

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 19, 2023, 7:00 p.m.

Agenda

Pledge of Allegiance

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Meeting

Open Discussion

Adjournment



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Communications Report

1. West Side Career and Technology Center submitting their minutes of the Joint Operating Committee of July 24, 2023.
2. Michael Dziedzic submitting his letter of resignation as a maintenance employee.
3. Luke Baloga submitting his letter of resignation as a custodian.
4. Katelyn Marianelli submitting her letter of resignation as school psychologist.
5. Melanie Vankevich submitting her letter of resignation as food service employee.
6. Amy Saunders, Wyoming Area Intermediate Center PTO, requesting permission to hold fundraisers.
7. Rachel Leandri, Broadway on the Boulevard, requesting permission to rent the auditorium, lobby, band room and chorus room for a holiday show.
8. Jennifer Bonita, Wyoming Area Field Hockey Parents Association, requesting permission to hold a Wheel Barrel of Cheer fundraiser.
9. Right to Know Request submitted for information regarding the outdoor refrigeration system at the Primary Center.
10. Right to Know Request submitted for contracts, agreements and documentation between the district and Kooth services.
11. Right to Know Request submitted for information of Wyoming Area employees.
12. Eric Fairchild, Wyoming Area Girls Soccer Parents Association, requesting permission to hold a "Kick Out Cancer" t-shirt fundraiser.

Summary of Applications Received

Cleaning – 2

Food Service - 1

Custodian – 6

Maintenance- 2

School Psychologist – 1

Title I Reading Computer Tech – 1

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Finance Report

1. Berkheimer Income Tax

Earned Income Tax	464,119.21
Local Services Tax	5,996.40
Per Capita Tax	17,212.42
Delinquent Per Capita	<u>4,557.47</u>
Total:	491,885.50

State & Federal Subsidy Payments

Social Security	170,313.83
Title I- Improving Basic Programs	232,244.00
Title IV – Student Support & Academic Enrichment	13,236.44
Medicaid Admin Claims	9,656.60
Basic Education Funding	1,361,886.00
School District Special Education	278,364.00
School District Transportation	188,377.00
School District Transportation Balance Due	11,630.24
ARP ESSER III	999,977.44
ARP ESSER 2.5%	7,365.12
Property Tax Relief Payment	<u>295,513.00</u>
Total:	3,568,563.67

Local Realty Transfer Tax

Luzerne County	37,756.75
Wyoming County	<u>3,753.40</u>
Total:	41,510.15

2023 Real Estate Taxes

Paul Konopka – Wyoming Borough	625,663.23
Wayman Smith – Exeter Twp., Luzerne County	594,127.40
George Miller – West Pittston Borough	821,542.05
Robert Connors – West Wyoming Borough	716,008.19
Thomas Pizano – Exeter Borough	1,520,475.08
Carol Barzel – Exeter Twp., Wyoming County	<u>108,669.58</u>
Total:	4,386,485.53

2. Discuss to approve the September payment of \$94,926.95 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.

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3. Discuss to approve the September payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2023-2024 school year.
4. Discuss to approve to ratify the payment in the amount of \$56,223.00 due to the Luzerne Intermediate Unit for other related services to the Lighthouse Academy. This amount represents an advance for services for the months of July and August 2023.
5. Discuss to approve to ratify the payment in the amount of \$9,916.66 due to the Luzerne Intermediate Unit for services related to the Lighthouse Academy Dual Diagnosis Program. This amount represents an advance for services for the months of July and August 2023.
6. Discuss to approve to ratify the September payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.
7. Discuss to approve the Partial Agreement with the Luzerne Intermediate Unit for Partial Hospitalization Therapeutic services for the 2023-2024 school year.
8. Discuss to approve the appointment of Conrad Siegel Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under the Affordable Care Act (ACA). The 2023 fee for the proposed consulting service is \$5,750.00.
9. Discuss to approve the step placements for the following temporary professional employees:

Nicole Dileo	Bachelors Step 5 \$42,983.00
Cordell Gresh	Bachelors Step 4 \$41,483.00
10. Discuss to approve the step placements for the following long term substitutes:

Kayla Taddai	Bachelors Step 4 \$41,483.00
Alexandria Arndt	Bachelors Step 4 \$41,483.00 (pro-rated according to the duration of assignment)
11. Discuss to approve the Settlement Agreement for student I.M.

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12. Discuss to approve payments to the following vendors:

<u>Vendor</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
Champion Builders	App#4	1,809.00	JFK	HVAC Equipment
Mark Whitehead	App#4	6,288.57	JFK	Electrical Equipment
CM3 Building Solutions	App#2	72,567.00	WASD	Fencing
JBM Mechanical	App#4	75,651.25	JFK	Mechanical
CM3 Building Solutions	App#3	<u>114,651.00</u>	WASD	Fencing
	Total:	270,966.82		

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) are currently being planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Accept, with regret, Katelyn Marianelli's letter of resignation as school psychologist retroactive to September 7, 2023.
3. Discuss to rescind the appointment of Danielle Milunic as learning support paraprofessional effective immediately.
4. Discuss to approve the following teachers for tenure having completed three years of satisfactory service as a temporary professional employee:

Janine Mitkus
Matt Finn
5. Discuss to approve the revised professional substitute teacher list for the 2023-2024 school year.
6. Discuss to approve the Tuition Reimbursements for September 2023.

**WYOMING AREA SCHOOL DISTRICT
SCHEDULE FOR TUITION REIMBURSEMENT
SEPTEMBER, 2023**

EMPLOYEE NAME		AMOUNT TO BE REIMBURSED
AMITIA	AMANDA	\$600.00
BARTOLI	SUSAN	\$600.00
CONFLETTI	JENNIFER	\$1,200.00
EVANS	ASHLEY	\$1,200.00
EVANS	BRANDI	\$1,800.00
FASCIANA	AMANDA	\$1,200.00
HANCZYC	ALAN	\$900.00
HIZYNSKI	CHRISTOPHER	\$600.00
HUGHES	ALEXANDRA	\$1,200.00

LOPRESTO	DANIELLE	\$900.00
MACDOUGALL	MARGUERITE	\$1,200.00
MARTINO	SARAH	\$600.00
MATOSKY	JULIE	\$1,200.00
MCDERMOTT	MICHELLE	\$1,200.00
MITKUS	JANINE	\$1,200.00
MOSCATELLI	CARLA	\$300.00
PORFIRIO	DEEDRA	\$600.00
POWERS-ORTH	JILL	\$600.00
ROMAN	NANCY	\$600.00
SELENSKI	JENNIFER	\$1,500.00
SELTZER	MELANIE	\$600.00
SOLANO	SARAH	\$600.00
STEVENS	MARIAH	\$600.00
SUPEY	JEANINE	\$1,200.00
WAGNER	COURTNEY	\$1,200.00
WARNEK	JOHN	\$300.00
WEBER	AMY	\$1,500.00
WYSOCKI	LAUREN	\$900.00
		<u>\$26,100.00</u>

7. Discuss to approve the Credit Adjustments submitted September 1, 2023.

Wyoming Area School District 2023/2024 Credit Adjustments Submitted 09/01/2023					
Name		From	To	Step	Columnar Increase
AMITIA	AMANDA	M+36	M+42	8	2,093.00
ANTHONY	KARA	M+30	M+36	9	1,487.00
BARTOLI	SUSAN	M	M+06	12	874.00
CONFLETTI	JENNIFER	M+48	M+60	8	2,963.00
EVANS	ASHLEY	M+12	M+24	7	1,750.00
EVANS	BRANDI	M+06	M+18	8	1,750.00
HANCZYC	ALAN	M+48	M+54	8	1,481.00
HIZYNSKI	CHRISTOPHER	M+42	M+48	9	2,093.00
HUGHES	ALEXANDRA	M+18	M+30	8	1,750.00
LEMONCELLI	ROBERT	M+36	M+42	8	2,093.00
LOMBARDO	BRITTANY	M+54	M+60	8	1,482.00
LOPRESTO	DANIELLE	M+30	M+36	8	1,487.00
MACDOUGALL	MARGUERITE	M	M+12	5	1,750.00
MARTINO	SARAH	B	B+06	6	1,733.00
MATOSKY	JULIE	M+24	M+36	8	2,361.00
MCDERMOTT	MICHELLE	M+42	M+54	8	3,574.00

MITKUS	JANINE	M+12	M+24	7	1,750.00
MOSCATELLI	CARLA	M+36	M+42	8	2,093.00
PORFIRIO	DEEDRA	M+54	M+60	12	1,482.00
POWERS-ORTH	JILL	M+06	M+12	9	876.00
SELENSKI	JENNIFER	M+12	M+24	6	1,750.00
SELTZER	MELANIE	M+36	M+42	7	2,093.00
SOLANO	SARAH	B+12	B+18	5	1,582.00
STEVENS	MARIAH	M+06	M+12	8	876.00
SUPEY	JEANINE	M+12	M+24	7	1,750.00
WAGNER	COURTNEY	B+24	M	7	4,274.00
WEBER	AMY	M+30	M+42	7	3,580.00
WYSOCKI	LAUREN	B+24	M+06	6	5,148.00
				Total	\$57,975.00

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Activities Report

1. Discuss to approve the request of Amy Saunders, Wyoming Area Intermediate Center PTO, to hold the following fundraisers:
 - Krispy Kreme Sale – January
 - Spring Apparel Sale – March/April
2. Discuss to approve the request of Jennifer Bonita, Wyoming Area Field Hockey Parents Association, to hold a Wheel Barrel of Cheer fundraiser on Wednesday, September 27, 2023, 8:00 p.m. to 9:00 p.m.
3. Discuss to approve the appointments of the following assistants and volunteer coaches for the 2023-2024 winter sports season:

BOYS BASKETBALL

Ian Gilmartin- JV Coach
Ken Kopetchny – 9th Grade Coach
Tim DePriest – 8th Grade Coach
Derrick West – 7th Grade Coach
Skip Stocknick – Volunteer Coach
Alan Keisinger – Volunteer Coach

GIRLS BASKETBALL

Joe Chacke – JV Coach (split salary)
Liz Waleski – JV Coach (split salary)
Mary Price – 9th Grade Coach
Jada Sharp – 8th Grade Coach
Sara Solano (McGarry) – 7th Grade Coach
Drew Casper – Volunteer Coach
Gina Manganiello – Volunteer Coach
Ron Foy – Volunteer Coach

Wrestling

Brian Hines – Assistant Coach
Dan Larson – JH Coach
Patrick Heck – Assist. JH Coach

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Wrestling

Jude Polit-Moran – Volunteer Coach

Jaryn Polit-Moran – Volunteer Coach

Swimming

Kayla Taddei – Diving Coach

Winter Track

Mike Fanti – Volunteer Coach

Kristen Lombardo – Volunteer Coach

Ashton Ashby – Volunteer Coach

Lou DeMark – Volunteer Coach

4. Discuss to approve the request of Eric Fairchild, Wyoming Area Girls Soccer Parents Association, to hold a “Kick Out Cancer” t-shirt fundraiser on October 10, 2023.

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Building Report

1. Accept, with regret, Luke Baloga's letter of resignation as custodian effective September 29, 2023.
2. Accept, with regret, Michael Dziedzic's letter of resignation as maintenance employee effective October 20, 2023.
3. Discuss to approve the agreement between Wyoming Area Education Support Professionals Association and Wyoming Area School District to allow any member of the support staff to voluntarily donate one sick day to Caroline Kudasik, Secretary, during the 2023-2024 school year.
4. Accept, with regret, Melanie Vankevich's letter of resignation as food service employee effective immediately.
5. Discuss to approve the support personnel substitute list for the 2023-2024 substitute list.
6. Discuss to approve the request of Rachel Leandri, Broadway on the Boulevard, to rent the auditorium, lobby, band room and chorus room for a holiday show on Saturday, December 16, 2023 with one show at 11:00 a.m. and another show at 4:00 p.m. Also, requesting to have a private rehearsal on Friday, December 15, 2023, 4:30 p.m. pending approval by the building principal.
7. Discuss to approve the appointment of Margaret Robbins as a personal care aide effective for the 2023-2024 school year.

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Policy Report

1. Discuss to approve the first reading of new and revised policies of Volume II of 2023:

Policy 800: Records Management

Policy 830: Copy of Security of Computerized Personal Information/Breach Notification

Policy 830.1: Data Governance – Storage/Security (New Policy)

2. Discuss to approve the first reading of new and revised policies of Volume III of 2023:

Policy 006: Meetings

Policy 216.1: Supplemental Discipline Records (New Policy)

Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational
Instability