work will be given without either the principal's permission or a letter from the Doctor's Office explaining a medical condition. Principal's permission is to be used primarily for events beyond a student's control (i.e., extended illness, family death, etc.).
3. If the student is eligible to make up missed work, he/she in cooperation with the teacher, must make arrangements for make-up work or tests. Such work or tests should be completed within the following time frame:
 - a. **EXCUSED ABSENCES**- When a student returns to school after an excused absence, he/she has (5) days or the number of days equal to the number of days of consecutive absences; whichever is greater, following the student's return to class to make up missed work without penalty.
 - b. **UNEXCUSED ABSENCES**- After a student exceeds the 5th absence per semester (*i.e. a student with 6 absences in the 1st semester*) without the principal's written permission or a letter from the Doctor's Office explaining a medical condition.

Explanation of Unexcused Absences

Students are unexcused when no documentation has been submitted to the office to explain why he or she is not present at school. An unexcused absence means that the student is considered truant. Please note that unexcused absences accrue for the entire school year, and do not start over at the beginning of second semester.

1. Upon the **first unexcused absence**, the parent will be notified by the principal or his/her designee that the student was truant and the date of truancy. The principal or his/her designee will mail a written notification of their child's unexcused absence.
2. Upon the **second unexcused absence**, the principal or his/her designee will document and call the parent/guardian regarding their child's unexcused absences.
3. After the **third unexcused absence**, the parent/guardian shall attend a conference with the principal or designee at their school. The parent will be given a copy of the law in reference to mandatory attendance of students that are between the ages of 6 and 17.
4. After the **fifth unexcused absence**, the principal or designee will contact the Conecuh County Board of Education, Truancy Dept. with the provided documentation. The parent/guardian will be notified for a mandatory conference at the Board of Education. Failure to appear at the conference shall result in the filing of a complaint/petition against the parent under Code of Alabama (1975), §16- 28-12(c) (failure to cooperate), or truancy against the child, whichever is appropriate. Parents/Guardians will be referred to the Parent Project Program-Truancy Intervention Classes.
5. After the **sixth unexcused absence**, the building principal or his/her designee will notify the system attendance supervisor and then the truancy officer will be dispatched to conduct a home visit to the student's home. The truancy officer will document the visit using an official school form that records pertinent information related to truancy.
6. After the **seventh unexcused absence**, the system attendance supervisor or truancy officer will file a complaint/petition with the Juvenile Court against the child and/or parent/guardian, if appropriate.

CHILD UNDER PROBATION

- A. The school attendance officer should be notified by the juvenile probation officer of all children in the school system under probation supervision by the juvenile court as consistent with state statute, Code of Alabama (1975), §12-15-100 and 105.
- B. Where a child under probation is truant, the school attendance officer should immediately notify the juvenile probation officer.

CHECK-OUT PROCEDURES

1. K-12 students may not leave campus unless checked out in person by a parent or designated person.
2. Parents may identify two or three other responsible adults to whom permission is given to check their child out of school. A picture ID must be presented by these individuals when checking out the child. Names and

phone numbers of these individuals will be maintained at school. Teachers and school board employees may not be designated by another parent to check a child out and to transport the child home during the instructional day.

3. Students, who drive to school, may check out with a written note from parent/guardian. The note must contain the contact number(s) of the parent/guardian. The note must be presented to the office at the beginning of school day. Office personnel must call and speak directly to the parent/guardian to verify the note. If office personnel are not able to verify the note with the parent/guardian, the student will not be allowed to check-out.

Student Parking

Students driving vehicles to school must be licensed drivers, provide proof of insurances, registrations, and must obtain a parking decal from the office for \$25.00. Driving to school is a privilege not a right. Violation of Conecuh County Attendance and Conduct Policies may result in a suspension of school driving privileges.

Student Parking Violations

- **Tardy to school**
- **Leaving campus without permission**
- **Going to the car without permission during the school day**
- **Remaining in the car an extended time after arriving at school.**

- **1st Offense** - Parental Contact.
- **2nd Offense** - Parental Conference and student placed in ISSP for the remainder of the day.
- **3rd Offense** - Two days of ISSP.
- **4th Offense** - Suspension of Parking on Campus for a week.
- **Subsequent Offense(s)** - Student Parking on Campus suspended.

MODIFIED BLOCK SCHEDULE

INTERROGATION OF STUDENTS - NOTIFICATION OF LAW ENFORCEMENT OFFICIALS

ON-CAMPUS INCIDENTS

Students who are involved in a major school disruption will be guilty of a Class IV offense. The school administrator will take appropriate disciplinary action. The student will also be referred to the appropriate legal authority. Notification of law enforcement authorities means notification of Juvenile Court Services, the Conecuh County Sheriff's Department, Resource Officer, and/or local police officials. All interrogations shall be conducted in private, with an official school representative (principal or designated representative) present. Every reasonable effort shall be made to have a parent or guardian present. In those instances where a parent cannot be present within a reasonable period, school officials must allow interviews by law enforcement officials to proceed. Other non-school persons shall not interview students at school with the exception of parents or guardians or representatives of the Department of Human Resources.

OFF-CAMPUS INCIDENTS

The Code of Conduct applies to any student behavior that occurs on school property, while riding in a school-owned or operated vehicle, at school-sponsored events on or off campus, at designated bus stops, and at any time the student is under school jurisdiction. The Code of Conduct also applies to behavior off campus that significantly impacts the educational environment, including the use of social media, electronic communications, etc.

STUDENTS EXPELLED OR SUSPENDED FROM OTHER SYSTEMS

A prospective student who has been expelled from another school system or who has been suspended from another school system without a satisfactory resolution of the problem for which the student was expelled or suspended shall not be permitted to register in or attend the Conecuh County Schools.

PHYSICAL RESTRAINT

The principal or his/her designee shall have the authority to use physical force to restrain a student from abusing or attempting to abuse himself, other students, teachers, administrators, parents, guardians or other staff members. Physical restraint shall be used only when necessary to maintain discipline or to enforce school rules, and must be accomplished in a reasonable manner and only in order to protect all parties involved. Law enforcement officials may be called to assist when necessary.

CLASSIFICATIONS OF VIOLATIONS OF THE STUDENT CODE OF CONDUCT

Violations of the Code of Conduct are divided into four classes: Class I, Class II, Class III, and Class IV. Each classification has a disciplinary procedure to be followed by the principal or his/her designee. Each student will be provided with due process before any disciplinary action is taken.

CLASS I OFFENSES

- A. Distraction of other students with any behavior which alters the teaching process in the classroom or in other educational activities
- B. Eating or drinking in unauthorized areas
- C. School property misuse or abuse
- D. Misuse of lunch numbers
- E. Littering of school property
- F. Possession of radios, tape players, electronic games, entertainment devices, without prior administrative approval
- G. Possession of cards, dice, and any other gambling devices or paraphernalia in school buildings, on school grounds or on school buses
- H. Sitting in or loitering around parked vehicles after arriving at school
- I. Inappropriate behavior
- J. Inappropriate display of affection – including embracing and kissing

- K. Minor disruption on a school bus
- L. Non-conformity to dress code
- M. Unexcused tardies to school or class (no more than 2).
- N. Failure to follow instructions
- O. Horse playing – tussling
- P. Violation of Internet Ethical Use Policy
- Q. Any other offense that the principal may deem reasonable to fall within this class/category will result in disciplinary action appropriate to the offense

DISCIPLINARY ACTIONS FOR CLASS I OFFENSES

All Class I offenses that occur in the classroom will be handled by the classroom teacher according to the teacher's approved classroom management plan. Subsequent Class I offenses that occur in the classroom may be referred to the administrator and may be addressed as Class II offenses.

The administrator will handle offenses occurring outside the classroom. The following disciplinary actions are available to the administration:

- Student Conference
- Suspension from Bus
- Suspension
- Parent Contact
- Detention
- Corporal Punishment
- Parent Conference
- Referral to Counselor
- ISSP

CLASS II OFFENSES

- A. Illegal organizations - any attempt to use the school day for activities that are not school related or school sponsored
- B. Gambling -any participation in games of chance for money and/or other things of value
- C. Defiance and/or disrespect of School Board employee's authority - any verbal or non-verbal refusal to comply with a lawful and reasonable directive of a School Board employee
- D. Instigating fights or arguments by carrying written or verbal messages
- E. Verbal confrontation (excessive arguing) or verbal harassment
- F. Possession fireworks or firecrackers
- G. Use of obscene or inappropriate language
- H. Use of obscene or inappropriate behavior (verbal, written, gesture, touching)
- I. Failure to follow class schedules and/or leaving class without written permission
- J. Refusal to give name or intentionally giving false information to an authorized person
- K. Any other offense that the principal may deem reasonable to fall within this class/category will result in disciplinary action appropriate to the offense.
- L. Subsequent (2 or more) Class I offenses
- M. Possession of electronic communication devices without permission during the instructional day

DISCIPLINARY ACTIONS FOR CLASS II OFFENSES

- **First Offense:** Could result in one of the following: Corporal punishment, ISSP (up to 5 days), suspension for 1-5 school days or detention.
- **Subsequent Class II Offenses:** May be handled as Class III offenses.

CLASS III OFFENSES

- A. Vandalism - intentional and deliberate action resulting in injury or damages of less than \$50.00 to public property or the real or personal property of another.

- B.* Stealing, larceny, petty theft - the intentional unlawful taking, or carrying away of property valued at less than
- C.* \$25.00 belonging to or in the possession or custody of another.
- D.* Receipt, possession, or transfer of stolen property with the knowledge or reasonable suspicion that it is stolen.
- E.* Intentional action or threats - verbal or printed communication threatening or causing an injury to the person, property or reputation of another
- F.* Extortion - verbal or printed communication threatening an injury to the person, property or reputation of another, with the intent to extort money or take advantage of any person or to force one to do any act or refrain from doing any act against his/her will
- G.* Trespassing - willfully entering or remaining on any school property without being authorized, licensed or invited; or after having been authorized licensed or invited, refusing to depart when requested to so do by an authorized person
- H.* Unjustified activation of a fire alarm system or fire extinguisher
- I.* Written or verbal proposition to engage in sexual acts.
- J.* Use or possession of obscene and/or pornographic materials
- K.* Use of beepers, pagers, and/or cellular phones in school buildings or on school buses without prior administrative approval.
- L.* Gross abuse or misuse of computers, programs, or equipment
- M.* Fighting
- N.* Possession and/or use of tobacco products, to include matches or lighters, in school buildings or on school buses - possession on the person, in the locker, or in the effects of a student
- O.* Leaving campus without written permission
- P.* Igniting fireworks or firecrackers on school property (including bus).
- Q.* Harassment – intent to harass, annoy, intimidate, or alarm another person, either socially, physically, or emotionally.
- R.* Cyber bullying
- S.* Any other offense that the principal may deem reasonable to fall within this class/category will result in disciplinary action appropriate to the offense
- T.* Subsequent (2 or more) Class II offenses

DISCIPLINARY ACTIONS FOR CLASS III OFFENSES

- **First Offense** could result in one of the following: Corporal punishment, ISSP, extended work assignments, detention, or suspension for up to ten (10) school days.
- **Subsequent Offenses** could result in one of the following: Corporal punishment, ISSP (if available), suspension up to ten (10) school days, or detention. Special circumstances may warrant a recommendation for a disciplinary hearing with the superintendent or his/her designee. Students suspended for Class III offenses may not participate in or attend any school-related activities until reinstated on the day following the suspension.
- **Class III offenses, when warranted or legally required** shall be reported to the designated law enforcement agency using the appropriate administrative procedures.

CLASS IV OFFENSES

- A.* Drugs, drug paraphernalia, or alcoholic beverages - unauthorized possession and/or use of, transfer or sale of same
- B.* Arson - the willful and malicious burning of any School Board property or the personal property of anyone on School Board property
- C.* Battery upon a School Board employee - the intentional touching or striking of a School Board employee against his/her will, or the intentional causing of bodily harm to a School Board employee
- D.* Robbery -the taking of money or other property from the person or custody of another by force, violence, assault, or by instilling the fear of same
- E.* Burglary of school property - entering or remaining in a structure or on the premises with the intent to commit an offense
- F.* Criminal mischief - willful and malicious damage in excess of \$50.00 to public property or to real or personal property belonging to another

- G.** Theft - the intentional unlawful taking or carrying away of property valued in excess of \$25.00 belonging to or in the possession or custody of another
- H.** Possession of firearms -any firearm or other device (including a starter gun) which may be readily converted to expel a projectile
- I.** Unauthorized discharge of any pistol, rifle, shotgun, air gun, or any device capable of expelling a projectile
- J.** Possession and/or use of ammunition, weapon or replica of a weapon - box cutter, knife, metallic knuckles, tear gas guns, chemical weapon or device, or any other weapon, instrument, or dangerous object on any school property
- K.** Bomb or other threats -any communication which has the effect of interrupting the educational environment
- L.** Explosions -possessing, preparing or igniting on School Board property explosives likely to cause bodily injury, property damage, or interrupt the educational environment
- M.** Sexual acts - acts of a sexual nature including, but not limited to sexual battery, intercourse, attempted rape, or rape to include videotaping, photographing or any form of participation in said act.
- N.** Aggravated battery - intentionally causing great bodily harm, disability or permanent disfigurement, or the use of a deadly weapon
- O.** Inciting or participating in a major student disorder - leading, encouraging or assisting in major disruptions which result in destruction or damage of private or public property, or personal injury to participants or others, or which disrupts the school environment
- P.** Indecent exposure - exposing a part of one's anatomy that is offensive to others, i.e., exposure of genitalia, breasts, or buttocks
- Q.** Subsequent (two or more) Class III offenses
- R.** Directing threats or obscene language or behavior (verbal, written or gesture) to a School Board employee
- S.** Habitual Offender - a student who commits five Class II or III offenses in any combination (does not include dress code violations or tardies)
- T.** Any other offense that the principal may deem reasonable to fall within this class/category will result in disciplinary action appropriate to the offense

DISCIPLINARY ACTIONS FOR CLASS IV OFFENSES

- Class IV offenses, when warranted or legally required, shall be reported to the designated law enforcement agency by the principal.
- Parents will be notified and students in grades K-12 may be suspended pending final determination of the facts by the principal.
- A student committing a Class IV offense may be recommended for expulsion to the superintendent or his designee.
- In cases of an appeal, suspension will continue until all appeals are complete.

HONOR CODE

Cheating on a test or other assignment will result in a grade of zero. The parent/guardian will be notified about the infraction.

DUE PROCESS

It is the policy of the Conecuh County Board of Education to adhere to due process when carrying out the procedures contained within the Code of Student Conduct handbook. Furthermore, the Board of Education and the educational staff employed by the Board will comply with the elements of due process. It will be the responsibility of the school principals to familiarize their staff with the due process procedures and to provide each staff member and each student with a copy of this handbook.

This district handbook has been published with the following concepts in mind:

- School rules must be fair and specific enough for students to know what they may and may not do.
- School rules must be clearly stated and related to the educational purposes of the school.
- Students, parents, and guardians must be informed of the rules affecting behavior and discipline.
- When disciplinary action is involved, school personnel and students must comply with required procedures.

The consensus of the Conecuh County Board of Education is that the regulations in this handbook deal with a matter

of legitimate interest with the intent of protecting the health, safety, and welfare of students and ensuring the efficient operation of the schools.

RIGHT OF STUDENT APPEAL

Students and/or parent(s) have the right to appeal decisions of the school principal regarding disciplinary actions that result in suspension (5 or more continuous days) or recommendation of placement in Genesis, or a recommendation for expulsion. The student and/or parent(s) desiring to appeal such a decision shall, within five (5) school days of notification of disciplinary action by the principal, request in writing a hearing with the superintendent of education or his/her designee. The request shall include a written statement setting out the reasons for the discipline and the action taken by the principal (appeal form found on page 40 of this manual). The appeal process does not postpone any disciplinary action taken by the school administrator. The superintendent or his/her designee shall have three (3) school days following receipt of the written contact to hold a hearing on the matter. This hearing shall be attended by the student, parent(s) and school administrator(s). Both parties have the right to call witnesses and present evidence. The superintendent or his/her designee shall notify the student and parent(s) of his/her decision within three (3) school days following the hearing.

After receiving the decision of the superintendent or his/her designee, the student and/or parent(s) shall have five (5) school days in which to appeal the superintendent's decision to the School Board. The Board shall schedule a hearing on the appeal at the next regular Board meeting following receipt of the request. However, the Board may call a special meeting to hear such appeal if circumstances warrant. The Board shall have five (5) school days following the conclusion of the hearing in which to mail to the parent(s) notification of the action taken. The decision of the Board is final.

If a suspension is successfully reversed, tests and assignments missed due to suspension shall be made up within 5 school days. It is the responsibility of the student and parent/guardian to get assignments and request to make up tests.

SEARCH OF SCHOOL OWNED PROPERTY

Desks, lockers, and other equipment at any school belong to the Board of Education, and although assigned to particular students for use, may be entered and searched by school officials whenever the school officials have reasonable belief that some substance or other material is contained therein which is illegal, harmful to the safety of the student, himself or the student body as a whole, or significantly disruptive of or dangerous to the overall discipline of the school.

Conecuh County Schools Grading Policy

Accessible in the Conecuh County Schools Student Handbook

Hillcrest High School Grading Policy At-A- Glance : 4 Major Grades, 7 Minor Grades per nine weeks. Hillcrest High School grades are due weekly, recorded using PowerSchool and a physical gradebook.

PROGRESS REPORTS

1st Nine Weeks: September 10, 2024

2nd Nine Weeks: November 13, 2024

3rd Nine Weeks: February 6th, 2025

4th Nine Weeks: April 23, 2025

REPORT CARDS

1st Nine Weeks: October 15, 2024

2nd Nine Weeks: January 7, 2025

3rd Nine Weeks: March 18, 2025

4th Nine Weeks: May 27, 2025

END GRADE REPORTING

1st Nine Weeks: October 9, 2024

2nd Nine Weeks: December 20, 2024

3rd Nine Weeks: March 13, 2025

2024-2025 School Calendar Holidays

Aug 1,2,5,6 Institute Day K-12/Prof. Development
Aug 7 First Day of School for Students
Sep 2 Labor Day
Oct 14 Columbus Day
Oct 15 Students dismissed 12p.m./Parent/Teacher Conf.
Nov 11 Veterans Day
Nov 25-29 Thanksgiving Break
Dec 20 Students dismissed at 12 pm
Dec 23-Jan 3 Christmas Break
Jan 6 Professional Development
Jan 7 Students Return
Jan 20 Martin Luther King, Jr. Day
Feb 14 Professional Development
Feb 17 Presidents Day
Mar 24-28 Spring Break
Apr 18 Good Friday
May 23 Last Day for Students
May 26 Memorial Day
May 27 Professional Development
June 19 Juneteenth Observed
July 4 Independence Day Observed

UNIFORM DRESS CODE POLICY

We take pride in the appearance of our students. Dress reflects the quality of our schools. Dress and appearance must not present health or safety problems, draw undue attention or cause disruptions. All students are expected to dress in clothing that has been approved by the Conecuh County Board of Education and groom themselves neatly. The school administration will be responsible for implementing procedures at the beginning of the school day to identify any students that are in violation of the uniform dress code policy. Some general rules and specifications are listed below in reference to dress code. Each school will provide more specific and detailed information to parents and students in reference to their particular school uniform.

Hillcrest High School Dress Code Policy

Shirts and Blouses

Grade 9 - Grey

Grade 10 - White

Grade 11 - Black

Grade 12 - Red

*All bottoms should be the Khaki style in tan, navy blue or black. **ABSOLUTELY NO JEANS, Jeggings, Leggings, Joggers, or skirts/shorts shorter than a debit card length above the knee(in the front and back).***

General Dress Code Rules

- A. All shirts/blouses must have collars and must be the school color(s)
- B. Turtlenecks may be worn in school colors only
- C. All shirts/blouses must be tucked in as part of the uniform
- D. Long sleeve shirts may be worn under short sleeve shirts. Long sleeve shirts must be white or school color.
- E. All pants, capris, and shorts worn by both male and females must be worn up around the waist at all times. (Absolutely no sagging and bagging clothes.)
- F. The hem line of dresses, skirts, shorts, jumpers, and shorts must be no more than two (2) inches above the knee. No denim or jean fabric bottoms.
- G. Belts (black or brown) must be worn with pants and shorts that have belt loops and should be the correct size (end of belt cannot hang down)
- H. **Tennis shoes and fully enclosed shoes may be worn. No boots with the pointed front, metal tips, or 2 inch heels or higher. When necessary, footwear may conform to special class requirements (physical education, agricultural classes, etc.) All laces must be tied and laces must be both the same color. Tennis shoes must be the same color. Slides, clogs, heels, or shoes with lights or wheels are prohibited.**
- I. All clothing must be of appropriate size and fit neatly – no bagging clothes.
- J. **Uniforms are to be worn at all school sponsored events except athletics, band concerts, dances, and other events approved by the principal.**
- K. **Coats, jackets, sweaters, sweater vests, and sweatshirts are considered as outerwear and must be worn with a uniform shirt / blouse. All outerwear must be a solid school color or a combination of school colors. Screen printing and logos must not exceed 3 inches in width or height.**
- L. Students who move into the school system shall be in compliance with the mandatory uniform specifications within five (5) school days of enrollment
- M. The only days students will be allowed to be out of uniform are school picture days unless authorized by

the principal.

- N. All undergarments should be concealed at all times.
- O. Back and midriff area should not be exposed at any time.
- P. Headgear (caps, hats, etc.) are not permitted to be worn inside buildings. Headgear may be worn correctly outside school buildings.
- Q. Bandanas (handkerchiefs) worn in any fashion are not permitted.
- R. Tattoos with suggestive words, statements, or pictures are inappropriate and should not be visible at any time.
- S. Picks or other sharp objects in hair or any part of the body are prohibited.
- T. **Jewelry or accessories that could be distracting or hazardous to the health and safety of students are prohibited. This includes: tongue rings, nose rings, eyebrow rings, lip studs, nose studs, ear weights, unusually large necklaces. Girls may not wear earrings larger than an inch in length or width. Boys are not allowed to wear earrings.**
- U. Mouthpieces or mouth apparatus unless prescribed by Medical Doctors or Dentists is prohibited.

Additional Items NOT allowed to be worn by students:

Oversized clothing, extremely tight fitting clothes, carpenter pants, hip huggers or low riders, rubber band on pant legs, unhemmed clothing, spandex pants, jeggings, leggings, clothing with cuts, slit, holes, or slashes.

Principals and/or designees shall be the final authority in the school to determine if an article of dress is inappropriate because of the following reasons:

- A. The article of dress is inappropriate because it is a safety hazard to the student wearing it or the safety and well-being of other students.(ie. Hoodies, sweatshirts, and any other clothing deemed unsafe shall not be worn during labs)
- B. The article of dress is inappropriate because it can conceal weapons or other dangerous objects.
- C. The article of dress is inappropriate because it can be disruptive in any way to the learning environment of the school.

CONSEQUENCES FOR DRESS CODE VIOLATION

- **1st Offense-** Parental Contact and violation recorded in PowerSchool.**
- **2nd Offense-** Parental Conference and student placed in ISSP for the remainder of the day.**
- **3rd Offense-** Two days of ISSP or two consecutive School-based Detentions.**
- **4th Offense-** 1 Day Suspension.**
- **Subsequent Offense(s)-** Any dress code violation that a student has after the 4th violation will be treated as a CLASS II Violation and appropriate actions will be taken to address the violation.

**A school administrator may deviate from the consequences at his/her discretion.

Hillcrest High School Disciplinary Action

IN-SCHOOL STUDY PROGRAM

In-School Study Program (ISSP) is a structured disciplinary action in which a student is isolated, but is not dismissed from the school setting. The principal or designee has the authority to assign students to the in-school study program for a reasonable and specified period of time. Students will not participate in school related after school activities.

CORPORAL PUNISHMENT

The Board shall allow reasonable corporal punishment only after other means of discipline have failed to produce desirable results. If corporal punishment is required, it shall be administered only by a certified employee (principal or his/her designee) in the presence of another school certified employee, who has been informed beforehand of the reason(s) for the punishment. At no time shall corporal punishment be administered in the presence of another student or an open area. Parents who object to corporal punishment as a method of discipline shall advise the school administrator in writing of the objection; however, the school administrator has the authority to determine appropriate discipline [Alabama Code Section 16-28A-1: U.S. Constitutional case law as supported by Ingram v Wright (1977) authorizes the use of corporal punishment by school officials]. In those schools without assistant principals, the principal shall appoint a designee(s) who may administer/witness such punishment in his/her absence.

In administering corporal punishment, the following guidelines shall be adhered to:

1. The employee will use a Board issued paddle.
2. The administrator administering the corporal punishment must attempt to make telephone contact with the child's parent/guardian in advance of administering the corporal punishment.
3. The principal or his/her designee will provide the following in advance of administering corporal punishment:
 - Notice of charges
 - An opportunity for the student to explain guilt/innocence
 - Notice of the number of licks to be administered (at no time more than 3 licks)
4. All corporal punishment will be administered only by a school administrator and will be witnessed by a certified employee.
5. All corporal punishment events will be recorded into PowerSchool.
6. Once corporal punishment has been administered, the child's parents or legal guardians shall be provided a written explanation from the school administration including the reason(s) for the punishment, number of licks, and the names of all the school personnel and their role in the administration of corporal punishment.

SUSPENSION

Suspension is defined as the temporary removal of a student from school. Students who are suspended may not attend or participate in school related activities until reinstated on the day following the suspension. The authority to suspend a student from school rests entirely with the principal/designee of each school. Each suspension should be for a specified number of school days, not to exceed ten (10) consecutive school days. Any deviation from said pattern would require authorization from the Superintendent of Schools or his/her designee.

Suspended students will be prohibited from being present on any public school premises that are owned and operated by the Conecuh County Board of Education. Upon completion of suspension, parents may be required to accompany the student back to school the first day for an intake conference with the administration. If a parent is unable to accompany the student back to school on the first day after the completion of suspension, prior arrangements and approval must be made with the principal. If not, the student may be placed in ISSP until the parent is contacted. A student will not be able to withdraw or enroll in any other school in the Conecuh County School System while under suspension. All suspended absences will be considered as unexcused absences. Students will receive a grade of zero (0) for graded assignments completed during the suspension(s) and/or unexcused absence(s).

GUIDELINES FOR SUSPENSIONS

Suspension should be one of the last disciplinary actions used if possible. Suspension should be progressive in nature and not punitive. Therefore, when the disciplinary action of suspension is utilized by a school administrator for a student, the following guideline shall be used:

- **First Suspension**- not more than 3 days
- **Second Suspension**- not more than 5 days
- **Third Suspension**- not more than 8 days
- **Fourth Suspension**- not more than 10 days

NOTE: The administrator may have to deviate from the guidelines due to the nature and/or severity of the incident that prompted the disciplinary action or suspension.

EXPULSION

Expulsion is defined as the removal of a student from a school for violation of school rules or regulations. The authority to permanently expel a student is retained by the Board of Education, which alone can approve such an action. A student who is expelled loses the privilege to attend extracurricular activities.

Prior to re-admittance, any student expelled from school must have a conference with the superintendent and principal. Any expelled student will be placed on probation for one semester upon his/her return to school. Parents are expected to attend the above-mentioned conference.

TECHNOLOGY/INTERNET USE AND ETHICS CODE

The purpose of technology and the Internet in Conecuh County Schools is to support research and education by providing access to unique resources and an opportunity for collaborative work. Use of technology or the Internet, including e-mail, must be in support of and consistent with the educational objectives and within the guidelines of the approved curriculum of the Board of Education.

It is the policy of the Conecuh County Board of Education to:(a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)]. Definitions: Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

- To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.
- Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.
- Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Technology Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Conecuh County Board of Education online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. All use of computers, Internet, and e-mail programs are subject to monitoring by electronic means. Any device (regardless of ownership) suspected to be used inappropriately on school grounds is subject to immediate inspection in order to determine the contents and recent utilization of the device. The devices subject to inspection include, but are not limited to, laptops, handhelds, cell phones, gaming devices, calculators, or any other device that can be used to communicate electronically.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking', and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

The following local regulations will also apply:

- A.* All use of the Internet must be in support of education and research and consistent with the purpose of the Conecuh County School System.
- B.* It is not permitted to create, send, or forward electronic chain letters.
- C.* Use of the Internet which results in any copyright violation is prohibited.
- D.* Use of the Internet to access or transmit materials likely to be considered obscene or pornographic is prohibited.
- E.* Hate mail, harassment, cyber bullying, discriminatory remarks, spam, and other antisocial communications using local area networks, wide area networks, or the Internet is prohibited.
- F.* Personal information such as name, address, or telephone number should not be revealed on the Internet.
- G.* Use of the Internet for product advertisement, political lobbying, commercial, for profit, buy/sell/trade/order goods, or services, or illegal activity is prohibited. Fraudulent copying, communicating, or modifying of materials in violation of law is prohibited and will be referred to appropriate authorities.
- H.* Malicious use of technology or the Internet to develop programs that harass other users or infiltrate a computer system and or damage the software components of a computer or system is prohibited.
- I.* Installing, downloading or uploading of unauthorized games, programs, files, or other electronic media (including music and movies) is prohibited.

- J.* Technology or the Internet shall not be used to disrupt the work of others.
- K.* The hardware, software, or programs of the Conecuh County Board of Education shall not be destroyed, modified, or abused in any way.
- L.* Hacking is prohibited. Use of technology, local area networks, wide area networks, or the Internet to intentionally browse, see information about, obtain copies of, or modify files, passwords, or data belonging to other users is prohibited.
- M.* All encountered or observed problems in system or network security should be reported to an administrator in your building.

Supervision and Monitoring

- It shall be the responsibility of all members of the Conecuh County Board of Education staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children’s Internet protection Act.
- Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Technology Director or designated representatives.
- Any person found to be in violation of this policy, applicable state and federal laws (including copyright laws), posted classroom rules, or other relevant Board of Education policy will be subject to appropriate disciplinary measures as outlined in (a) for a Student, the Student Code of Conduct or (b) for an Employee, the Conecuh County Policy and Procedure Manuals. Violators will also be subject to immediate revocation of Internet and/or computer privileges.
- Pursuant to the State of Alabama law, any unauthorized access or attempted unauthorized access may be subject to criminal prosecution.

USE OF A DIGITAL DEVICE DURING THE ADMINISTRATION OF A SECURE TEST

- The possession of a digital device (including but not limited to cell phones, MP3 players, cameras, or other telecommunication devices capable of capturing and relaying information) is strictly prohibited during the administration of a secure test. If a student is observed in possession of a digital device during the administration of a secure test, the device will be confiscated.
- If a student is observed using a digital device during the administration of a secure test, testing for the student will cease, the device will be confiscated and is subject to search, the student will be dismissed from testing, and the student's test will be invalidated.
- Local education agency (LEA) personnel will make all students, parents, and/or guardians aware of this prohibition through inclusion of this policy in the Student Code of Conduct Handbook and other regularly used modes of communication.

CONECUH COUNTY CELL PHONE POLICY

- Students will not be allowed to have electronic communication devices in their possession during the instructional day unless they have prior permission from the administration or a teacher.
- In order for a teacher to authorize students to use cell phones or electronic communication devices for instructional purposes or any reason, the teacher must have prior permission from the principal.
- Storage of electronic communication devices while at school is limited to school lockers, book bags, and vehicles parked on school property.
- A student who possesses an electronic communication device shall assume responsibility for preventing theft, loss or damage to such devices brought onto school property.
- The school is no way responsible for any damage, theft, or loss of electronic communication devices.

Hillcrest High School Cell Phone Policy

1. When students go through double doors (Academic Halls) all cell phones, headphones, and other listening devices must be placed in backpacks/purses, or lockers. **NOT VISIBLE.**
2. **Cell phones, headphones/ earbuds should “Not Be Visible in the Academic Halls”.**
Examples in pant pockets, in hands, etc., NOT VISIBLE / NOT SEEN !
3. During the instructional day, cell phones must remain out of sight and in silent mode, unless explicitly allowed by a staff member, headphones and other listening devices may only be used before and after school hours.
4. **Cell phones may be used on school grounds before school, during lunch in the cafeteria and after school.**
5. **Cell phone use is prohibited in classrooms, restrooms, and school offices, unless otherwise stated by a teacher. Teachers will monitor/manage technology usage/ cell phones in their classrooms. (Green Sign or White Sign).**
6. If students need to place an emergency phone call during the day, they should request to go to the main office to use an office phone.
7. Students may be subject to disciplinary action if their use of their cell phone disrupts the school’s educational environment. Examples of this include, but are not limited to: cheating, bullying, harassment, unlawful recording or photographing, violating other school rules.
8. The school and its staff are not responsible for any damage to or theft of a student’s cell phone. Students must properly secure and take care of their own phones.
9. Students and their parents must read the cell phone policy and return a signed copy to the office at the beginning of the school year. Signing the policy acknowledges acceptance.

CONSEQUENCES FOR CELL PHONE VIOLATION

- **1st Offense-** Cell phone taken up to end of day and Parental Contact. If the student refuses to give the cell phone to board employee. The student will be suspended - Class II “Defiance and/or disrespect of School Board employee's authority - any verbal or non-verbal refusal to comply with a lawful and reasonable directive of a School Board employee”.
- **2nd Offense-** Cell phone taken up, parental conference/pick up phone, and student placed in ISSP for the remainder of the day.
- **3rd Offense-** Cell phone taken up, parental conference/pick up cell phone, and two days of ISSP.
- **4th Offense-** Cell phone taken up, parental conference/pick up cell phone, and 1 Day Out of School Suspension
- **Subsequent Offense(s)-** Any cell phone violation that a student has after the 4th violation will be treated as a CLASS III Violation and appropriate actions will be taken to address the violation.

A digital copy of the Student Handbook can be viewed on our Conecuh County Board of Education website at <http://www.conecuh.k12.al.us/> It can be found by clicking Departments, Human Resources, Document Uploads, Student Handbook. If you have any questions, please contact the office.

NOTE: Please detach this page after signing and have the student return to his/her homeroom teacher. This ACKNOWLEDGMENT becomes a part of the student's cumulative file.

CONECUH COUNTY SCHOOLS HANDBOOK ACKNOWLEDGMENT

We acknowledge that we have received a copy of and have read, or had read to us, the foregoing Conecuh County Schools Student Code of Conduct & Grading Policy and the Parent/Student Compact, and we fully understand the terms thereof. I am fully aware of my responsibility to see that my child attends school daily and properly conducts himself/herself, and of the penalty for my failure to do so. Each parent must notify their child's principal, teacher, bus driver, and other personnel regarding any health issue affecting their child. Parents are responsible for damage or loss to any and all school property that may be lost or damaged by their child. Students are strongly discouraged from bringing personal items of value (cell phones, iPods, cameras, electronic games, radios, CD players and computers, etc.) to school since loss, theft, or damage is possible. Also, such items can be distracting to the educational process and may be confiscated by school personnel. The school system is not responsible for damaged, lost or stolen items including those in lockers or those that have been confiscated by school board personnel.

(Signed) Student _____
Date

(Signed) Parent/Guardian/Custodian _____
Date

VIDEO/PHOTO RELEASE

(Please check one)

I DO ____ or DO NOT ____ give permission for me and/my child to be video-taped or photographed. In agreeing to be videotaped or photographed, I grant permission to the Conecuh County Board of Education to broadcast/print the videotape or photograph on the school system website. I also grant permission for future use of such videotape or photograph in whole or part, to other parties as deemed appropriate by the Conecuh County Board of Education. I release and agree to hold harmless the Conecuh County Board of Education, employees, elected/appointed officials, Board members, volunteers, officers and approved production companies from any liability and/or harm which may arise from videotaping, photographing, broadcasting, future use, or release to other parties.

(Signed) Student _____
Date

(Signed) Parent/Guardian/Custodian _____
Date

CORPORAL PUNISHMENT

(Please check one)

I DO ____ or DO NOT ____ prefer that corporal punishment (padding) be used as a disciplinary measure for my child. However, I acknowledge the right of the school system's authority to use any and all disciplinary measures provided for under board policy, statutory and case law, including padding.

(Signed) Parent/Guardian/Custodian _____
Date