

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center
October 15, 2024
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Student discipline
- 2. Legal matters

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- September 24, 2024 COW and Regular Meeting Minutes
- September 24, 2024 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment to present the district's test results.

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the following resolution, as recommended by the Chief School Administrator:

Whereas, the Superintendent has recommended withholding the employment and adjustment increments for Employee# 10312803 and

Whereas, the Employee was provided notice of this proposed action; and

Whereas, the Superintendent has advised the Board of the reasons for the withholding and the Board concurs with the recommendation of the Superintendent.

Now, Therefore, Be It Resolved that the Demarest Board of Education, upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:29-14, does hereby withhold the employment and adjustment of increments for Employee #10312803 for the 2025-2026 school year;

Be It Further Resolved that the Superintendent shall notify Employee #10312803 the adoption of this resolution and the reasons therefore, in writing, within ten (10) calendar days.

2. Move to accept the retirement of Cynthia Paspalas, Luther Lee Emerson School Nurse, effective April 1, 2025, as recommended by the Chief School Administrator.
3. Move to approve the request of Luther Lee Emerson employee # 10313012 for paid sick leave from November 14, 2024, to December 23, 2024, unpaid FMLA/NJFLA, and extended leave from January

1, 2025, to April 4, 2025, returning to work April 7, 2025, as recommended by Chief School Administrator.

4. Move to approve a non-domiciled tuition agreement with the Alpine Board of Education for the 2024/2025 school year, plus the cost of related services, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
6108139882	LLD at DMS	\$44,105.00*	No	No	10/7/24-6/30/25

*pro-rated

B. Instruction – Pupils/Programs

1. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Month/Year	Grade/Group
Washington, DC	5/20/25-5/22/25	Eight-grade class
NJSBA STEAM trip NJSBA conference Atlantic City	10/23/24	2024 eighth grade STEAM team
Bergen Brickfest Pascack Hills High School Montvale	Saturday 11/23/24 7:30 AM - 5:00 PM	Science & Engineering Team (grades 7-8)

C. Support Services – Staffing

1. Move to approve the resignation of Tanya Daouphars, Paraprofessional at, Luther Lee Emerson School effective November 1, 2024, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
Alphabest	10/3/24-10/4/24, 11/5/24, 11/7/24-11/8/24, 1/20/25, 2/18/25-2/21/25, 4/14/25-4/17/25	Luther Lee Emerson School gymnasium and music room
PTO CRS holiday boutique	12/4/24 8:00AM - 4:45PM 12/3/24 (set up) 3:15PM-8:00PM	CRS gymnasium
PTO LLE holiday boutique	12/11/24 8:00AM - 4:45 PM 12/10/24 (set up) 6:30PM-10:30PM	LLE gymnasium and APR
PTO DMS holiday boutique	12/5/24 8:00 AM - 4:45 PM 12/4/24 (set up) 3:15PM-8:00PM	DMS cafeteria (right side)
PTO Musical information session	11/20/24 3:15PM-4:15PM	DMS cafeteria

2. Move to approve the first of two annual drill for bus riders for the 2024/2025 school year that was conducted as noted below, as per Administrative Code (NJAC 6A:27-11.2), as recommended by the Chief School Administrator:

School	Location	Date/time	Person conducting drill:
Luther Lee Emerson School 15 Columbus Rd.	in front of building	September 3, 2024 9:55 AM - 11:00 AM	Mr. Mazzini, Principal

3. Move to acknowledge and accept the SSDS report for the period January 1, 2024 to June 30, 2024, as recommended by the Chief School Administrator.
4. Move to rescind the September 24, 2024 D.17. resolution approval for a Joint Transportation Agreement between the Demarest Board of Education and the Alpine Board of Education for the 2024/2025 School Year, as recommended by the Chief School Administrator.
5. Move to approve 2025/2026 [budget development calendar](#), as recommended by the Chief School Administrator.
6. Move to approve the Safety and Security Plan (Emergency Operations Plan) for the 2024/2025 school year, as recommended by the Chief School Administrator.
7. Move the approve the following District Goals for the 2024/2025 school year, as recommended by the Chief School Administrator:
 1. Create an appropriately sized middle school gymnasium to support the health, wellness, and athleticism of our student population.
 2. District staff will continue to participate in the implementation of the Ruler program. The 2024-2025 school year is year 2 of a three-year plan that includes continued staff training and implementation with students.
8. Move to approve the following Board Goals for the 2024/2025 school year, as recommended by the Chief School Administrator:
 1. To continue to support the Administration in the implementation of the Ruler program. Strategies:
The Administration will update the Board throughout the year.
 2. To investigate what is needed to become a Certified Board

E. Support Services—Fiscal Management

1. Move to confirm the September payrolls as follows, as recommended by the Chief School Administrator:

September 6	\$ 521,674.12
September 30	\$ 521,832.58

2. Move to approve October 15, 2024 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 472,487.17

12 Capital Outlay	\$ 295,000.01
20 Special Revenue Fund	\$ 175,825.56
21 Student Activity Fund	\$ 151.98
22 Athletic Fund	\$ 519.00
30 Capital Projects Fund	\$ 19,616.29
60 Cafeteria Fund	\$ 41,031.43
Total Bills:	\$1,004,631.44

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of September 30, 2024, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of September 30, 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the September 2024 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

6. Move to confirm the following budget transfer for September 2024, as recommended by the Chief School Administrator:

To:

Account	Description	Amount
11-190-100-640	Regular Programs-Textbooks	131.58
11-204-100-101	Learning and/or Lang. Disabilities-Salaries of Teachers	30,902.00
11-213-100-106	Resource Room-Other Salaries for Instruction	5,642.00
11-240-100-101	Bilingual Education-Salaries of Teachers	10,480.50
11-000-219-600	Child Study Team-Supplies and Materials	1,476.40
11-000-221-104	Improvement of Instruction-Salaries of Other Prof.	150.00
11-000-222-177	Educ Media Services/School Library-Salary of Tech Coordinator	3,802.80
11-800-330-105	Community Service Programs-Salaries	11,304.56
11-000-211-105	Attendance and Social Work-Salaries	3,905.90
11-000-240-105	School Administration-Salaries	18,435.07
11-000-251-890	Central Services-Misc Expenditures	126.00
11-000-262-520	Custodial Services-Insurance	720.00
11-000-266-300	Security-Crossing Guard Fees	5,000.00
Total Transfers In		92,076.81

From:

Account	Description	Amount
11-190-100-610	Regular Programs-General Supplies	131.58
11-213-100-101	Resource Room-Salaries of Teachers	36,544.00

11-230-100-101	Basic Skills/Remedial-Salaries of Teachers	10,480.50
11-000-219-800	Child Study Team-Other Objects	1,476.40
11-000-221-102	Improvement of Instruction-Salaries of Supervisors	150.00
11-000-252-600	Administrative Information Technology-General Supplies	3,802.80
11-190-100-106	Regular Programs-Other Salaries for Instruction	25,156.00
11-000-221-102	Improvement of Instruction-Salaries of Supervisors	8,489.53
11-000-251-600	Central Services-General Supplies	126.00
11-000-262-610	Custodial Services-General Supplies	720.00
11-000-266-610	Security-General Supplies	5,000.00
Total Transfers Out		92,076.81

8. Move to approve payment application #1 to In-Line for the DMS UV/Boiler Room Pump Replacement Project, in the amount of \$187,092.29, as recommended by the Chief School Administrator.
9. Move to approve the voiding of checks #501 and #503 in the amount of \$38.00 each, from the 2023/2024 school year student activity account, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.