

# PICKENS COUNTY BOARD OF EDUCATION

377 LaDow Center Circle  
Carrollton, AL 35447  
Monday, November 18, 2024

## BOARD MEETING AGENDA

The Pickens County Board of Education met on Monday, November 18, 2024, at 6:00 p.m. at the Pickens County Board of Education. Board members Gene Dawkins, Annie Jackson, Frankie Spencer, Sam Wiggins, and Susan Estes were in attendance. Superintendent Jamie Chapman conducted the meeting. Other board employee participants were Board Attorney Ray Ward, Associate Superintendent Chan Mullenix, CSFO Latasha Straughter-Campbell, Elementary Curriculum and Instruction Specialist Kim Clark, Administrator of Student Services Anissa Ball, and Accounting Specialist ZaNarrious Graham.

**SWEARING IN OF ALL BOARD MEMBERS:** Judge Lance Bailey swore in Gene Dawkins, Frankie Spencer, Sam Wiggins, Annie Jackson, and Susan Estes.

### Call to Order and Open Meeting (Board Chairperson)

1. **Regular Business:** The meeting was called to order at 6:15 p.m.
  - A. **Approve Agenda:** The agenda date was incorrect and was changed to read as November 18, 2024. Letter E was added to the agenda as “Fixed Assets.” On a motion by Gene Dawkins and seconded by Susan Estes, the board unanimously approved the Superintendent’s recommendation to accept the agenda with the corrections.
  - B. **Approve November 4, 2024, Board Meeting Minutes (See Correction: Ms. Glenda Barnes Retirement):** Board member Frankie Spencer would like to record the vote by name on item number 5 on the previous board minutes. On a motion by Gene Dawkins and seconded by Susan Estes, the board unanimously accepted the Superintendents’s recommendation to accept the minutes with the additional names added.
2. **Community Groups: None**
3. **Reports:**
  - A. **School Boards and Superintendents Roles and Responsibilities:** Sam Wiggins (chairman of the Board) read over the rights and responsibilities for board members.
  - B. **Criterion Update:** Ms. Tina Bolt (Criterion Representative) shared the results of the work she and Ms. Straughter-Campbell have done so far. Ms. Bolt has worked with Ms. Straughter-Campbell for a total of 4 days. At this time, she cannot accurately determine the amount of time her services will be needed.
4. **Other Business (Board Action Required)**
  - A. **Payroll: Payroll:** On a motion by Frankie Spencer and seconded by Annie Jackson, the board unanimously approved the Superintendent’s recommendation to accept the financials as presented.

### A. Payroll Expenditures October 31, 2024

General Fund	\$ 1,757,996.19
Federal Fund	\$ 97,393.19
CNP Fund	\$ 150,195.13
<b>TOTAL</b>	<b>\$2,005,554.51</b>

**B. Finance:**

a) **Financial Statement**

b) **Status of Bank Reconciliations:** All bank accounts have been reconciled as of October 31, 2024.

c) **Cash Balance**

<b>Funding Sources</b>	<b>August -24</b>	<b>September-24</b>	<b>October -24</b>
General Fund	4,980,551.33	4,342,062.88	4,060,713.64
Bond Proceeds	354,399.57	354,559.77	354,559.77
QZAB	105,581.91	105,581.91	105,581.91
Capital	1,650,636.08	1,719,189.72	1,719,189.72
Capital CD	361,300.91	361,300.91	361,300.91
Ladow Fund CD	94,698.27	94,698.27	94,698.27
Debt Service Fund	3,159.56	3,159.56	3,159.56
Child Nutrition Program	109,944.42	106,992.23	162,717.35
Local School	1,510,264.20	1,457,307.16	1,457,307.16
<b>TOTAL</b>	<b>9,170,536.25</b>	<b>8,544,789.41</b>	<b>8,319,228.29</b>

d) **Accounts Payable:** The Check Register Accountability Report for the month of October 2024. The purpose of this report is to provide the monthly expenditures that was paid during the month.

e) **Local School Report:** See attached

f) **CNP as of October 2024**

Beginning Balance	\$106,992.23
Revenue	\$165,771.03
Expenditures	\$110,045.91
<b>Ending Balance</b>	<b>\$162,717.35</b>

g) **October Sales Tax Collections \$11,698.70 (see report attached)**

h) **Alabama Unclaimed Property:** After being notified by the State Treasurer of some unclaimed funds for the Board of Education, Ms. Straughter-Campbell was able to claim the funds for the Pickens County Board of Education in the amount of \$16,560.61.

**C. CSFO Assistant:** On a motion by Annie Jackson and seconded by Gene Dawkins, the board voted 4-1 to approve the Superintendent's recommendation to table the CSFO Assistant job description until the next board meeting. Ms. Jackson was opposed.

**D. Personnel:** On a motion by Frankie Spencer and seconded by Gene Dawkins, the board unanimously approved the Superintendent's recommendation to accept the personnel as presented.

**E. Fixed Assets:** On a motion by Gene Dawkins and seconded by Annie Jackson, the board unanimously approved the Superintendent's recommendation to remove the damaged and lost computers from the inventory sheets.

**5. Executive Session:** Board Attorney Ray Ward certified the need to go into executive session. On a motion by Frankie Spencer and seconded by Annie Jackson, the board entered into executive session at 6:59 p.m. and reconvened into regular session at 8:16 p.m.

**A. Personnel:** See Above

**B. Expulsions:** On a motion by Frankie Spencer and seconded by Susan Estes, the board unanimously approved the expulsion discussed during executive session.

**C. Zone Variances:** None

**D. Legal Matters:** None

**6. Adjournment:** There being no further business, the meeting adjourned at 8:17 p.m. The next scheduled board meeting will be December 16, 2024, at 6:00 p.m. at the Pickens County College and Career Center.