

PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting
PAULSBORO, NEW JERSEY

MINUTES

TUESDAY, FEBRUARY 22, 2022

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

The general meeting of the Paulsboro Board of Education was called to order at 7:00 pm.

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2021-2022 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on August 25, 2021.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

SWEARING IN

Ms. Roseanne Lombardo will be sworn in as the elected member of the Board of Education Representative from Greenwich Township.

ROLL CALL

Robert Davis (6:25 pm), Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly (6:08 pm), Markee Robinson (6:03 pm), Danielle Scott, Tyesha Scott, Irma R. Stevenson (via phone), Greenwich Township Representative Roseanne Lombardo, and Student Member Jason Gugel (absent)

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel, contracts, and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

PLEDGE OF ALLEGIANCE

PRESENTATIONS –

REPORT OF THE AUDITOR

Bowman & Company LLP (Certified Public Accountants and Consultants)

Presentation of the 2020-2021 Annual Comprehensive Financial Report for the fiscal year ending June 30, 2021. (**Attachment**) **Hand Delivered to the Board of Education on Friday, February 18, 2021.**

Note: The Annual Comprehensive Financial Report is available for review in advance of the meeting in the Office of the Superintendent; copies will also be available at the meeting of the Board of Education. Any member of the Board of Education may request a hard copy or electronic copy of the report in its entirety.

CORRECTIVE ACTION PLAN

Presentation of the Corrective Action Plan for the fiscal year ending June 30, 2021 by Mrs. Coppin, School Business Administrator/Board Secretary. (**Attachment**)

RESOLUTIONS

Recommend approval of the following documents for the 2020-2021 school year:

Motion was made by Mrs. Stevenson and seconded by Ms. Reilly to approve resolutions accepting the Annual Comprehensive Financial Report and the corresponding Corrective Action Plan for fiscal year ending June 30, 2021.

- A. Annual Comprehensive Financial Report for the fiscal year ending June 30, 2021.
- B. Corrective Action Plan for the fiscal year ending June 30, 2021.

Informational: As required by Title 18A: 23-4, a synopsis of the audit of the financial statements and the supplementary data of the Governmental Activities will be available to the public. Appropriate documents will also be posted on the District Website.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) REVIEW

Motion was made by Mrs. Stevenson and second by Mrs. D. Scott to accept the findings of the NJQSAC review.

- A. Recommend approval to accept the findings of the NJQSAC review conducted on February 3, 2022. The following table presents the findings.

NJ Quality Single Accountability Continuum (NJQSAC)						
DPR Area	2013-2014	2016-2017	Interim Review January 2019	Initial Review May 2020	Interim Review March 2021	Interim Review February 2022
Instruction and Program	35%	62%	74%	42%	55%	55%
Fiscal Management	92%	98%	98%	48%	37%	66%
Governance	74%	98%	98%	52%	74%	86%
Operations	90%	100%	100%	74%	83%	83%
Personnel	80%	100%	100%	86%	86%	86%

Informational: The New Jersey Quality Single Accountability Continuum (NJQSAC) is the Department of Education’s monitoring and District self-evaluation system for public schools. NJQSAC insures that all District operate at a high level of performance.

On May 14, 2020, the New Jersey Department of Education conducted the NJQSAC review of the Paulsboro Public Schools. This is a comprehensive assessment of the district in the five critical areas of Instruction and Program, Fiscal Management, Governance, Operations and Personnel. The data and information used by the New Jersey Department of Education was obtained from the previous school year 2019 - 2020 not the current school year.

On February 3, 2022, the New Jersey Department of Education conducted the NJQSAC review of the Paulsboro Public Schools. Since the district has still not satisfied at least 80% of the weighted indicators in the areas of Instruction and Program and Fiscal Management; we are directed to continue to implement the district improvement plan. The executive county superintendent will conduct the next interim review in August 2022.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyeshia Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

RESOLUTION TO APPROVE: Rescinding our cooperative pricing agreement with the New Jersey School Board Association Alliance for Competitive Energy Services (ACES) #E8801.

Motion was made by Mrs. D. Scott and seconded by Mrs. Stevenson to rescind the current cooperative pricing agreement with the New Jersey School Board Association and the Alliance for Competitive Energy Services (ACES).

- A. Recommendation to approve resolution number 02-22-2022-001 to authorize the Borough of Paulsboro Board of Education to rescind our cooperative pricing agreement with the New Jersey School Board Association Alliance for Competitive Energy Services (ACES) #E8801 effective March 1, 2022.

Informational: The District entered into a Cooperative Energy Agreement with the Alliance for Competitive Energy Services (ACES) June 25, 2018. This agreement expires May 2023. However, the District has not realized any savings, and believes that we are paying more under this agreement due to the complicated billing process. Therefore, we are requesting that the Board rescind the District's membership in ACES, and permit the District to return to single source utility providers through the local utilities board, i.e. Atlantic City Electric, etc.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyeshia Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

RESOLUTION TO APPROVE: Dedicating the restored skylight in the Paulsboro High School auditorium in memory of Joan F. Mattson.

Motion was made by Mrs. Lombardo and seconded by Mrs. Stevenson to approve the dedication of the Paulsboro High School auditorium skylight in memory of Joan F. Mattson.

- B. Recommend adoption of the following resolution number 02-22-22-002:

WHEREAS, the late Joan F. Mattson was a 1951 graduate of Paulsboro High School; and

WHEREAS, On Tuesday, August 25, 2020, the Board of Education approved to dedicate the restored skylight in the Paulsboro High School Auditorium in memory of Joan F. Mattson (PHS 1951); and

WHEREAS, the estate of Joan F. Mattson donated \$155,000.00 which was used, in part, to restore the skylight; and

WHEREAS, Joan F. Mattson in 1966 joined the faculty at Paulsboro High School where she was a teacher of English; and

WHEREAS, Joan F. Mattson began teaching Second Grade in September 1967 at Loudenslager Elementary School for eighteen years, she retired in 1985; and

WHEREAS, dedicating the restored skylight in the Paulsboro High School Auditorium is an appropriate recognition for such a distinguished person; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby dedicates the restored skylight in the Paulsboro High School Auditorium in honor of Joan F. Mattson; and

BE IT FURTHER RESOLVED that the Board of Education directs that an appropriate ceremony be held to mark the restored skylight in the Paulsboro High School Auditorium in memory of Joan F. Mattson. The dedication will take place as part of the Hall of Distinguished Alumni (HODA) Induction Ceremony on Saturday, April 2, 2022 where a plaque will be hung in the auditorium to recognize Ms. Mattson's generosity.

Informational: Joan F. Mattson was born in Bridgeport, New Jersey and raised in Paulsboro. She was a member of the Paulsboro High School Class of 1951. Following her graduation from William and Mary College, she taught for four years in Woodbury, New Jersey, Largo, Florida, Elsmere, Delaware, and Doylestown, Pennsylvania. Ms. Mattson then returned to her hometown to teach English at Paulsboro High School for one year. She then moved to Loudenslager Elementary School where she taught second grade for eighteen years until she retired in 1985.

While a student at Paulsboro High School, she participated in the Paulsentinel, the school production of Change of Heart, and the Senior Tri-Hi-Y club. Ms. Mattson's work on the Paulsentinel later benefited her students when she began a student newspaper at Loudenslager Elementary School.

Classmates, her students, and colleagues remember Joan as a very nice person, a lovely person, and a sweet lady. Her obituary states that Ms. Mattson "*wished all of her students to remember good memories about her.*"

Ms. Mattson was born on September 19, 1934 and passed away on July 19, 2017. Her estate left \$155,000.00 to the Paulsboro Public Schools.

In 2020, the Paulsboro High School Auditorium was restored. One of the most prominent architectural features of this room was a 32 foot by 32 foot skylight constructed of chestnut wood. Unfortunately, the beautiful skylight had been hidden by a suspended ceiling for nearly half a century. Thanks to Ms. Mattson's generous donation, the skylight was restored to its original grandeur.

A lifelong friend and fellow teacher at Loudenslager Elementary School said, "*Joan would be thrilled that her money was used to improve Paulsboro High School. Her schools days at PHS were some of the happiest times of her life. She always placed a high value on education. Joan would be honored to have the skylight dedicated in her memory.*"

The Paulsboro School Family proudly dedicates the restored skylight in the Paulsboro High School Auditorium in memory of Joan F. Mattson.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyasha Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

The following members of the public addressed the Board.

- Monica Moore-Cook: Thanked the Board for her years at Paulsboro Public Schools and said goodbye. She has accepted a position at Penns Grove-Carney's Point School District.

- Karen DeWalt: Her son Zachary was involved in a bus accident on December 7, 2021 and had not been contacted by the School District. (The Business Administrator spoke with Ms. DeWalt shortly after the accident and again on February 23, 2022).
- Rhonda Sharper: Voiced concerns about Paulsboro students not passing State tests, student lockers, extracurricular programs, district running out of State lunches, lack of minority teacher and the number of IEP's written.

CORRESPONDENCE – None at this time.

NEW BUSINESS: – None at this time.

OLD BUSINESS: – BOARD MEMBERS' COMMENTS/QUESTIONS

- Mrs. Danielle Scott:
 - Questioned the lack of a discipline policy?
 - Asked who the District's Bilingual Lead is and whether this person is a district-wide resource?
 - Inquired if the COPS grant included salaries.
 - What are the metrics the Dinovi Group will be held to? She suggested:
 - Services & evaluations
 - Minimum number of students to be seen
 - What are the measurable goals?
- Mrs. Roseann Lombardo
 - When does the work start for the COPS Grant?
- Mr. Markee Robinson
 - Raised concerns about the District requesting retroactive approvals from the Board.

PENDING ITEMS: – None at this time.

BOARD BUSINESS: – None at this time.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, March 28, 2022 at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MOTION TO ADJOURN



REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mrs. Stevenson to approve Items A-C.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Interim Business Administrator/Secretary to the Board of Education.

- A. Approval of Minutes (**Attachments**)
 - Regular Meeting January 24, 2022
 - Executive Meeting January 24, 2022

B. Approval of the January 2022 transfers. (**Attachment**)

C. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll call vote:

Robert Davis (no – A) , Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa (abstained), Elizabeth J. Reilly, Markee Robinson (no – A), Danielle Scott (no – A), Tyesha Scott (no – A), Irma R. Stevenson (abstained C) and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE “UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”

PERSONNEL B - I: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Ms. Reilly to approve Items B –H. Item I was tabled.

- A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Monday, March 28, 2022 meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend approval to pay each Bus Driver, Bus Aide and Playground Aide up to six hours at their contracted hourly rate in order to provide time for them to complete the online professional development mandated by the New Jersey Department of Education.

Informational: These employees do not have any time available during the school day to complete the mandated professional development modules.

- E. Recommend approval of a Family Medical Leave of Absence (FLMA) for Staff #1053 DOH 09/23/2016, with the following terms and conditions:

Dates of Leave

Monday, January 4, 2022 - Monday, January 31, 2022

Tuesday, February 1, 2022 - Monday, February 28, 2022

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of Federal Medical Leave (20 days).
Without pay and benefits and concurrent use of Federal Medical Leave (19 days) staff member to pay for their share of medical premium.

- F. Recommend approval of a Family Medical Leave of Absence (FLMA) for Staff #54 DOH 10/15/1997, with the following terms and conditions:

Dates of Leave

Monday, January 31, 2022 - Thursday April 28, 2022

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave congruently with FMLA (60 days).

- G. Recommend approval to accept the resignation with the intent to retire of Paulsboro High School Art Teacher Margaret LaDue effective June 30, 2022.

Informational: Mrs. LaDue has served our district for 25 years.

- H. Recommend approval of the attached 2022-2023 District Calendar. (**Attachment**)

Informational: The recommended calendar was developed in consultation with the Paulsboro Education Association (PEA) and Paulsboro Administrators Association (PAA). In addition, the recommended calendar was, to the extent possible, coordinated with the Greenwich Township Public Schools and Gloucester County Institute of Technology. As per agreement with the PEA the calendar includes 181 days for students and 184 days for teachers. The calendar includes 5 days of parent/teacher conferences (2 day conferences and 3 evening conference).

- I. Recommend approval for the following job description: TABLED

- 1. Coordinator Special Projects – Grant Funded (**Attachment**)

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott (no-C), Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

PERSONNEL J - R: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Ms. Reilly to approve Items J-R.

- J. Recommend approval to accept the resignation with the intent to retire of Billingsport Early Childhood Center Physical Education Teacher Anthony DellaVecchia effective June 30, 2022.

Informational: Mr. DellaVecchia has served our district for 33 years.

- K. Recommend approval to accept the resignation of Loudenslager Elementary School Playground Aide Taylor Fox effective December 28, 2021.

- L. Recommend approval to accept the resignation of Loudenslager Elementary School Fourth Grade Special Education Teacher Amber Berry effective date will be March 28, 2022 or when this position is filled.

Informational: Ms. Berry has served the Paulsboro Public Schools for 7 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- M. Recommend approval to accept the resignation of Loudenslager Elementary School Technology Teacher Monica Moore-Cook effective date will be March 24, 2022 or when this position is filled.

Informational: Ms. Moore-Cook has served the Paulsboro Public Schools for 28 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- N. Recommend approval of the voluntary transfer of Title 1 Funded Basic Skills Aide Haley Wellington to the Preschool Disabled Classroom Aide at Billingsport Early Childhood Center. This Title 1 funded position will remain open until a replacement has been approved.

- O. Recommend approval of an Intermittent New Jersey Family Leave of Absence for Staff #1044 DOH 9/01/2016, with the following terms and conditions:

Dates of Leave

Wednesday, February 9, 2022 – Monday, March 21, 2022

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of New Jersey Family Leave

- P. Recommend approval to transfer Loudenslager Elementary School 5th Grade Language Arts Teacher Shaun Darby to the position of Technology Teacher at Loudenslager Elementary School.

Informational: Mr. Darby is currently the 5th Grade Language Arts Teacher at Loudenslager Elementary School. Interviews and reference checks were conducted by Loudenslager Principal Matthew Browne and Billingsport Early Childhood Center Principal Tina Morris. This transfer will take effect upon the hiring of a replacement teacher for Mr. Darby's current position.

- Q. Recommend approval to appoint Riley McHale to the position of Part-Time Intervention Aide at Loudenslager Elementary School. Ms. McHale will work 29 Hours per week at \$20.00 per hour. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review.

Informational: This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II) as long as funds are available. Interviews were conducted and references checked by Loudenslager Principal Matthew Browne.

- R. Recommend approval to appoint Jaqueline Marcucci to the position of Basic Skills Teacher at Billingsport Early Childhood Center. Ms. Marcucci will earn BA Step N - \$76,819.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Informational: Ms. Marcucci has over 20 years of experience. For the past two years, she has worked as a Reading Interventionist / Gifted and Talented Teacher. Ms. Marcucci will replace Karen Dutton who retired October 31, 2020. Interviews were conducted and references checked by Loudenslager Elementary School Principal Matthew Browne, Billingsport Early Childhood Center Principal Tina Morris and Supervisor of Curriculum & Instruction Kristen Reid.

Roll call vote:

Robert Davis (no- R), Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson (no –R), Danielle Scott, Tysha Scott and Irma R. Stevenson

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Lombardo and seconded by Ms. Reilly to approve Items A – C.

- A. Recommend approval for Paulsboro Junior / Senior High School Athletic Director John Giovannitti to attend New Jersey Athletic Directors Conference on Tuesday, March 15, 2022 through Thursday, March 17, 2022 in Atlantic City, New Jersey.

Informational: The New Jersey Athletic Directors Conference provides updated professional development. This is an annual workshop that supports the growth, development, and professional relationships of New Jersey High School Athletic Administrators. The DAANJ works closely with the New Jersey State Interscholastic Athletic Association (NJSIAA) to promote interscholastic athletic programs in the state.

Cost to the Board of Education:

Mileage:	0 miles		\$ 0.405 per mile	\$ -
Registration:			\$ 475.00	\$ 475.00
Substitute(s):	1 Administrator	0 day	\$ 120.00 per day	\$ -
Membership:			\$ 135.00	\$ 135.00
			Total Costs	<u>\$ 610.00</u>

- B. Request retroactive approval for teacher Holly Klein to attend Edulastic 101 Training.

Informational: Edulastic is a free standards based, digital assessment tool. The session provided an overview of the features available on the digital platform as well as how to add and manage classes, create and give assignments and view and interpret results. The training took place on Tuesday, January 11, from 4:00 PM to 5:00 PM. The workshop was free. The reimbursement cost for staff time outside of contracted hours will be paid for through American Rescue Plan ESSER grant funds.

- C. Recommend approval for the District to hold a professional development series for staff to be held on select Saturdays. The series will be hosted by Dr. Dawson, beginning on February 26, 2022 and on the following anticipated Saturdays: March 12, 2022, March 26, 2022, April 9, 2022, April 30, 2022 and May 21, 2022.

Informational

This professional development series, “Back to Basics” is voluntary and targeted to teachers and paraprofessionals, however, all PPS employees have received information regarding participation and attendance.

Future topics include:

- **Building Relationships:** Focus on teacher to student, teacher to parent/guardian/caregiver relationships with activities and strategies to support teachers in their classrooms.
- **Designing Instruction that Works:** This professional develop session will support teachers writing standards based, student friendly, rigorous objectives. Designing coherent instruction is the heart of planning, reflecting the teacher’s knowledge of content and of the students in the class, the intended outcomes of instruction, and the available resources.
- **Classroom Management:** Focus on incorporating SEL and restorative practices, along with disciplining with dignity
- **The Classroom Environment:** focus on creating an environment of respect and rapport, creating and maintaining routines, rules, and procedures

Additional topics that are being considered are: Special Education, Equity and Inclusion.

Teachers and paraprofessionals will be paid for attending each session at the following rates:

- Teachers - \$40/hour with a maximum of 3 hours per session
- Paraprofessionals (Instructional aides) and clerical staff - \$25/hour with a maximum of 3 hours per session

Funding will come from ESSER II funds.

Roll call vote:

Robert Davis (no – C), Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly,

Motion carried

D. **Informational** – Mid-Year Report of Paulsboro Junior-Senior High School Student Assistance Counselor L. Jean Brown. (**Attachment**)

Please find attached a copy of the above mentioned report for the period September 1, 2021 – January 31, 2022. The report highlights the nature and number of challenges faced by students. Ms. Brown assists student with issues ranging from anger to depression to family relationships to grief to legal matters, etc., etc.

E. **Informational** - Enrollment and Class Size:

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - February 15, 2022						
	2016	2017	2018	2019	2020	2021	2022
Pre- School Age 3 & 4	57	69	62	78	82	51	57
K	104	98	93	101	93	79	78
1	111	86	87	83	84	85	84
2	79	84	80	79	79	81	85
3	56	64	102	90	81	88	89
4	65	70	59	99	81	82	95
5	64	59	69	62	97	84	86
6	53	83	61	69	56	98	86
7	73	72	92	68	71	61	101
8	62	81	67	90	66	73	66
Self-Contained Special Education Billingsport/Loudenslager*	26*	28	20	19	23	13	21
Grand Totals	750	794	792	838	813	795	848

* At Loudenslager School, students in self-contained classes are included with general education students for purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – February 15, 2022						
	2016	2017	2018	2019	2020	2021	2022
9	63	80	93	92	107	102	114
10	82	78	77	83	82	100	98
11	80	77	64	78	73	75	84
12	78	95	85	63	82	83	76
TOTAL	303	330	319	316	344	360	372

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of February 15, 2022					
Pre-School	10	10	10	10	8	9
Kindergarten	20	20	19	19		
1	20	21	21	22		
2	22	21	21	21		
3	22	23	22	22	3	
4	23	24	23	22	1	
5	21	22	21	21	3	
6	22	18	20	23		

Grade	Number of Students per Class as of February 15, 2022					
Special Education		4	8	9		

INSTRUCTIONAL SERVICES A - E: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mrs. Lombardo to approve Items A – E.

- A. Recommend approval of the District Issued Student Device Policy, Procedure and Information Handbook for the 2021-2022 school year. **This item was Tabled / Not approved at the January 24, 2022 Board Meeting (Attachment)**

Informational: The purpose of the policy is to establish guidelines for issuance, acceptable use, care, repair and / or replacement of a district issued technology device. In order for a student to receive a school district provided piece of technology equipment, the parent and student must sign a form requiring the parent/guardian and student to comply with the provisions included, but not limited to, those in the document.

- B. Recommend approval of the English Language Learner (ELL) Three-Year Program Plan 2021-2024.

Informational: New Jersey Administrative Code 6A:15-1.6 requires school districts to submit a plan describing the district’s program for English Language Learners (ELLs). The 2021-2022 school year is the beginning of a new three-year cycle ending in the spring of 2024. The plan format has changed and districts are required to complete the electronic Forms and upload Board-approved minutes of the plan to Homeroom. **(Attachment)**

- C. Recommend approval for 11th grade student Amani Segar to become a courtesy student for 2022-2023 school year to complete his senior year.

Informational: This young man has flourished academically, active in school activities and a positive example to our younger students at Paulsboro High School. Transportation to and from school is the responsibility of the parents.

- D. Recommend approval to provide homebound instruction for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
232351	11	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Inspira Health Network for a minimum of 10 hours/week at \$32/hour. Student is attending Inspira Health Program in Bridgeton, New Jersey. Start date was 1/21/2022.
210980	12	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 1/7/2022.
253101	9	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was be Immediately.
241289	10	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was 2/2/2022.

Informational: The Paulsboro Public School district is currently working with the Gloucester County Special Services School District (GCSSSD) to provide one-to-one supplemental instruction to eligible McKinney-Vento (MCKV) students. The GCSSSD MCKV Education Program is federally funded and serves children in Gloucester County. The tutoring provided supplements classroom instruction in math, language arts and other subject areas, as needed. There is no cost to the district for this service.

- E. Recommend approval for Paulsboro High School seniors Dante Onorato and Hunter Zubec to participate in the Bridge Year Pilot Program for the 2022-2023 school year. The program was signed into law on June 26, 2020. It provides students in the graduating classes of 2021 and 2022 the opportunity to offset disruptions to learning opportunities and participation in extracurricular activities that might have resulted from the closure of school to in-person instruction in spring 2020 due to the COVID-19 pandemic.

Roll call vote:

Robert Davis (no – A), Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott (no – A,B), Tyesha Scott (no –A), Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

Motion carried

INSTRUCTIONAL SERVICES F: The Greenwich Township Representative may not vote on items in this section of the agenda.

- F. Recommend approval to provide homebound instruction for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
352775	KF	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Inspira Health Network for a minimum of 10 hours/week at \$32/hour. Student is attending Inspira Health Program in West Deptford, New Jersey. Start date was 2/09/2022.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

Motion carried

STUDENT ACTIVITIES A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. Reilly an seconded by Mrs. Henderson to approve Items A-B.

- A. Recommend approval to appoint Kevin Harvey to the Head Football Coach position for the 2022-2023 school year. Mr. Harvey will earn Step 1 - \$7,658.00 as per agreement with the Paulsboro Education Association.

Informational: Mr. Harvey has been an Assistant Coach under Coach Howard and is also a volunteer basketball coach. Interviews were conducted by Paulsboro Junior / Senior High School Principal Paul Morina, Paulsboro Senior High School Assistant Principal James Pandolfo and Paulsboro Junior High School Assistant Principal John Giovannitti.

- B. Recommend approval of the following coaches for Paulsboro High School sports teams for the 2021-2022 school year with stipends as per agreement with the Paulsboro Education Association. This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Sports	Name	Stipend	Step
Boys Baseball Head Coach	John Marcucci	\$6,807.00	3
Boys Baseball Assistant Coach	Joseph Duca	\$4,646.00	3
Girls Softball Head Coach	Mandy Gattuso	\$6,807.00	3
Girls Softball Assistant Coach	Thomas Richardson	\$4,646.00	3
Boys Track & Field Head Coach	Thomas Hampel	\$6,620.00	3
Boys Track & Field Asst. Coach	Christopher Costenbader	\$5,156.00	3
Boys Track & Field Asst. Coach	Daryus Quarles	\$4,509.00	2
Girls Track & Field Head Coach	Euridee Gunter	\$6,620.00	3
Girls Track & Field Asst. Coach	Amy Bria	\$4,216.00	1
Girls Track & Field Asst. Coach	Ronald Wenzel	\$5,156.00	3

Informational: All of the coaches recommended above served in the same positions during the 2020-2021 school year.

Roll call vote:

Robert Davis (abstained A), Marvin E. Hamilton (Abstained B), Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

STUDENT ACTIVITIES C - F: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mrs. Henderson to approve Items C-F.

- C. Recommend approval of the following athletic coaches for Paulsboro Junior High School for the 2021-2022 school year with stipends as per agreement with the Paulsboro Education Association (PEA).

Sport	Name	Stipend
Track & Field Coach	Erica Scott	\$3,276.00
Track & Field Coach	Kevin Harvey	\$3,276.00

Informational: All of the coaches recommended above served in the same position during the 2020-2021 school year. The salary for 7/8th grade coaches is the same for Steps 1, 2 and 3 as per agreement with the PEA.

- D. Recommend approval to utilize Virtua’s Pediatric Mobile Van. The fully-equipped program on wheels offers a range of services, including dental and developmental screenings, blood lead level testing, lead poisoning education, flu shots, back-to-school physicals, vision and hearing screenings, health education, community resources, and referrals to specialized services.

Below are additional dates the Mobile Van will provide services at Billingsport Early Childhood Center for their students.

- April 25 and 29, 2022 - Hearing and Vision- from 9:00am to noon
- May 6, 13, 20, 27, 2022 - Hearing, Vision and Dental - from 9:00am to noon

Informational: Virtua's Pediatric Mobile Services provides children from infancy to age six in underserved communities throughout South Jersey with health services they need. These services are free. The van and services are completely powered by Virtua’s Philanthropic Partners.

- E. Recommended approval for Loudenslager Elementary School to hold a Virtual Read Across America Day on Friday, March 4, 2022.

Informational: Read Across America Day is an Annual event that is part of the Read Across America initiative created by the National Education Association. This day is a motivational and awareness day, calling all children and youth in every community across the United States to celebrate reading. As part of this program, Loudenslager Elementary School will invite guest readers from local organizations including; The Paulsboro Public School District, Paulsboro Police Department, Boys & Girls Club of Gloucester County, and the Paulsboro Refining Company. These guest readers will speak to the students virtually through Google Meet.

- F. Recommend approval for Loudenslager Elementary School to hold a Virtual Career Day Program on Friday, April 8, 2022.

Informational: This annual program is led by Loudenslager Special Education Teacher Amber Berry. This committee has secured a diverse set of presenters to provide students at Loudenslager with the opportunity to learn about specific career paths and to talk directly with professionals in those fields. Presentations will be provided via Google Meet and students in both the Hybrid and Remote Learning Programs will be able to participate. There is no cost to the board of education for this activity.

Roll call vote:

Robert Davis, Marvin E. Hamilton (abstained - C), Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott (abstained - C), Tyesha Scott (abstained – C), Irma R. Stevenson

MOTION CARRIED.

POLICY: A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Lombardo and seconded by Ms. Reilly to approve Policy Item A.

A. Recommend approval of a first reading of the following Board of Education Policies: **(Attachments)**

Policy Number	Title
2622	Student Assessment
5541	Anti-Hazing

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa (no), Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

CONSTRUCTION UPDATES:

Safety Grant: The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

February 2022 Update

ESIP Energy Savings Improvement Program: The State approved outside contractor has completed the on-site portion of the District Wide Energy Audit. They anticipate the complete report to be available by the end of March.

ROD Grant Program: The High School Boiler Project submission is complete and we are waiting for the State reimbursements to come in. Contractors will be in District the week of February 21 to complete the final punch lists for the HVAC Control Projects at all three schools. That will allow the submission of the completed project for State Reimbursement.

ESSER II Funding: No update. We are waiting on the Architect review of RFP’s for District wide HVAC improvements.

FACILITIES A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mrs. Henderson to approve Items A –C.

- A. Recommend approval to accept and submit the Asbestos Hazard Emergency Response Act (AHERA) Periodic Surveillance Inspection Reports to appropriate agencies for Paulsboro Junior-Senior High School and Administration Building. The reports dated January 17, 2022 are available for inspection in advance of the meeting in the Office of the Business Administrator. They will also be available at the meeting for review.

Informational: The AHERA Periodic Surveillance Inspection Report provides a summary of asbestos findings as well as a history of asbestos removals for a given facility. The inspection is conducted and reports created by Horizon Environmental Group, Inc. under contract with the Paulsboro Board of Education. The district engages the Horizon Environmental Group to perform periodic inspections of all district facility for compliance with the Asbestos Hazard Emergency Response Act. These inspections are required to be performed every six months and the results reported to the Board. The reports identify all asbestos containing materials in each facility and the condition of those materials. All of the asbestos containing materials present in the district are properly encapsulated and no action is required at this time.

- B. Recommend approval to dispose of the following materials from Paulsboro Junior / Senior High School Library

Quantity	Item	Age of Item	Method of Disposal	Reason for Disposal
100	Library Books	1970-1980	Trash	Very poor condition / ripped and out of date

- C. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2021-2022 school year. This recommendation is contingent on each group filing the appropriate request, verification of insurance and does not conflict with District’s use of the facility for Paulsboro Public Schools events. .

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Wrestling	Pancake Breakfast February 20, 2022 6:00am - 12:30pm	Cafeteria	Paul Morina
Guardian Angels Regional School	Track and Field Tuesdays & Thursdays 5:30-7:30 3/1/22 through 6/14/2022 Saturdays 12:30-3:30 4/2/22, 4/9/22, 4/23/22, 4/30/22, 5/7/22, 5/14/22, 5/21/22 , 5/28/22	Athletic Complex -Track	Tom Romantini Frank Castello
Raider Nation	Football Camp 9:00am-2:00pm June 25, 2022	Athletic Complex - Football Field - Hockey Field	Wayne Farrow

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
	June 26, 2022	- Soccer Field	
National Junior Honor Society	Induction Ceremony and Reception April 13, 2022 Practice 1:00pm-2:37pm Set up 3:00pm-4:00pm Ceremony 7:30pm-8:30pm	High School Auditorium Cafeteria	L. Jean Brown
Student Assistance Counselor	Game of Life April 4, 2022 Set up Gym 3:30pm-6pm April 5, 2022 Event 7:00am-10:30am	Gymnasium	L. Jean Brown

Roll call vote:

Robert Davis (no –C), Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa (abstained – A), Elizabeth J. Reilly, Markee Robinson (no – C), Danielle Scott, Tyesha Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

FACILITIES D: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Ms. Reilly to approve Item D.

- D. Recommend approval to submit the Asbestos Hazard Emergency Response Act (AHERA) Periodic Surveillance Inspection Reports to appropriate agencies for Loudenslager Elementary School and Billingsport Early Childhood Center. The reports dated January 17, 2022 are available for inspection in advance of the meeting in the Office of the Business Administrator. They will also be available at the meeting for review.

Informational: Please see above

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa (abstained), Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION CARRIED.

FINANCE A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mr. Lisa to approve Items A- B.

- A. Recommend approval to accept the COPS Violence Prevention Grant through the United States Department of Defense. The Paulsboro Public School District was awarded a grant totaling \$440,605.00. This grant was written and applied for by the District School Safety Specialist / Loudenslager Elementary School Principal Matthew Browne.

Informational: The COPS School Violence Prevention Program provides funding directly to states, units of local government, Indian tribes, and public agencies for the purpose of improving school security through evidence-based school safety program. The Paulsboro Public School District applied for this grant in June of 2021 and was awarded a project amount of \$440,605.00.

The approved grant includes emergency alerts technology, upgrades the public address system at each school, automates emergency procedures to enhance their efficiency, provides additional lockdown stations on each floor of every school and includes both visual and auditory communication improvements at all three schools.

- Each Schools Public Address System Will Be Upgraded
- Each School Will Receive Additional Lockdown stations which trigger and automatic police notification in the event of an emergency.
- Each School will add additional speakers in those areas that lack effective P.A. Communication (Bathroom/Stairwells).
- Every School Will Receive Emergency Management Software, which automates emergency announcements via the click of a button or keystroke.
- Each school will receive visual communication devices including strobe lights outside and display board in hallways and common areas.

- B. Recommend approval to award Brett DiNovi and Associates a six month contract to provide contracted services as a Behavioral Health Technicians/Specialist and a Board Certified Behavioral Analyst. The contract will start on January 1, 2022 and conclude on June 30,

2022, with options to renew for the 2022-2023 and 2023-2024 school years. The Behavioral Health Technicians/Specialists will be paid a rate of \$55.00 per hour with a minimum 2.5 hours required per week for prep work. Likewise, the Board Certified Behavioral Analyst will be paid a rate of \$130.00 per hour with a minimum 2 hours required per week for prep work. The contract will be funded out of grant funds, specifically American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) funds at an amount not to exceed \$150,000.00.

It is the intention of the Paulsboro Board of Education to contract (4) four Registered Behavioral Health Technicians/Specialists (RBT) and (1) one Board Certified Behavioral Analyst (BCBA) to provide in-school services, five days per week during the normal course of the school year. These services will support our students with their social, emotional, and behavioral needs.

This support is essential in helping our students achieve success within our schools and assist in our ability to keep our students in district (their least restrictive environment) and help limit out of district placements.

Informational: This contract was originally approved at the January 24, 2022 Board of Education Meeting in the amount of \$20,000.00 for (2) two Registered Behavioral Health Technicians/Specialists (RBT) and (1) one Board Certified Behavioral Analyst (BCBA) to provide in-school services, five days per week during the normal course of the school year.

The District solicited proposals from qualified Behavioral/Mental Health organizations in the State of New Jersey to provide in-school mental health services to support students and staff through a variety of methods and techniques.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott,(no – B) Tyesha Scott (no –B), Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

C. Informational - Child Nutrition

The following information summarizes the financial status of the child nutrition program:

Month	Revenues	Expenses	Revenue - Expenses
July	\$17,778.63	\$17,590.99	\$187.64
August	\$1,792.75	\$7,663.85	-\$5,871.10
September	\$84,129.48	\$66,611.56	\$17,517.92
October	\$99,018.76	\$86,919.46	\$12,099.30
November	\$85,771.28	\$68,569.99	\$17,201.29
December	\$86,477.84	\$84,362.88	\$2,114.96
January	\$74,629.41	\$68,410.82	\$6,218.59
Year to Date	\$449,598.15	\$400,129.55	\$49,468.60

Informational – Breakfast and Lunch Service at all schools during 2021-2022.

Month	Breakfast	Lunch	Total Meals Served
September	8,444	13,170	21,614
October	9,667	15,757	25,424
November	8,440	13,608	22,048
December	8,538	13,071	21,609
January	6,940	10,525	17,465
Year to Date	42,029	66,131	108,160

FINANCE D - E: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Ms. Reilly to approve Items D –E.

- D. Recommended approval to accept the donation of the Project entitled; Beneficial Books through anonymous donors through donorschoose.org. The donated items include books related to Robotics, Artificial Intelligence, Positive Social Media Use, and Digital Assistance for students and will be utilized by students as part of the STEAM Curriculum. These items are worth approximately \$150.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Rebecca Richardson.

- E. Recommend approval to accept the donation of an Oculus Quest 2 Advanced All-in-One for use in the STEAM Lab at Billingsport Early Childhood Center. The donation was made through anonymous donors through donorschoose.org. This item is worth approximately \$300.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Billingsport Early Childhood Community & Parent Involvement Specialist (CPIS) Yvonne Still-Maddred.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION CARRIED.

SCHOOL SAFETY A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mrs. Lombardo to approve Item A.

- A. Recommended approval for the Semi-Annual Student Safety Data System (SSDS) for the period September 1, 2021 – December 31, 2021 by HIB Coordinator John Giovannitti. The SSDS collects incidents of violence, vandalism, weapons, substance use, and harassment, intimidation and bullying (HIB), as well as HIB trainings and programs conducted to support anti-bullying efforts. A copy of the report is attached for review by members of the Board of Education (**Attachment**).

Informational: Semi-annually information was submitted to the New Jersey Department of Education.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson (abstained), Danielle Scott, Tyesha Scott, Irma R. Stevenson and Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED.

- B. Informational: Report of School Security Drills

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/09/2021 10/14/2021 11/01/2021 12/17/2021 01/31/2022	09/15/2021 10/25/2021 11/29/2021 12/23/2021 01/19/2022	09/14/2021 10/14/2021 11/09/2021 12/08/2021 01/19/2022
Communication Drill**	September 2021	09/16/2021		
Evacuation (Non-Fire)	Each school must conduct two annually		09/28/2021	09/20/2021
Lockdown	Each school must conduct two annually	11/10/2021 01/28/2022	11/23/2021 01/25/2022	01/26/2022
Bomb Threat	Each school must conduct two annually			11/17/2021
Active Shooter	Each school must conduct two annually			12/16/2021
Shelter In Place (Secure Classroom)	Each school must conduct two annually	10/28/2021 12/02/2021	10/18/2021 12/18/2021	10/15/2021
Other Drills				
Bus Evacuation	School District (Annually)	(P7) 11/18/2021 (P5) 11/17/2021		
Bus Evacuation	School Routes (2 Annually)	(P7) Bankbridge Elementary 09/21/2021 (P8) Bankbridge Regional 10/04/2021 (P7) Bankbridge Dev. Center 09/21/2021		
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/30/2021 10/22/2021 11/23/2021 12/21/2021 01/27/2022	09/30/2021 10/22/2021 11/23/2021 12/21/2021 01/27/2022	09/30/2021 10/22/2021 11/23/2021 12/21/2021 01/27/2022

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

SCHOOL SAFETY C: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Ms. Reilly and seconded by Mr. Lisa to approve Item C.

- C. Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Billingsport Early Childhood Center and Loudenslager Elementary School.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
LES1262022	1/26/2022	Complete	Kayla Callaway , Anti-Bullying Specialist	HIB Confirmed Detention and class change.

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

Roll call vote:

Robert Davis, Marvin E. Hamilton, Crystal L. Henderson, Joseph Lisa, Elizabeth J. Reilly, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION CARRIED.

PUBLIC COMMENTS

The following members of the public addressed the Board on the following concerns or topics:

- Theresa Cooper presented the board with materials on Board Governance from the New York School Board Association.

MOTION TO ADJOURN

Motion made by Ms. Reilly, seconded by Mrs. Stevenson;and unanimously carried (10-0) to adjourn the meeting at 8:46 pm.

Respectively Submitted,



Board Secretary