

January 23, 2023

\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, JANUARY 23, 2023**

**I. ROUTINE MATTERS\*\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00 pm.

B. Roll Call

PRESENT

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald (phone)  
Lori Perloff  
Victoria Seidenburg  
James Farrell

Absent

Scott McCracken  
Laura Stefankiewicz

Also in Attendance

Christopher Armstrong, Superintendent  
Jamie Shoemaker, Board Secretary/SBA  
Patricia Donlan, Vice-Principal  
Carolyn Morey, Supervisor of Pupil Personnel  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC

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Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: December 2022 (2022-2023 year)

F. Approval of Minutes: December 19, 2022

G. Approval of financial statements as of December 31, 2022, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF December 31, 2022,

On a motion made by Mr. Farrell and seconded by Mr. MacDonald, the board unanimously approved the Secretary and Treasurer's Report for December 31, 2022, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of December 31, 2022, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Charles Burns, President \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 31, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of December 31, 2022.

Jamie Shoemaker, Secretary \_\_\_\_\_

H. Approval of bill list: January 2023

(\*At a designated time, the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Mr. Farrell**

**Second: Mr. MacDonald**

**Voting Yes:**

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
Michele Devine-Hartnett  
David C. MacDonald  
Lori Perloff  
Victoria Seidenburg  
James Farrell

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I. NWEA activity report

**II. REPORTS\*\***

A. Board President:  
Committee Report  
WHS Update

B. Administration Reports:  
Superintendent  
Business Administrator  
Assistant Principals

C. Public discussion of agenda items

**III. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Open for public comment on agenda items

**IV. BUSINESS\*\***

A. Personnel

1. On the recommendation of the Superintendent, approved Rachel Marshall as a Student Teacher January 2023 through May 2023 with Cooperating Teacher K-3rd Grade Elementary Education, Donna DeRitis and Cooperating Teacher K-3rd Grade Special Education, Jennifer Flounders.
2. On the recommendation of the Superintendent, approved the following substitutes:
  - *Hannah Stone*
  - *David Gould*
  - *Rosie Peters*
3. On the recommendation of the Superintendent, approved unpaid work days for Joe Catanoso-February 21st, 22nd, 23rd and 24th of 2023.

B. Financial

1. None

**INFORMATION**

School Ethics Commission Annual Disclosure Statements for returning Board Members are due April 30, 2023. You will be receiving an email next week regarding this. Please complete promptly.

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C. Policy

1. None

V. **CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed
- B. Report of Drills Fire-12/21/2022 Security Shelter in Place-12/8/2022.

**PERSONNEL, FINANCIAL, POLICY & CONSENT**

**Motion: Mr. MacDonald                      Second: Mrs. Seidenburg**  
**Voting Yes:**

- Michael Brown, Sr.
- Charles Burns
- Gerald Flanagan
- Michele Devine-Hartnett
- David C. MacDonald
- Lori Perloff
- Victoria Seidenburg
- James Farrell

VI. **CLOSED SESSION**

**Enter into Closed Session at 6:26 pm**

**Motion: Mrs. Perloff                      Second: Mr. Farrell**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss a bullying report

**End Closed Session at 6:52 pm**

**Motion: Mr. Burns                      Second: Mrs. Devine-Hartnett**

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**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS**

**VIII. GOOD OF THE ORDER**

- A. Discipline Report/letter to parents/STOPit flyer
- B. Start Strong 2022 Results
- C. 100<sup>th</sup> Anniversary of Margaret Mace School
- D. Thank you card from Kay Weiser

**IX. PUBLIC COMMENT**

Open to the Public

**X. ADJOURNMENT @ 6:52 pm**

**Motion: Mrs. Perloff**

**Second: Mrs. Devine-Hartnett**

Respectfully submitted,

Jamie Shoemaker  
School Business Administrator/Board Secretary

**XI. BOARD INFORMATION**

- A. Nocito Letter to Board Members and Administrators
- B. Start Strong PowerPoint

**XII. NEXT MEETING**

- a. **February 27, 2023 Regular meeting at 6:00 p.m.**

**XIII. COMMITTEE MEETINGS**

- a. **Negotiations Tuesday, January 24, 2023 at 3:00**
- b. **Strategic Planning Wednesday, January 25, 2023 at 3:30**

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**FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Kindergarten	Meredith McGonigler from Crest Memorial School/Observation of Classroom	March, 2023

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Janet Neill	Robbinsville, NJ	Transportation - SBA Cert	02/18/2023	\$70
Jamie Shoemaker	Mount Laurel, NJ	Employment and Benefit Issues	01/24/2023	\$125 plus mileage
Jamie Shoemaker	Robbinsville, NJ	Budget Best Practices	02/02/203	\$50 plus mileage