



D Series

DKC

EXPENSE REIMBURSEMENTS

North Country Charter Academy personnel and officials who incur expenses in carrying out their authorized duties may be reimbursed by the school upon submission of a properly filled out and approved voucher and such supporting receipts as required. Such expenses must be approved in advance by the Principal/Superintendent.

When official travel by personally owned vehicle has been authorized, mileage payment shall be made at the rate currently approved by the Internal Revenue Service.

*1st Reading: October 20, 2011
2nd Reading: December 15, 2011
Adoption: January 24, 2012
Reviewed & Accepted: January 18, 2024*