

Liberty Center Local Schools Transportation Request Form

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New Student

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Change of Address

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Request Alternate/Additional Address

Student's Name:

1. _____ Grade: _____

2. _____ Grade: _____

3. _____ Grade: _____

4. _____ Grade: _____

Primary Home Address: _____

Parent/Guardian name:

1. _____ Phone # _____

2. _____ Phone # _____

Alternate/Additional Location Information:

Request Starting Date: _____ When: AM PM Both Days at Alternate Location: M Tu W Th F

Alternate Address: _____

Name of Adult at Address _____

Phone # _____ Relationship _____

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I have read, understand and will comply with items 1-6 below

Signature of Parent/Guardian: _____ Date: _____

1. The legal responsibility (ORC 3327.01) of Liberty Center Local Schools in transporting students to and from school is limited to providing services to their legal residences.
2. Students of in-district families may REQUEST an additional location for the entire year.
3. Open-Enrolled Students may REQUEST transportation to one location for the year.
4. A change/addition of bus assignment will be allowed only if seating is available on the bus and the safety of the student increases.
5. The request/assignment of additional/alternate transportation may be denied or revoked for the district's legal obligation.
6. Implementation of changes may take up to 10 business days.

Return Completed form to:

Liberty Center Schools Transportation Department

100 Tiger Trail, Liberty Center Ohio

Phone: (419)533-5031