

**DEMAREST BOARD OF EDUCATION**  
**REGULAR MEETING AGENDA**  
County Road School – Media Center  
December 13, 2022  
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Student discipline
- 2. Residency

- B. Move to approve the following resolution to enter the executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS:

- November 15, 2022 COW and Regular Meeting Minutes
- November 15, 2022 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- DMS proposed gymnasium addition presentation by district architects  
EI Associates

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.  
B. Public comment.  
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teachers for the remainder of the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.:

- Ada Ascencio
- Adam Fahmy
- Jessica Nunes
- Diana Pavlova
- Sarka Ricci
- Kerry Sandt
- Hillary Selig
- Olivia Swanson

2. Move to approve the family leave request of Andrew Lefer, seventh grade social studies teacher at Demarest Middle School, for unpaid NJFLA from March 20, 2023 through April 7, 2023 and April 17, 2023 through June 16, 2023 with a return to work date of June 19, 2023 as recommended by the Chief School Administrator.

3. Move to approve the request of Laura Ferraro, kindergarten teacher at County Road School, for paid sick leave from January 2, 2023, through March 3, 2023, and unpaid FMLA/NJFLA and child rearing

leave from March 6, 2023, through June 21, 2023, with a return to work date of September 1, 2023, as recommended by the Chief School Administrator.

4. Move to approve the employment of Lisa Calinda, MA, step 5, general leave replacement from January 2, 2023 through March 17, 2023 and leave replacement for Andrew Lefer, seventh grade social studies teacher at Demarest Middle School, from March 20, 2023 through June 19, 2023, as recommended by the Chief School Administrator.
5. Move to approve the provisional employment of Jessica Nunes, per diem BA, step 1, leave replacement for Laura Ferraro, kindergarten teacher at County Road School, from January 2, 2023 through June 21, 2023, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

**B. Instruction – Pupils/Programs**

1. Move to approve the following field trips, as recommended by the Chief School Administrator:

<b>Location/Date</b>	<b>Grade/Class</b>
NVD Holiday Concert 12/15	7th and 8th grades
Carnegie Hall, NYC 5/24	3rd grade
Stop & Shop, Closter 12/20	6th grade math class

2. Move to approve home instruction for SID 4647119208 by the staff listed below, not to exceed five hours a week to continue as needed, as recommended by the Chief School Administrator:

Joseph Polvere
Victoria Zimmerman
Ellen Ricciutti

**C. Support Services – Staffing**

1. Move to approve the family leave request of Thomas Carson, paraprofessional at Luther Lee Emerson School, for unpaid intermittent NJFLA from September 19, 2022 to October 7, 2022 and December 16, 2022 to January 15, 2023\*, as recommended by the Chief School Administrator.  
\*modified from September 20, 2022
2. Move to accept the resignation of Jeongmi Lee, paraprofessional at Demarest Middle School, effective December 16, 2022, as recommended by the Chief School Administrator.
3. Move to accept the resignation of Isora Abreu, paraprofessional at County Road School, effective December 20, 2022, as recommended by the Chief School Administrator.
4. Move to approve the provisional employment of Suzanne Weiss, paraprofessional at Demarest Middle School, step 19, beginning January 2, 2023, as recommended by the Chief School

Administrator. Employment status would become effective upon candidates' compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

**D. Support Services – Board of Education**

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

<b>Event</b>	<b>Date(s) and time</b>	<b>Location</b>
PTO Lunar New Year fan dance practice	12/16, 1/6, 1/13, 1/20 3:15-4:15	LLE gym
PTO Lunar New Year 2nd grade song practice	1 /6, 1/13, 1/20 4:20-5:00	LLE gym
PTO Lunar New Year kindergarten song practice	1/17, 1/20, 1/25 4:20-5:00	CRS gym
PTO Lunar New Year 1st grade song practice	1/16, 1/19, 1/24, 1/26 3:15-4:00	CRS gym

2. Move to approve acceptance of the 2021/2022 Comprehensive Annual Finance Report (CAFR) and the Auditors' Management Report on Administrative Findings which contains no recommendations prepared by Nisivoccia, LLP, as recommended by the Chief School Administrator.
3. Move to approve the in-district tuition rate for Demarest Early Learners preschool at \$12,000.00 for the 2023/2024 school year, as recommended by the Chief School Administrator.
4. Move to approve the in-district tuition rate for Demarest Early Learners preschool aftercare fee of \$65.00 per month on full school days for the 2023/2024 school year, as recommended by the Chief School Administrator.
5. Move to approve district bedside/home instruction rate at \$65.00, effective January 1, 2023, as recommended by the Chief School Administrator. \*modified from June 14, 2022 D.16.
6. Move to approve the Safe Reopening Plan and submission to the New Jersey Department of Education, as recommended by the Chief School Administrator.
7. Move to approve the first reading of the following policy and regulation, as recommended by the Chief School Administrator:
  - 425 Emergency Virtual or Remote Instruction Program for the 2022-2023 School Year

**E. Support Services – Fiscal Management**

1. Move to confirm the following November 2022 payrolls as recommended by the Chief School Administrator:

November 15	\$468,128.51
November 30	\$458,523.60

2. Move to approve the November 2022 in office checks in the amount of \$213,782.61, December 13, 2022 budget checks in the amount of \$230,102.36, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 372,241.29
12 Capital Outlay	\$ 19,874.60
20 Special Revenue Fund	\$ 3,534.20
30 Capital Projects Fund	<u>\$ 48,234.88</u>
Total Bills:	<u>\$ 443,884.97</u>

3. Move to approve the following resolution, as recommended by the Chief School Administrator:  
Receipt of Certification from Board Secretary  
 Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly, certify that as of November 30, ,2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2022, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of November 3, 2022, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the October 31, 2022, Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
6. Move to acknowledge receipt of the November 30, 2022, Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
7. Move to confirm the following budget transfer for November 2022, as recommended by the Chief School Administrator:

**To:**

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
11-105-100-101	Preschool Salaries of Substitute Teachers	1,000.00
11-000-221-580	Improvement of Instruction-Travel	400.00
11-000-262-107	Custodial-Salaries of Non-Instructional Aides	2,000.00
12-130-100-730	Capital Outlay Equipment Grades 6-8	14,196.60

**From:**

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
11-110-100-101	Kindergarten Salaries of Teachers	1,000.00
11-000-221-890	Improvement of Instruction-Other Objects	400.00
11-000-262-109	Custodial Services Other Salaries	2,000.00
12-000-266-830	Capital Outlay Equipment-Security	14,196.60

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.

