

**WILLIAMSBURG COUNTY SCHOOL DISTRICT
BOARD'S POLICY COMMITTEE MEETING MINUTES
Monday, July 25, 2016 – 9:00 a.m.
Board/Staff Development Meeting Room
423 School Street – Kingstree, SC 29556**

Members Present: Dr. Linwood Cooper, Mrs. Gladys Dorsey, and Dr. Kerry Singleton

Other Members Present: Mrs. Barbara McKenzie

Others Present: Mrs. Carrie C. Brock and Mrs. Joann Fulton.

The meeting was called to order by the Committee Chair, Dr. Linwood Cooper.

After a moment of silence, all persons were asked to recite the Pledge of Allegiance.

ADOPTION OF THE AGENDA

A motion was made by Dr. Kerry Singleton and seconded by Mrs. Gladys Dorsey to adopt the agenda. The motion was carried unanimously, (3-0).

Dr. Cooper said the purpose of the meeting was to review the district's Concussion Policy.

Mrs. Brock presented the draft Concussion Policy for review by the committee. Committee Members agreed that the contents of the draft policy would remain in the policy.

A motion was made by Dr. Kerry Singleton and seconded by Mrs. Gladys Dorsey to recommend that the full Board approve the Concussion Policy for a first reading, with changes as necessary. The motion was carried, unanimously, (3-0).

ADJOURNMENT

A motion was made by Dr. Kerry Singleton and seconded by Mrs. Gladys Dorsey to adjourn the meeting. The motion was carried, unanimously, (3-0). The meeting adjourned at 9:10 a.m.

Submitted by: Joanna M. Fulton Date: August 22, 2016

Committee Chair: [Signature] Date: August 22, 2016