

**Position Title: Supplement Only - Coach, Assistant Coach**

**Department: Athletics**

**Reports To: Athletic Director and Building Principal**

**SUMMARY:**

To help each participating student achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.

**ESSENTIAL DUTIES AND RESPONSIBILITIES.**

- Assists in any assigned duties related to the sport.
- Assumes responsibility for checking all practice areas each day and removes hazardous objects from the practice area.
- Helps develop a positive public relations program in the school and the community.
- Makes recommendations to the athletic director for purchasing equipment.
- Provides direction for student-athletes at practices and games.
- Maintains familiarity with the latest and up-to-date requirements for seeking the appropriate medical treatment and clearance of athletic injuries.
- The coach will conduct himself/herself in a manner that will set a good example for students to follow on and off the field.
- Assumes responsibility with the head coach for eligibility of participants and insurance coverage of team members.
- Assumes responsibility for knowing the latest rules of the game, Tennessee Secondary School Athletic Association rules and regulations and School District policies regarding interscholastic sports.
- Performs other duties as may be assigned by the Supervisor.

**JOB SPECIFICATIONS**

**SUPERVISORY RESPONSIBILITIES:**

Carries out supervisory responsibilities as applicable in accordance with the district's policies and applicable laws.

**QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty in a pleasant, professional, efficient manner. Must be reliable, responsible and dependable and fulfill obligations. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:**

Minimum of a High School Diploma or General Equivalency. Minimum one year of experience working with student-athletes in the area of athletics, strengthening, and

conditioning, or related capacity.

**CERTIFICATES, LICENSES, REGISTRATIONS:**

Valid Teaching Certificate, if applicable.

**LANGUAGE SKILLS:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before administrators, staff, parents and students.

**MATHEMATICAL SKILLS:**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

**REASONING ABILITY:**

Ability to interpret and apply common sense understanding in carrying out instructions furnished in written, oral, diagram or schedule form. Ability to analyze information and use logic to address work related issues and problems. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.

**OTHER SKILLS and ABILITIES:**

Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all district requirements and Board of Education policies.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by a Coach to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Coach is frequently required to walk, run, stand; occasionally required to sit; travel from building to other sites is required. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus. The Coach is required to be able to hear conversations in quiet to noisy environments.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the

essential functions.

While performing the duties of this job, the Coach regularly works outside and occasionally works inside. The Coach must be able to meet deadlines with severe time constraints. The Coach will frequently work irregular or extended work hours while performing the duties of this job. The Coach is directly responsible for safety, well-being and work output of students and coaches.

The noise level in the work environment varies from quiet to loud.

**TERM OF EMPLOYMENT:**

Seasonal

Athletic Supplements Pay Scale

**EVALUATION:**

Performance of this job will be evaluated annually according to Board Policy.