

BITTERROOT VALLEY EDUCATION COOPERATIVE
Tuesday, August 10, 2021
1:00 p.m. – Cooperative Office

MINUTES - DRAFT

1. **Call to Order** – Dr. Moore called the meeting to order at 1:04. Board members in attendance: Dr. Moore, Mr. DoBell, Mr. Toynbee, and Ms. Woodard. Mr. Rayburn arrived at approximately 1:40 PM. BVEC staff in attendance: Ms. Rammell and Mr. Hughes. BVEC staff in attendance: Tammy Clinton. Board Clerk: Jill Reynolds.

2. **Consent Agenda** – Dr. Moore asked if there were any requests for changes to the Consent Agenda; there were none. Consent agenda is adopted by consent of those in attendance.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations
 1. Tammy Clinton-CSCT- Behavior Consultant/Darby
 - E. New Hires
 1. Wendie Bauer-CSCT Therapist/Darby
 2. Rylee Clark-CSCT Behavior Consultant/TBA
 3. Kylee Chase-CSCT Behavior Consultant/TBA
 4. Jennifer Clifton-CSCT Behavior Consultant/Stevensville
 - F. Next Meeting – Tuesday, September 28, 2021, 9:00 am

2. **Public Comment** None.

3. **Correspondence** – None.

4. **Board Action**
 - A. **Resignation -Jenna Harp Occupational Therapist**

Ms. Rammell explained that she and Jenna had been in discussions about Jenna becoming an independent contractor, but then she received Jenna’s resignation on June 17, 2021. Jenna did sign the notice of reelection. Mr. DoBell made a motion to accept Jenna’s resignation and impose contract language as written. Mr. Toynbee seconded the motion. Mr. DoBell asked how the search for a replacement was progressing; Ms. Rammell explained that we had not received any responses to our postings. Ms. Rammell had discussions with our other OT, Kim Mutchler, about assuming some of the caseload. Kim has agreed to assume the caseloads in Victor and Lone Rock which will add one additional day to her workdays. Ms. Rammell has spoken to Marcus Daily and other districts about possible candidates, but they haven’t had any options. Ms. Rammell spoke to Great Divide co-op who highly recommended Rock Creek Teletherapy. Ms. Rammell is talking with them about assuming the Darby

caseload.

Mr. DoBell asked if Jenna has received her final check; Ms. Rammell explained she had since payroll had been completed prior to receiving the resignation on 6/17/21. June pay date was 6/18/21. Mr. DoBell amended his motion to accept Jenna's resignation with no penalty. Mr. Toynbee seconded the motion. Dr. Moore stated he thought we should ask for the \$500 penalty due to the late resignation. Dr. Moore called for the vote. Motion carries 3-1.

B. Resignation -Michelle Welch CSCT Behavior Consultant

Ms. Rammell and Mr. Hughes explained that Michelle had been impacted by the furlough in April 2020 and eventually resigned when Hamilton withdrew from CSCT services with BVEC. Michelle had been the Mental Health Therapist at Hamilton Middle School. Michelle was rehired as the Florence High School BC in December 2020. Michelle submitted her resignation 6/18/21 with her last day being in April as she would continue to provide services for the summer program. Mr. DoBell made a motion to accept Michelle's resignation as written. Mr. Toynbee seconded the motion. There was no discussion. Dr. Moore called for the vote; motion carries 4-0.

C. Resignation -Tammy Clinton CSCT Behavior Consultant

BVEC received notice of Tammy's resignation from her position as Behavior Consultant at Darby Secondary on August 6, 2021, effective August 9, 2021. Tammy explained that her resignation letter was dated 8/3/21 but acknowledged this was still less than two weeks' notice. Tammy explained she had some tragic family events. Tammy asked that the Board waive the \$500 penalty. There was discussion regarding the lack communication from Tammy in July, the impact the open Mental Health Therapist role had on Tammy's ability to work normal summer hours, what normal hours in the summer were and how many hours Tammy worked in June. Mr. Hughes explained the bigger issue was not having the Mental Health Therapist which limited the hours Tammy could work as CSCT regulations require the Therapist to bill at least 40% of units billed. Mr. Hughes said you could say the ability to find a replacement was COVID related as it was impacting applications and our ability to find a suitable replacement. Dr. Moore asked for a motion. Mr. Toynbee made the motion to accept the resignation and impose the \$500 penalty. Mr. DoBell seconded the motion. Mr. DoBell asked if any of the new hires on the Consent Agenda were for Darby. Mr. Hughes explained they weren't as we had just received Tammy's resignation. There was more discussion regarding the hours that Tammy had worked and the impact that had on revenue generated. Mr. Hughes explained that was hard to quantify at this time as costs were also down since very few hours had been worked. Dr. Moore called for the vote; motion failed 1-3.

Mr. DoBell made a motion to accept the resignation with no penalty. Ms. Woodard seconded the motion. Dr. Moore stated he was in the middle on this issue as he could see the negative impact on both the employee and the district, and he wanted to do what was fair. Ms. Woodard agreed. Mr. DoBell asked Tammy if she had another job lined up and Ms. Clinton replied yes, she did. Dr. Moore called for the vote; motion failed 1-3.

Mr. DoBell requested the Board go into Executive Session at this time. Board returned to meeting at 1:37 PM. Dr. Moore made a motion to approve the resignation and impose a \$200 penalty. Ms. Woodard seconded the motion. Motion carries 4-0.

6. Information and Discussion

- A. Process of Director Recommendation on Agenda-** Ms. Rammell explained that she would like to understand the process the Board would like to follow as far as recommendations as it felt like a disconnect to send out the agenda with recommendations before discussion with the Board. Mr. DoBell and Dr. Moore stated they wanted her recommendations as she is privy to information they might not have. Mr. Toynbee added they had he appreciates that Ms. Rammell reaches out for input prior to making decisions.
- B. CSCT –** Mr. Hughes updated the Board on the latest meetings with OPI and DPHHS regarding the CSCT structure and process for Medicaid reimbursements. The latest discussions led to no agreement on the correct percentage for school administrative costs. OPI was recommending 17% versus the 35% from the MATCH program. A legal issue was found with the IGT process of reimbursement going to the mental health providers who would then forward the administrative costs to the schools.

Dr. Moore spoke to the losses from CSCT over the years and that we must find a sustainable model. Mr. Hughes explained he thought CSCT needed a change that the structure and reimbursement process was outdated. Mr. Toynbee spoke to the need for limiting turnover in Darby and the need to find quality employees so he wouldn't have to look for other options as the best way to spend their money.

Dr. Moore asked Mr. Hughes to continue to update the Board on discussions and meetings via email. Mr. Hughes agreed and asked the Board to also update him as meetings so far have not included the providers and the school in the same meeting.

7. Adjourn – Meeting adjourned at 2:10.