



SHONTO PREPARATORY SCHOOLS

Haleebee Na'nitin Binahji' Da'olta'i Binitsékees dóó Bina'nitin Bidziil
Empowering Student Learning Through Quality Education

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Shonto Governing Board of Education, Inc. REGULAR BOARD MEETING September 13, 2013

CALL TO ORDER: Ms. Martha Tate, Board President, called the meeting to order at 5:32 PM.
INVOCATION: A moment of silence was observed.
MEMBERS PRESENT: Ms. Martha Tate, Mr. Royd Lee, and Mr. Kee Yazzie Mann. Mr. Kenneth Y. Begishe arrived at 5:35 PM.

#4046 ADOPTION OF AGENDA

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board adopt the agenda with the deletion of New Business item 8.h. Housing Policy.

The motion was approved by a vote of (3, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#4047 MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 9, 2013

That the Governing Board approve the minutes of the August 9, 2013 Regular Board Meeting.

#4048 MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 23, 2013

That the Governing Board approve the minutes of the August 23, 2013 Special Board Meeting.

The motion was approved by a vote of (3, 0, 0) CV

#4049 RATIFICATION OF THE AUGUST 2013 BOARD EXPENDITURE REPORT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board accept and ratify the August 2013 Board travel Expenditure Report as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4050 RATIFICATION OF THE AUGUST 2013 EXPENDITURE REPORT

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board accept and ratify the August 2013 Monthly Expenditure Report as presented.

The motion was approved by a vote of (4, 0, 0) CV

Shonto Preparatory Schools

Regular Board Meeting Minutes of September 13, 2013

#4051
RATIFICATION OF AUGUST 2013 FY 2013-14
PAYROLL VOUCHERS

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board ratify the August 2013, FY 2013-14 Payroll Vouchers # 1015, 1016, 1017, 1021, & 1022 in the amount of \$328,422.03.

The motion was approved by a vote of (4, 0, 0) CV

#4052
RATIFICATION OF AUGUST 2013 FY 2012-13
ACCOUNTS PAYABLE VOUCHERS

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board accept and ratify the August 2013, FY 2012-13 Accounts Payable Vouchers # 1213, 1214, 1215, 1216, & 1217 in the amount of \$134,586.85.

The motion was approved by a vote of (4, 0, 0) CV

#4053
RATIFICATION OF AUGUST 2013 FY 2013-14
ACCOUNTS PAYABLE VOUCHERS

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board accept and ratify the August 2013, FY 2013-14 Accounts Payable Vouchers # 1013, 1014, 1018, 1019, 1020, 1023, & 1024 in the amount of \$73,478.55.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#4054
APPROVAL OF STAFF TRAVEL TO THE NATIONAL
COUNCIL FOR MATH TEACHERS CONFERENCE IN
BALTIMORE, MD ON OCTOBER 16-18, 2013

That the Governing Board approve travel for Harrison Miles, Math Coach and Kimberlin Black, Math Teacher to attend the National Council for Teacher's of Mathematics Regional Conference in Baltimore, MD on October 16-18, 2013.

#4055
APPROVAL OF STAFF TRAVEL TO THE NATIONAL
SCIENCE TEACHER'S ASSOCIATION CONFERENCE
IN PORTLAND, OR ON OCTOBER 24-26, 2013

That the Governing Board approve travel for Leola Secody, Science Teacher, to attend the National Science Teacher Association Area Conference: Bridges to the Future in Portland, OR on October 24-26, 2013.

#4056
APPROVAL OF STAFF TRAVEL TO THE NATIONAL
COUNCIL FOR ENGLISH TEACHERS CONVENTION
IN BOSTON, MA ON NOVEMBER 21-24, 2013

That the Governing Board approve travel for Shannon Allison, HS Language Arts Teacher, to attend the National Council of Teachers of English Annual Convention in Boston, MA on November 21-24, 2013.

Shonto Preparatory Schools

Regular Board Meeting Minutes of September 13, 2013

#4057
APPROVAL OF STAFF TRAVEL TO THE
TECHNICAL EDUCATION CAREER VISION 2013 IN
LAS VEGAS, NV ON DECEMBER 4-7, 2013

That the Governing Board approve travel for Regina Sells, MS/HS Computer Teacher, to attend the Association for Career and Technical Education Career Tech Vision 2013 in Las Vegas, NV on December 4-7, 2013.

The motion was approved by a vote of (4, 0, 0) CV

#4058
APPROVAL OF BOARD BYLAWS

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approve the Board Bylaws with changes in meeting dates and changes to the limitation of the number of times a Board Member can attend a meeting via telephone, Skype, etc.

The motion was approved by a vote of (3, 1, 0) CV Mr. Royd Lee opposed.

#4059
APPROVAL SY 2013-14 SHONTO PREP SCHOOL
STUDENT & PARENT HANDBOOK

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approve the Shonto Preparatory Schools Student & Parent Handbook for SY 2013-14 as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4060
APPROVAL OF THE SHONTO PREP SCHOOL SAFE
SCHOOLS MANUAL

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approve the Shonto Preparatory Schools Safe School Manual as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4061
APPROVAL OF THE SHONTO PREP SCHOOL
HOUSING COMMITTEE

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approve the Shonto Preparatory School Housing Committee. The Committee members are as follows: Wanda Benale, President, Merle Beard, Vice-President, Shirlandra Dugi, Secretary, Berlinsea Kee, Member, Carmelita El-Hajj, Member, Evelyn Dayzie, Member, Mary Greyhat, Member.

The motion was approved by a vote of (4, 0, 0) CV

#4062
APPROVAL OF THE ADOPTION OF PROGRAMS TO
THE K-8 DISTRICT CURRICULUM FOR SOCIAL
STUDIES

Mr. Kee Yazzie Mann moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approve the following programs at the K-8 for adoption to the District Curriculum: Social Studies: Arizona & Social Studies: Native Americans by Scott Foresman/Pearson.

The motion was approved by a vote of (4, 0, 0) CV

#4063
 APPROVAL OF ACCEPTANCE OF THE 2013-14
 NATIONAL RELIEF CHARITIES DONATIONS

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approve the acceptance of donations from the National Relief Charities of Phoenix, AZ for the students of the Shonto Residential Programs.

The motion was approved by a vote of (4, 0, 0) CV

#4064
 APPROVAL TO UTILIZE ISEP FUNDS TO PAY OUT
 40 HOURS OF VACATION LEAVE FOR 12 MONTH
 STAFF

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approve the utilization of ISEP funds to pay-out 40 hours of vacation leave for select 12 month staff members whose vacation leave carryover exceeds 40 hours.

The motion was approved by a vote of (4, 0, 0) CV

#4065
 PERSONNEL REPORT FOR ADMINISTRATIVE
 STAFF

Mr. Kenneth Y. Begishe moved and Mr. Kee Yazzie Mann seconded a motion to approve the following termination:

1. TERMINATION OF SY 2013-14 CONTRACT:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding</u> | <u>Reason</u> | <u>Effective Dates:</u> |
|----|-----------------|------------------|-----------------|----------------|-------------------------------------|-------------------------|
| a. | Barlow, Felicia | Business Manager | District | District | Termination during 90 day probation | 9/27/13 |

The motion was approved by a vote of (3, 1, 0) CV Mr. Royd Lee opposed.

#4066
 PERSONNEL REPORT FOR CERTIFIED STAFF

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Contract Offer for SY 2013-14:

1. CONTRACT OFFER FOR 2013-14 SCHOOL YEAR:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|-----------------|-----------------|-----------------|-----------------------|---------------------------|-------------------------|
| a. | Tsosie, Laverne | Navajo Teacher | K-8 | ISEP | Certified Salary Schedule | 9/16/13-5/22/14 |

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Establishment of Positions:

2. ESTABLISHMENT OF POSITIONS:

| | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Date</u> |
|----|-------------------------|-----------------|-----------------------|-------------------------|-----------------------|
| a. | (2) Elementary Teachers | K-8 | ISEP | Teacher Salary Schedule | 09/16/13-5/22/14 |

The motion was approved by a vote of (4, 0, 0) CV

Shonto Preparatory Schools

Regular Board Meeting Minutes of September 13, 2013

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Contract Addendum:

3. CONTRACT ADDENDUM:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|-----------------|-----------------|-----------------|-----------------------|---------------|-------------------------|
| a. | Miles, Harrison | Math Coach | District | District | \$18.52 a day | 8/26/13-5/22/14 |

The motion was approved by a vote of (4, 0, 0) CV

Mr. Kenneth Y. Begishe moved and Mr. Kee Yazzie Mann seconded a motion to approve the following Stipends:

4. STIPENDS – PROP 301 PAYOUT:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|--------------------|------------------|-----------------|-----------------------|---------------|-------------------------|
| a. | Allison, Shannon | Teacher | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |
| b. | Beard, Merle | Teacher | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |
| c. | Begaye, Belinda | Dean of Students | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |
| d. | Benally, Kenneth | Teacher | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |
| e. | Hathale, Rory | Teacher | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |
| f. | Henrickson, Amanda | Teacher | Charter | Charter – Prop 301 | \$844.44 | 10/1/12 –5/24/13 |
| g. | Sells, Margaret | Teacher | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |
| h. | Sells, Regina | Teacher | Charter | Charter – Prop 301 | \$844.44 | 10/1/12 –5/24/13 |
| i. | Zientek, Steven | Teacher | Charter | Charter – Prop 301 | \$1,044.44 | 10/1/12 –5/24/13 |

The motion was approved by a vote of (4, 0, 0) CV

#4067 PERSONNEL REPORT FOR CLASSIFIED STAFF

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Contract Offers:

1. CONTRACT OFFERS FOR 2013-2014 SCHOOL YEAR:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|------------------|--------------------|-----------------|-----------------------|-------------------------------|-------------------------|
| a. | Harrison, Mary | Substitute Teacher | District | District | \$95 day \$47.50 half | 9/16/13- 5/22/14 |
| b. | Redshirt, Fabian | Sub-Bus Driver | Transportation | District | 4hrs ≥ \$75 4hrs < \$37.50 | 9/16/13-5/22/14 |

The motion was approved by a vote of (4, 0, 0)

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Establishment of Positions:

Shonto Preparatory Schools

Regular Board Meeting Minutes of September 13, 2013

2. ESTABLISHMENT OF POSITIONS:

| | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Date</u> |
|----|--|-----------------|-----------------------|--|-----------------------|
| a. | Teacher Assistant | K-8 | ISEP | Teacher Assistant Salary Schedule | 9/16/13-5/22/14 |
| b. | Administrative Assistant- Exceptional Student Services (ESS) | District | ESS | Classified Salary Schedule | 9/16/13-6/30/14 |
| c. | Tutors (14) | District | District | \$20 hours per hours / 2 hours day / 45 days | 9/16/13 |

The motion was approved by a vote of (4, 0, 0)

3. CONTRACT ADDENDUM:

Mr. Kee Yazzie Mann moved and Mr. Royd Lee seconded a motion to approve the following Contract Addendum:

| | <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Funding Source</u> | <u>Salary</u> | <u>Effective Dates:</u> |
|----|------------------|---|-----------------------|-----------------------|-------------------------------|-------------------------|
| a. | Dugi, Shirlandra | Administrative Assistant for Support Services | Facilities Department | Facilities | \$1500.00 for month of August | 8/1/13-8/30/13 |

The motion was approved by a vote of (4, 0, 0)

#4068
ADJOURNMENT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion for adjournment:

RESOLVED, that the Governing Board adjourn the Regular Meeting at 6:47 PM.

The motion was approved by unanimous vote (4, 0, 0) CV

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CERTIFICATION

RECORDED BY:



Ms. Cassandra Burtel, Administrative Assistant
Office of the Superintendent

CONCURRED BY:



Mr. Lemual Adson, Superintendent
Shonto Preparatory Schools

APPROVED BY:



Ms. Martha Tate, Board President
Shonto Governing Board of Education, Inc.

October 4, 2013

Date

Motion: Mr. Kee Yazzie Mann

Second: Mr. Kenneth Y. Begishe

VOTE: 3 in favor, 0 opposed and 0 abstained.