# LIVINGSTON COUNTY SCHOOLS LOG OF INSPECTION OF RECORDS

## NAME OF STUDENT

# NAME OF PARENT/GUARDIAN

#### ADDRESS

## PHONE NUMBER

Notice: Any person inspecting or receiving copies of pupil records under the authority of Section 438 sub section b (4A) of the Family Educational Rights and privacy Act of 1974 is cautioned that sub section b (4B) of that act provides that "personal information shall only be transferred t oa a third party on the condition that such party will not permit any other party to have access to such information without prior written consent of the parent of the student."

Any person affixing his or her signature to this document verifies that information obtained will not be re-disclosed to a third party unless the parent of the student is first contacted and provides consent for re-disclosure according to Livingston County Schools Policies and Procedures for Confidentiality.

 

Date
Name of Person Inspecting Records and Agency Represented if applicable
List of Records Inspected reviewed or copied
Specific Reason records are inspected or copied
Names of Additional Parties to which receiving party may inspected or copied

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Livingston County Public Schools do not discriminate on the basis of race ,color, national origin, age, religion, marital status, sex or disability.