

# Frazier School District

**Board of School Directors  
Regular Monthly Board Meeting for March 2025  
Held On: Monday, March 17<sup>th</sup>, 2025  
6:41 p.m.**

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of March was held on Monday, March 17<sup>th</sup>, 2025, and was called to order at 6:41 p.m. by Board President, Douglas Clingan. The meeting was held in the board room of the administrative offices at Frazier School District.

Present: Rick Adams, Douglas Clingan, Jill Devine, Megan Hoff, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Michael Tretinik, Vicki Olexa  
Absent: None  
Others: Superintendent: Mr. Michael Turek  
High School Principal: Dr. Jason Pappas  
Middle School Principal: Mrs. Amanda Law  
Elementary School Principal: Ms. Anne Stillwagon  
Special Education Director: Mr. Nick Damico  
District Business Manager: absent  
Director, Technology: Mr. Scott Hazelbaker  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Supervisor, Buildings/Grounds: Mr. Adam King  
Solicitor: Attorney Jeremy Davis

At the completion of the roll call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Douglas Clingan.

Comments from the Public on the Agenda: None

Motion by Olexa, second by Adams, to approve the agenda adding 8b – Michelle McMaster to the substitute list.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Student Representative, Sophia Kudyba highlighted the high school activities.

Motion by Olexa, second by Adams, to approve the following meeting minutes from the meeting held on February 24<sup>th</sup>, 2025, as presented.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to approve the financial reports as presented.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Devine, to approve the payment of bills due & payable and additional bills due and payable.

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion to accept the proposal from H.L. Thomas Mechanical/Air Handling Contractors to replace the VRF system (heat pump) at the Elementary/Middle School in the amount of \$157,900.00, which includes labor [PCCD School Improvement Grant funds being utilized.]

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to accept the proposal from AB Specialties to do exterior doors at the high school in the amount of 186,000.00 [ PCCD School Improvement Grant funds being utilized.]

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)



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Motion by Olexa, second by Adams, to approve the following field trips:

1. Pre-K Classes  
Sons of Italy – Bowling  
No transportation needed - Students will be taken by parents  
No substitute needed  
**No cost to the district**
  
2. John Malone, Gifted Teacher and 3-5 Students  
IU1 Student Showcase – Open Heart Surgery Experience  
  
Ryan Gerney, Band Director and 12 Students  
IU1 Student Showcase – Musical Performance  
Tuesday, March 25<sup>th</sup>, 2025 – Afternoon  
Van transportation will be used  
No substitutes needed  
**No cost to the district**
  
3. Kindergarten Classes – Number in Group 76  
PA Trolley Museum – Washington, PA  
Wednesday, May 14<sup>th</sup>, 2025  
Registration paid for by PTO  
Transportation paid for by PTO  
**No cost to the district**
  
4. Rachel Petyk, Mock Trial Sponsor, 11 Students, and Mr. Turek  
Thursday, April 3<sup>rd</sup>, 2025 – Fayette County Courthouse  
Reading, Writing and Speaking Curriculum Based Activity  
One (1) Substitute Teacher - \$110.00  
Transportation – Nelson's - \$150.00  
**Total cost to the district - \$260.00**

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to accept the proposal for grass cutting services on district premises (excluding the football field,) at a cost of \$425.00 per cut. Service includes equipment, labor and supplies needed during the grass-cutting season. [End date to be determined based on weather.]

Roll Call Vote: Yes – Adams, Clingan, Devine, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
No - Hoff

(Summary: Eight yes. One no. Motion carried.)

Motion by Olexa, second by Adams, to renew the Full Service Network agreement for district telephone services for a term of 60 months, at a cost of \$718.96/month. Pricing does not include taxes or surcharge fees. [Monthly cost decrease of \$232.00 from previous agreement.]

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to accept the lawn service agreements from Superior Lawn Care for the following locations:

- Elementary Center - \$1,906.50 (3 applications total)
  - High School Complex - \$2,295.00 (3 applications total)
  - Football Field - \$1,479.00 (4 applications total)
- Total cost of \$5,680.50 (increase of \$164.95 from previous year.)*

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Tretinik, Olexa  
No – Puskar, Shetterly

(Summary: Seven yes. Two no. Motion carried.)



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Motion by Olexa, second by Adams, to accept the Alternative Education for Disruptive Youth agreement between Frazier School District and Intermediate Unit #1 to provide supervisory support services for the 2024-2025 school year. [Cost dependent on services provided.]

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Adams, to take 8a and 8b as one, with one motion and second.

8a. Election of staff for co-curricular sports for the 2024-2025 and 2025-2026 school years:

- |    |                  |   |
|----|------------------|---|
| 1. | Joseph Scalise   | Head Coach, Middle School Football (25-26 SY) |
| 2. | Jeremy Sellew    | Volunteer, Varsity Softball                   |
| 3. | Casey Zajicek    | Volunteer, MS Baseball (pending clearances)   |
| 4. | Dave Wojtanowski | Volunteer, MS Basketball (pending clearances) |

8b. Additional Substitute Staff for the 2024-2025 SY

- |    |   |
|----|---|
| 1. | Elizabeth Younker – Substitute Paraprofessional                           |
| 2. | Ashley Bodnar – Cafeteria Worker (pending clearances)                     |
| 3. | Lisa Buchina – Paraprofessional and Cafeteria Worker (pending clearances) |
| 4. | Michelle McMaster – Instruction in the Home - Professional Staff Member   |

Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

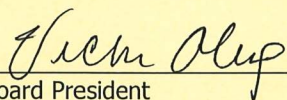
Motion by Olexa, second by Adams, to approve the request to elect Melissa Kessler, as the School Nurse Assistant, at a salary of \$40,000 plus benefits, effective Tuesday, March 18<sup>th</sup>, 2025 through June 30, 2026. Funding for the position to come from the 2024-2025 School Safety and Mental Health grant monies.

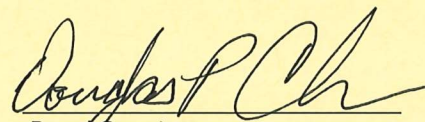
Roll Call Vote: Yes – Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa  
(Summary: Nine yes. Motion carried.)

Comments from the Public: None

Motion by Olexa, second by Adams, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, April 17<sup>th</sup>, 2025, adjourned at 7:20 p.m.

  
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Board President

  
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Board Secretary

VO:dts